

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **September 18, 2009**
4 **BATON ROUGE, LOUISIANA**
5 **MEETING MINUTES**

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7 **I. CALL TO ORDER**

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9 President Jerry Monier called the meeting to order at 10:02 am. Jerry Monier led the
10 pledge of allegiance and Robert Jump led the prayer. A quorum was present to conduct
11 business.

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13 **Members Present in Person or Proxy:**

14 Dexter Accardo
15 John Boudreaux
16 Obie Cambre
17 Mark Cooper
18 Eric Deroche
19 Robert Jump
20 Jeffrey Meyers
21 Dwayne White for Ralph Mitchell
22 Jerry Monier
23 Cindy Montz
24 Michael Murphy
25 Karen Price
26 Dawson Primes
27 Pat Santos
28 Tab Troxler
29 Rick Webre
30 Sonya Wiley

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32 **Members Excused:**

33 Tuesday Mills
34 Andrew Mosher
35 John Porter

36
37 **Members Absent:**

38 Tommy Thiebaud

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40 **Guests:**

41 Gene Dunagen
42 Bland O'Connor
43 Kati Craig
44 Andrea Dudley
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47 **II. APPROVAL OF MINUTES**

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49 The minutes from the July 16-17, 2009 retreat and July 17, 2009 Board meeting were
50 reviewed and approved. Motions were made by Sonya Wiley and seconded by Eric
51 Deroche to approve the minutes as presented. The motions passed.

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53 **IV. OFFICER REPORTS**

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55 A. President –Jerry Monier

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57 Jerry and Dawson have been working on the Gulf Coast Hurricane Conference for
58 2011 as a joint venture with the LEPA Workshop with GOHSEP Director Mark
59 Cooper. Dawson Primes reported that an estimated 500 or more attendees would
60 be expected in New Orleans for a combined conference.

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62 It was noted that it takes a long time and a lot of effort to plan a good conference
63 but the market may well be there. The discussion continued with how the
64 meeting may be structured to make it a very worthwhile effort. The first week of
65 June, 2011 will be the target date. Dawson will appoint a conference chair and
66 committee for LEPA and GOHSEP will appoint a curricula committee to work on
67 the programs. It was also noted that the potential exists for LEPA to host that
68 combined conference every three years.

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70 Jerry noted that we will reach out to the Lieutenant Governor’s office and the
71 Office of Culture, Recreation and Tourism for assistance. A question on the
72 potential downside was raised and the planning and financial risk to the LEPA
73 organization was acknowledged. Pat Santos pointed out that at the next
74 conference we should advertise 2011 and also can use that conference as a
75 barometer for ours.

76

77 A motion was made by Dawson Primes and seconded by Robert Jump for LEPA
78 to partner with GOHSEP as the managing leader of the partnership to put on a
79 combined LEPA – Gulf Coast Hurricane Conference in June of 2011. The motion
80 passed.

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82 B. President Elect – Dawson Primes

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84 Dawson had nothing further.

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86 C. Treasurer – Eric Deroche

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88 Don presented the August 31, 2009 financial statements (Attachment 1). Total
89 assets at August 31, 2009 are \$208,848.09. Profit on the Workshop was \$19,155.
90 A motion was made by Sonya Wiley and seconded by Robert Jump to accept the
91 Treasurer’s report. The motion passed.

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93 D. Executive Director’s Report – Bland O’Connor

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95 Bland introduced Andrea Dudley as the new association coordinator.

96 **V. COMMITTEE REPORTS**

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98 A. AWARDS – Sonya Wiley

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100 No report.

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102 B. CERTIFICATION – Robert Jump

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104 The Certification committee has reviewed two (2) LEM applications and two
105 renewal applications since our last Board meeting. All applications were
106 reviewed and deemed to be complete and demonstrate the requisite experience,
107 have signed the Code of Conduct and have also submitted the appropriate fees.

108

109 The Committee recommends the LEPA Board approve LEM Certification for the
110 following:

111

112 Mark Benton – Uniform Deputy, Livingston Parish Sheriff’s Office

113 Bernard Plaia – Executive Counsel, State of Louisiana: GOHSEP

114 Steve Burr (recertification) – Information Technology Specialist, State of
115 Louisiana

116 Cynthia Monty (recertification) – DOTD Emergency Operations Director, State of
117 Louisiana

118

119 Robert Jump moved to approve those recommended, seconded by Eric Deroche.

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122 The motion passed.
123 Robert Jump moved and Dawson Primes seconded that Josh Dubach be granted
124 LEM certification based on his education being fulfilled after reconsideration of
125 the courses completed. The motion passed with two nays.

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126 C. CHARTER AND BYLAWS – Jeff Meyers

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128 No changes or updates to the bylaws since the last meeting.

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130 D. COLLEGE SCHOLARSHIP – Karen Price

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132 Karen is arranging meetings with the universities to discuss scholarship issues.

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133 E. HAZMAT ALLIANCE – Eric Deroche

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135 Eric presented an extensive list of approved scholarships for Hotzone this year.
136 Everyone that applied was awarded a scholarship. Scholarship money available
137 this year included a total of \$8,000 from LEPA, \$10K from HMEP and also
138 Hotzones scholarships. Twenty-four (24) full scholarships from LEPA/HMEP,
139 10 full Hotzone, 18 partial LEPA and 8 partial Hotzone scholarships were
140 awarded. A request will be made to Hotzone for us to put announcements of the
141 2010 and 2011 LEPA Workshops in its handout materials.

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F. LEGISLATIVE – Dexter Accardo

Dexter would like to get out in front of legislation and had Rene Roberts scheduled in but she has taken ill. Dexter will be coming in with a recommendation on what should be done for the next legislative session.

G. MEMBERSHIP – Jerry Monier for Tuesday Mills

Membership continues to be strong with a total of 781 members.

H. NEWSLETTER – Mike Murphy

No report.

I. NOMINATING – Dawson Primes

Dawson suggested that a position on the LEPA Board for a member of the Police Jury Association may be advisable and appropriate. A suggestion of offering a standing invitation for a representative from both the Police Jury and Municipal Associations to participate in LEPA Board meetings was made.

A motion was made by Dawson Primes and seconded by Derek Accardo to extend an invitation to attend LEPA Board meetings to a representative of the Police Jury Association. The motion passed.

John Boudreaux suggested that we need to identify every association in Louisiana to insure that we do not miss considering any of them.

J. WORKSHOP – Eric Deroche

Jim Polk will be program chair. Robert Jump will do the golf tournament. Everything will stay on site. President's reception will have a band.

K. EMERGENCY MANAGER LEADERSHIP ACADEMY – Rick Webre

A meeting was held at GOHSEP on July 29, 2009. A number of ideas are being considered. Rick Webre suggested considering restructuring the LEM requirements and require a certification exam to be passed. LEMs would continue to have either public or private emergency operation experience. He passed out a handout describing the LEM restructuring for review and consideration. A suggestion was made for Rick to get together with Robert Jump to flesh out the idea a little more. It was noted in discussion that in the past some people have obtained the certification without ever serving in an EOC.

Mark Cooper asked if a LEPA representative could participate in the Louisiana Command College curricula development. Rick Webre will be the LEPA representative. They are considering four different tracks or areas of development within the Command College.

192 M. REGIONAL REPRESENTATION COMMITTEE – Tommy Thibaut not present
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194 Mark Cooper commented that the regional directors have met recently and
195 focused on grant development, considering a business EOC with 18 critical
196 infrastructure representatives to solve supply chain issues and also provide for
197 better two-way communication.

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199 **VI. OLD BUSINESS**

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201 Jerry thanked everyone for working hard on the strategic plan initiatives.

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203 **VII. NEW BUSINESS**

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205 A. Holiday Social

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207 Jerry Monier asked the Board consider a sponsorship for the upcoming holiday
208 season. A motion was made by Mike Murphy and seconded by Tab Troxler to
209 commit \$1,000 to help sponsor a LEPA – GOHSEP reception. The motion
210 passed.

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212 **VIII. ANNOUNCEMENTS**

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214 Mike Murphy announced that on October 27, 28, and 29 the Third Annual
215 Technology In Support of Emergency Response Gulf Coast Summit will be held
216 in Mobile. The web link will be added to the website and emailed to LEPA
217 members.

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219 Emergency Response Commission meets on September 30, 2009 at 10:00 am at
220 State Police Headquarters.

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222 Rick Webre's name needs to be submitted for the LEPA seat on the Emergency
223 Response Commission.

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225 The next meeting will be held on Friday, December 11, 2009 at 10:00 am on the
226 first floor of the 8550 United Plaza Boulevard office.

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228 The meeting adjourned at 11:57 am.

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230 Respectfully submitted,

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234 H. Bland O'Connor, Jr.

235 Executive Director