

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **April 3, 2009**
4 **LAKE CHARLES, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
8

9 President-elect Jerry Monier called the meeting to order at 10:00 am. Jerry Monier led
10 the pledge of allegiance and Don Majure led the prayer. A quorum was present to
11 conduct business.

12 **Members Present in Person or Proxy:**

13 John Boudreaux
14 Dave Brown
15 Pat Santos for Mark Cooper
16 Eric Deroche
17 Tommy Thibaut for Dick Gremillion
18 Chris Guilbeaux
19 Alan Hunsberger
20 Don Majure
21 Jeffrey Meyers
22 Gene Dunegan for Ralph Mitchell
23 Tuesday Mills
24 Jerry Monier
25 Cindy Montz
26 Michael Murphy
27 John Porter
28 Karen Price
29 Dawson Primes
30 Pat Santos
31 Sonya Wiley
32

33 **Members Excused:**

34 Andrew Mosher
35 Robert Jump
36

37 **Members Absent:**

38 Mike Deroche
39

40 **Guests:**

41 Steve Burr
42 Jason Hinton
43 Nancy Majure
44 Jim Polk
45 Bland O'Connor
46 Jolie Howard
47
48

49 **II. APPROVAL OF MINUTES**

50

51 The minutes from the February 6, 2009 meeting were reviewed and approved.

52

53 **IV. OFFICER REPORTS**

54

55 A. President –Jerry Monier for Andy Mosher

56

57 No report.

58

59 B. Treasurer – Don Majure

60

61 Don presented the February 28, 2009 financial statements (Attachment 1)
62 reporting assets of \$210,769.15 and total fund balances of \$207,116.95. A motion
63 was made by John Boudreaux and seconded by Eric Deroche to accept the
64 Treasurer’s report as presented. The motion passed.

65

66 C. Executive Director’s Report – Bland O’Connor

67

68 Bland called the Board’s attention to the three proposed policies to address
69 governance questions on the new IRS Form 990. The policies included in the
70 Board binders included a proposed Whistleblower Policy, Conflicts of Interest
71 Policy and Document Retention and Destruction Policy.

72

73

74 **V. COMMITTEE REPORTS**

75

76 A. AWARDS – Sonya Wiley

77

78 Sonya reported .

79

80 B. CERTIFICATION – Michael Murphy

81

82 The Certification committee has reviewed eight (8) LEM applications since our
83 last Board meeting. All applications were reviewed and deemed to be complete
84 and demonstrate the requisite experience, have signed the Code of Conduct and
85 have also submitted the appropriate fees.

86

87 The Committee recommends the LEPA Board approve LEM Certification for the
88 following:

89

90 Duval Arthur

91 John Boudreaux (recertification)

92 Randall B. Bradford

93 Larry Gill

94 Kyle Jones (pending execution of code of conduct pledge)

95 Fred McAnn (recertification)

96 Dale Powell

97 Joe Paul Stevens

98 Jerry Monier moved to approve those recommended, seconded by Eric Deroche.
99 The motion passed.
100
101 C. CHARTER AND BYLAWS – Jeff Meyers
102
103 No changes or updates to the bylaws since the last meeting. Jeff will work on
104 changes to allow electronic voting for future elections.
105
106 D. COLLEGE SCHOLARSHIP – Karen Price
107
108
109
110 E. HAZMAT ALLIANCE – John Porter
111
112
113
114 F. LEGISLATIVE – Sonya Wiley and Eric Deroche
115
116
117
118 G. MEMBERSHIP – Alan Hunsberger
119
120 Total membership at 650. Alan expects membership numbers to be stronger by
121 the time of the Workshop.
122
123 H. NEWSLETTER – Jerry Monier
124
125
126
127 I. NOMINATING – Jerry Monier
128
129 .
130
131 J. WORKSHOP – Eric Deroche
132
133 .
134
135 K. EMERGENCY MANAGER LEADERSHIP ACADEMY – Chris Guilbeaux
136 Nothing specific to report.
137
138 M. REGIONAL REPRESENTATION COMMITTEE – Tommy Thibaut for Dick
139 Gremillion
140 No report.
141
142 **VI. OLD BUSINESS**
143
144 None
145
146

147 **VII. NEW BUSINESS**

148

149 A. Louisiana Girls State Contribution

150

151 A motion was made by and seconded by to make a \$500 contribution to Louisiana
152 Girls State. The motion passed.

153

154 B. Strategic Planning Retreat

155

156 The Retreat will be held at the Joint Emergency Services Training Center on July
157 16 and 17, 2009.

158

159 C. Vote on Proposed Policies for IRS Filing Requirements

160

161 Voting was deferred to a future Board meeting pending closer review of proposed
162 policies and consideration of any bylaw implications.

163

164 D. Letter of Support for Chris Calbert's Nomination for US Marshall

165

166 A motion was made by John Boudreaux and seconded by for LEPA to submit a
167 letter of support for Chris Calbert's nomination for US Marshall. A roll call vote
168 was taken:

169

170 John Boudreaux - Yes

171

172 Dave Brown - Yes

173

174 Pat Santos for Mark Cooper - Abstain

175

176 Eric Deroche - Yes

177

178 Chris Guilbeaux - Abstain

179

180 Alan Hunsberger - Yes

181

182 Don Majure - Yes

183

184 Jeffrey Meyers - Abstain

185

186 Gene Dunegan for Ralph Mitchell - Abstain

187

188 Tuesday Mills - Yes

189

190 Jerry Monier - Abstain

191

192 Cindy Montz - Abstain

193

194 Michael Murphy - Abstain

195

196 John Porter - Abstain

197

198 Karen Price - Abstain

199

200 Dawson Primes - Yes

201

202 Pat Santos - Abstain

203

204 Sonya Wiley - Yes

205

206 E. Constant Contact Email Software

207

208 A discussion of using an enhanced email software, Constant Contact, for an
209 additional monthly cost of \$15 as part of a shared fee with other association
210 clients of P & N Association Management was discussed. A motion was made by
211 Jerry Monier and seconded by Eric Deroche to approve the expenditure for future
212 use. The motion passed.

196 **VIII. ANNOUNCEMENTS**

197

198 The next meeting will be held on Monday, May 4, 2009 at 3:30 pm at the
199 Workshop in Lake Charles.

200

201 The meeting adjourned at 12:00 noon.

202

203 Respectfully submitted,

204

205

206

207 H. Bland O'Connor, Jr.

208 Executive Director