

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **July 17, 2009**
4 **JOINT EMERGENCY SERVICES TRAINING CENTER (JESTC)**
5 **ZACHARY, LOUISIANA**
6 **MEETING MINUTES**

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8 **I. CALL TO ORDER**

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10 President Jerry Monier called the meeting to order at 11:03 am. Pat Santos led the pledge
11 of allegiance and Jerry Monier led a moment of silence. A quorum was present to
12 conduct business.

13
14 **Members Present in Person or Proxy:**

15 Dexter Accardo
16 John Boudreaux
17 Pat Santos for Mark Cooper
18 Eric Deroche
19 Robert Jump
20 Jeffrey Meyers
21 Gene Dunegan for Ralph Mitchell
22 Tuesday Mills
23 Jerry Monier
24 Cindy Montz
25 Andrew Mosher
26 Michael Murphy
27 Karen Price
28 Pat Santos
29 Rick Webre
30 Sonya Wiley

31
32 **Members Excused:**

33 Dave Brown
34 Obie Cambre
35 John Porter
36 Dawson Primes
37 Tab Troxler

38
39 **Members Absent:**

40 Tommy Thiebaud

41
42 **Guests:**

43 Bland O'Connor
44 Jolie Howard

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46 **II. APPROVAL OF MINUTES**

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48 The minutes from the May 4, 2009 meeting were reviewed and approved.
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50

51 **IV. OFFICER REPORTS**

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53 A. President –Jerry Monier

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55 Things have been very interesting for the past few weeks. The golf tournament
56 was very successful.

57

58 B. Treasurer – Eric Deroche

59

60 Eric presented the May 31, 2009 financial statements (Attachment 1) reporting
61 assets of \$280,014.77 and total fund balances of \$275,644.77. Year-to-date
62 receipts are \$159,922.07 and expenditures are \$55,458.17. Eric pointed out that
63 the bill for the Workshop had not processed at May 31, 2009.

64

65 A motion was made by Sonya Wiley and seconded by Andy Mosher to accept the
66 Treasurer’s report as presented. The motion passed.

67

68 C. Executive Director’s Report – Bland O’Connor

69

70 Bland informed the Board that Jolie Howard had notified him this morning that
71 she will be leaving the employ of Postlethwaite & Netterville to accept a different
72 opportunity and pursue an additional degree. Everyone expressed regret and
73 thanks to Jolie for her service and she departed to attend to other responsibilities.

74

75 **V. COMMITTEE REPORTS**

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77 A. AWARDS – Cindy Montz

78

79 No report.

80

81 B. CERTIFICATION – Robert Jump

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83 The Certification committee has reviewed eighteen (18) LEM applications since
84 the last Board meeting.

85

86 The Committee recommends the LEPA Board approve LEM Certification for the
87 following:

88

89 Henrietta T. Alleman – Emergency Management Coordinator, EBR Mayor’s
90 OHSEP

91 Rodney E. Bailey – Lieutenant, Platoon Commander/Emergency Manager, NOPD

92

93 David Barnett Dysart – Director, St. Bernard Parish OHSEP

94

95 David W. Glass – Chief of Fire Prevention, Shreveport Fire Department

96

97 Frank Graff, III – EMS-Designated Regional Coordinator, DHH Region I, DHH

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99 Bureau of EMS

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101 Michael Scott Greeson – Assistant Director, Training, Claiborne Parish OHSEP

102

103 Heather M. Hillard – Program Monitor Strategic National Stockpile, State of

104

105 Louisiana

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107 Charles M. Hudson – Deputy Director, Jefferson Parish Emergency Management

100 Kerry Mark Jeanice – Clinical Manager of Emergency Planning, West Jefferson
101 Medical Center Emergency Department
102 Gina B. Meyer – Superintendent, Plaquemines Parish Government
103 Stephen J. Phillipe, Sr. – Deputy Director for Emergency Response, Louisiana
104 Bureau of EMS
105 Charles M. Whitmer – Deputy Chief of Police, Gretna Police Department
106 Sterling D. Williams, Jr. – Assistant Platoon Commander, NOPD 5th District
107

108 The Committee recommends that the following be required to submit a full
109 application and that the reapplication fee be waived:

110 Eric Benoit
111 David J. Hash
112 John Sells
113 Gray Young
114

115 The Committee recommends that Joshua S. Dubach be required to render a
116 supplemental submission of emergency management training. His 57 hours of
117 FEMA training is accepted, but his technical hours do not meet the emergency
118 management training criteria, leaving him 43 hours short.
119

120 A motion was made by Robert Jump seconded by Sonya Wiley to approve the
121 Committee’s recommendation. The motion passed.
122

123 A motion was made by Robert Jump and seconded by Dexter Accardo to
124 discontinue the acceptance of LEM applications under the provisions of the
125 Grandfather Clause, effective immediately. Applications postmarked prior to
126 today will be processed. The motion passed.
127

128 It was noted that LEM new applications will in the future be considered only
129 twice per year, dates to be established by the Committee.
130

131 The Office needs to send notification letters to all people that are due to expire
132 that they need to apply for recertification.
133

134 C. CHARTER AND BYLAWS – Jeff Meyers
135

136 A discussion ensued on removing the Health and Medical Committee from the
137 bylaws.
138

139 D. COLLEGE SCHOLARSHIP – Karen Price
140

141 No action needed at this time.
142

143 E. HAZMAT ALLIANCE – Eric Deroche for John Porter
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145 For the upcoming Workshop Eric and John will attempt to get Frank Docimo as
146 the primary speaker for Hazmat Day.
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F. LEGISLATIVE – Dexter Accardo

Dexter will speak with a lobbyist about providing some sort of monitoring service to LEPA for legislative monitoring.

G. MEMBERSHIP – Tuesday Mills

There are currently 770 members of LEPA. The renewal form will be updated for next year to capture additional demographics. Tuesday will look into a midyear seminar and report on progress in September. Tuesday will also put together a letter from the LEPA Board inviting other organizations to join.

H. NEWSLETTER – Michael Murphy

The next newsletter is due for publication.

I. NOMINATING – Dawson Primes

No report.

J. WORKSHOP – Eric Deroche

The Workshop is May 3-6, 2010 at L’auberge du Lac in Lake Charles. Robert Jump will take the Golf Tournament and turn it into a money-maker.

Tuesday Mills volunteered to be Sponsorship Chair for the Workshop. The Office needs to provide a list of past sponsors and contact information to Tuesday so she can start on the process immediately.

Speaker introductions need to be re-done. In the past, every Board member was assigned a Speaker to introduce and present the gift, etc.

A band will play Monday at the President’s reception and the Wednesday event may move to the Hotel. More than one bartender is needed for the President’s Reception.

The 2011 Conference is expected to be a combined Gulf States Conference – LEPA Conference. Sonya suggested that the Executive Board of LEPA meet with GOHSEP when the meeting and discussion is held.

K. EMERGENCY MANAGER LEADERSHIP ACADEMY – Rick Webre

LEPA will design and implement two new courses, one a basic course and the other a capstone program with content for the LEM. Also, website changes related.

196 M. REGIONAL REPRESENTATION COMMITTEE – Tommy Thiebaud

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198 No report.

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200 **VI. OLD BUSINESS**

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202 None

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204 **VII. NEW BUSINESS**

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206 Michael Murphy suggested that LEPA may want to do some executive outreach
207 and offered a free booth at the GSRCP meeting in the first week in November in
208 Biloxi.

209

210 Jerry Monier and Andy Mosher initiated a discussion on a LEPA representative to
211 the IAEM Conference. Rick Webre is attending and will report on the
212 Conference.

213 A motion was made by Robert Jump and seconded by Jeff Meyers to fund Rick
214 Webre for \$500 to defray expenses to attend the Conference. The motion passed.

215

216 A motion was made by Eric Deroche and seconded by Andy Mosher to adopt the
217 three 990-related policies previously presented, including the Whistleblower,
218 Conflicts of Interest and Document Retention and Destruction policies. The
219 motion passed.

220

221 Sharlot Edwards has resigned from the SERC, which oversees the LEPCs. LEPA
222 needs to re-nominate a representative. Tuesday Mills voiced an interest, as well
223 as Dexter Accardo and Rick Webre.

224

225 A motion was made by John Boudreaux and seconded by Andy Mosher to
226 appoint Tuesday Mills as the LEPA Representative to the SERC. The motion
227 passed.

228

229 Andy Mosher will work with the Office to get a letter to the appropriate authority.

230

231 **VIII. ANNOUNCEMENTS**

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233 The meeting adjourned at 11:55 am.

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235 Respectfully submitted,

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238

239 H. Bland O'Connor, Jr.

240 Executive Director

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