

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **February 19, 2010**
4 **BATON ROUGE, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
8

9 President Jerry Monier called the meeting to order at 10:10 am. Pat Santos led the pledge
10 of allegiance and Robert Jump led the prayer. A quorum was present to conduct
11 business.
12

13 **Members Present in Person or Proxy:**

14 Dexter Accardo
15 John Boudreaux
16 Obie Cambre
17 Mark Cooper proxy to Pat Santos
18 Eric Deroche proxy to Sonya Wiley
19 Robert Jump
20 Jeffrey Meyers
21 Tuesday Mills
22 Ralph Mitchell proxy to Dewayne White
23 Jerry Monier
24 Cindy Montz
25 Michael Murphy proxy to Robert Jump
26 Jim Polk
27 Karen Price proxy to Jeff Meyers
28 Dawson Primes
29 Pat Santos
30 Tab Troxler
31 Rick Webre
32 Sonya Wiley
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34 **Members Excused:**

35 Dave Brown
36 John Porter
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38 **Members Absent:**

39 Tommy Thiebaud
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41 **Guests:**

42 Becky Adcock, DVM
43 Gene Dunagen
44 Jeremy Gerald
45 Bland O'Connor
46 Elizabeth Thornton
47 Melanie Talley
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50 **II. APPROVAL OF MINUTES**

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52 The minutes from the December 4, 2009 Board meeting were reviewed. A motion was
53 made by Sonya Wiley and seconded by Jeff Meyers to approve the minutes as corrected
54 for Cindy Montz being the Awards Chair. The motion passed.

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56 **III. SPECIAL ORDER OF THE DAY**

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58 Dr. Becky Adcock presented the activities of the Louisiana State Animal Response Team
59 including training sessions and activities related to developing national standards for
60 shelters and the transportation/evacuation. Dr. Adcock proposed that animal response
61 programs be approved for LEM credit. The Board will take the matter under advisement
62 for review. Dr. Adcock then discussed the new Animal Emergency Response unit, future
63 training plans and other resources available for emergency managers. Dexter Accardo
64 complimented Dr. Adcock's and LSART's efforts to be a help rather than a hindrance or
65 drain on resources.

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67 **IV. OFFICER REPORTS**

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69 A. President –Jerry Monier

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71 Jerry reported that Andy Mosher was delighted to hear that he was elected as a
72 Life Member and may try to come in for the Workshop. Jerry also sent a letter
73 thanking LTC Ralph Mitchell for his service to LEPA.

74

75 B. President Elect – Dawson Primes

76

77 No report.

78

79 C. Treasurer – Bland O'Connor for Eric Deroche

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81 Bland presented the December 31, 2009 financial statements (Attachment 1).
82 Total assets at December 31, 2009 were \$214,851.65. Total fund balances at
83 December 31, 2009 were \$172,716.65. Bland pointed out that although a deficit
84 had been budgeted for the 2009 year, LEPA was able instead to achieve a profit of
85 \$2,238.54. A motion was made by Sonya Wiley and seconded by Robert Jump to
86 accept the Treasurer's report. The motion passed.

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88 D. Executive Director's Report – Bland O'Connor

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90 Deferred for discussion during topical items.

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95 **V. COMMITTEE REPORTS**

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97 **A. AWARDS – Cindy Montz**

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99 Only one nomination is in, so we need to start emailing again and extend the due
100 date to March 30th. Emails need to go to the membership weekly to generate
101 nominations. The Office will follow-up with the email campaign.

102

103 **B. CERTIFICATION – Robert Jump**

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105 The Certification program application form and criteria are going through a re-
106 write by Jerry and his staff and will be presented to the Board when completed,
107 hopefully the next Board meeting on April 9, 2010.

108

109 The Committee recommended the LEPA Board approve LEM re-certification for
110 Jeff Meyers and Karen Price.

111 A motion was made by Robert Jump and seconded by Rick Webre to approve
112 Jeff Meyers and Karen Price for re-certification. The motion passed.

113

114 The Committee recommended the LEPA Board approve Obie Cambre for
115 certification pending receipt of the necessary recommendation letter.

116 A motion was made by Robert Jump and seconded by John Boudreaux to approve
117 the recommendation for Obie Cambre. The motion passed.

118

119 The Committee recommended the LEPA Board approve Tommy Boyett, Jose
120 Garcia, Michael Roberts, Eddie Watkins and William White for certification.

121 A motion was made by Robert Jump and seconded by Jim Polk to approve the
122 recommended applicants for certification. The motion passed.

123

124 The Committee noted that applications were received from both Darrick Hesson
125 and Kellie Andre that were not recommended for approval because the applicants
126 had not yet obtained the necessary years of experience.

127

128 It was commented that Terry Heaton (re-certification) and George Guidry (initial
129 certification) are believed to have submitted applications, but were not included in
130 the report. The Office was directed to make a diligent search.

131

132 It was also noted that the list of names only in the Board binders was deficient and
133 had been declared so several meetings ago. The Office was charged to provide
134 the list, inclusively of name, title and years in current position.

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136 **C. CHARTER AND BYLAWS – Jeff Meyers**

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138 No changes or updates to the bylaws since the last meeting.

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140 **D. COLLEGE SCHOLARSHIP – Karen Price**

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142 No applications for scholarships have been received. The Office was charged to
143 start advertising the scholarship program on the website.

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E. HAZMAT ALLIANCE – John Porter

No report.

F. LEGISLATIVE – Dexter Accardo

Dexter is monitoring what is being pre-filed. Dexter raised the issue of identifying emergency managers as first responders in an emergency. Sonya Wiley reported that this matter was discussed at length at the Regional Directors meeting. During this discussion it was noted that one of the concerns of the Governor's office was the potential for financial implications in classifying EM's as first responders. Sonya also noted that having minimum certification standards may alleviate some of the disparity with qualifications and duties. Sonya also noted that the statewide mutual aide agreement was discussed. Mary Ann Tuminello was to be in touch with Dexter regarding these two (2) pieces of legislation. John Boudreaux voiced concern that it will be difficult to overcome the fact that emergency managers at the parish level do not have consistent duties across the state during emergencies.

G. MEMBERSHIP – Tuesday Mills

Membership continues to be strong with a total of 568 members at February 18, 2010. The second dues mailing was sent at the end of December. It is expected that membership will catch up with registrations for the Workshop.

H. NEWSLETTER – Jerry Monier

We continue to need articles, although we aren't accepting vendor articles.

I. NOMINATING – Dawson Primes

Dawson called the Board's attention to the nominations. Lawrence Callendar will be added to the list of nominees.

A motion was made by Dawson Primes and seconded by John Boudreaux to put on the ballot all the eligible nominees received through the deadline. The motion passed.

J. WORKSHOP – Sonya Wiley for Eric Deroche

All past presidents are being contacted to attend this year's Workshop and they will have their hotel room expenses picked up by LEPA for Tuesday night.

Registration brochures and vendor solicitations will be sent by mail next week.

Sonya noted that Jim Polk had been working on the speaker line up and asked him for any comments. Sonya also advised that a specific time slot had been allocated on Monday for the Parish Directors meeting and it was listed on the workshop

193 agenda so that we were not trying to notify everyone on the fly and should have a
194 better attendance of Directors. Approval from the hotel has been received to have
195 a band on site for the Presidents Reception. Jerry Monier said the theme would be
196 “Cinco de Mayo” with a little “Who Dat”. Also reported that the Bill Doran Band
197 had been confirmed. Sonya asked for some Workshop & Vendor Brochures
198 next week & advised that she would take them to the Police Jury Association
199 Convention the end of next week in an attempt to increase our vendors and Parish
200 Admin attendance.

201

202 Thursday will feature both a Hazmat Day and Planning 101 by GOHSEP.

203

204 A question was raised by John Boudreaux on the cost of the golf tournament as
205 reported on the financial statements. Subsequent investigation determined that
206 the 2008 greens fees had also been paid in 2009, causing the seeming
207 discrepancy.

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209 K. EMERGENCY MANAGER LEADERSHIP ACADEMY – Rick Webre

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211 Rick is working on the program.

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213 M. REGIONAL REPRESENTATION COMMITTEE – Sonya Wiley

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215 In Tommy Thibeau’s absence Sonya advised that in addition to the Legislative
216 issues discussed in the Legislative Committee report earlier, other items discussed
217 during the Regional Directors meeting included the “Get a Game Plan for
218 Children” campaign. Sonya noted that it would be rolled out with coloring books
219 & mascot. Directors were advised to make request through their respective
220 Coordinators however if they had room and wanted to store the coloring books for
221 their parishes they could. Also, the Regional Mobile Water Tank concept was
222 discussed and the Emergency Managers workshop & meeting scheduled for April
223 13-15.

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226 VI. OLD BUSINESS

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228 A. 2011 Workshop

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230 Bland reported that the Hilton Riverside, Marriott and Sheraton in New Orleans
231 have been contacted and several options close to the dates preferred should be
232 available. Information has been difficult to obtain from Mississippi, but better
233 information should be available from Alabama. Planning will continue and a
234 contract may be signed in the next few months.

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236 B. Website re-design

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238 Jerry and Eric are working on an RFP.

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241 VII. NEW BUSINESS

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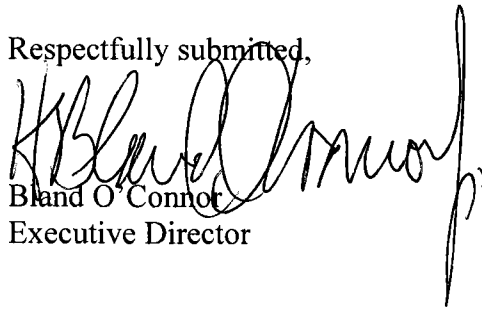
A. Funding for attendance at the Alabama Gulf States Hurricane Conference
Item was tabled for next meeting.

B. Executive Session
Jerry Monier called for a motion to enter into Executive Session at 11:55. The
Board exited the Executive Session at 12:08; no further action was taken.

VIII. ANNOUNCEMENTS

The meeting adjourned at 12:10 pm.

Respectfully submitted,



Bland O' Connor
Executive Director