

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **February 18, 2011**
4 **BATON ROUGE, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
8

9 President Dawson Primes called the meeting to order at 10:00 am. Eric Deroche led the
10 pledge of allegiance and Jeff Meyers led the prayer. A quorum was present to conduct
11 business.
12

13 **Members Present in Person or Proxy:**

14
15 Dexter Accardo
16 Obie Cambre proxy to Tuesday Mills
17 Pat Santos for Mark Cooper
18 Eric Deroche
19 Robert Jump
20 Jeffrey Meyers
21 Tuesday Mills
22 Jerry Monier
23 Cindy Montz
24 Michael Murphy
25 Jim Polk
26 John Porter
27 Karen Price proxy to Jeff Meyers
28 Dawson Primes
29 Tommy Thiebaud
30 Rick Webre
31 Taylor Moss for Dewayne White
32 Sonya Wiley-Gremillion proxy to Eric Deroche
33

34 **Members Excused:**

35 Dexter Accardo
36 John Boudreaux
37 Dave Brown
38 Tab Troxler
39

40 **Members Absent:**

41 None
42

43 **Guests:**

44 Gene Dunegan
45 Peter Ricca
46 Bland O'Connor
47 Jenny Constantin
48

49 **II. APPROVAL OF MINUTES**

50

51 The minutes from the December 10, 2010 Board meeting were reviewed. A motion was
52 made by Eric Deroche and seconded by John Porter to approve the minutes as presented.
53 The motion passed.

54

55 **IV. OFFICER REPORTS**

56

57 A. President –Dawson Primes

58

59 Dawson Primes presented the new website design. LEM, Training and Links tabs
60 to be added.

61

62 B. President Elect – Robert Jump

63

64 No report.

65

66 C. Treasurer – Eric Deroche

67

68 Eric Deroche presented the December 31, 2010 financial statements (Attachment
69 1). Total assets at December 31, 2010 were \$168,620.37. Total fund balances at
70 December 31, 2010 were \$164,040.37. For the year ended December 31, 2010
71 expenditures exceeded receipts by \$.

72

73 A motion was made by Jerry Monier and seconded by Dexter Accardo to accept
74 the Treasurer’s report. The motion passed.

75

76 D. Executive Director’s Report – Bland O’Connor

77

78 No report.

79

80 **V. COMMITTEE REPORTS**

81

82 A. AWARDS – Cindy Montz

83

84 Cindy has received three nominations to date.

85

86

87 B. CERTIFICATION – Robert Jump

88

89 Three applications are under consideration for initial certification.

90

91 Joshua Gill, Operations Chief and contracts/lease manager for the Louisiana
92 Department of Children and Family Services, Emergency Preparedness Division.

93

94 John Rahaim, Jr., St. Bernard Parish Assistant Director, OHSEP, Director OEP.

95

96 Brad Tiffie, IEM, Inc., Manager Preparedness Programs

97

98 A motion was made by Mike Murphy and seconded by Dexter Accardo to defer
99 consideration on Brad Tiffie. The motion passed.
100
101 A motion was made by Robert Jump and seconded by Jerry Monier to approve
102 Joshua Gill and John Rahaim, Jr. for the LEM. The motion passed.
103
104 C. CHARTER AND BYLAWS – Jeff Meyers
105
106 Nothing new to report.
107
108 D. COLLEGE SCHOLARSHIP – Karen Price
109
110 Nothing new to report. Students must be enrolled in an emergency management
111 program and have done community work and be second year students or more
112 advanced. Both a full-time and part-time scholarship is available.
113
114 E. HAZMAT ALLIANCE – John Porter
115
116 The Chemistry 3 program scheduled for March has been moved to May. Other
117 classes are being scheduled. Major Adam White is the new command inspector.
118
119 F. LEGISLATIVE – Dexter Accardo
120
121 Dexter pointed out that the budget process will be very challenging with lack of
122 money this year. The EOC grant program will go away.
123
124 G. MEMBERSHIP – Tuesday Mills
125
126 Tuesday reported that there are currently 458 renewed members for 2011.
127
128 H. NEWSLETTER – Michael Murphy
129
130 Dexter Accardo volunteered take the first calendar quarter for evaluating .
131
132 I. NOMINATING – Robert Jump
133
134 A motion was made by Eric Deroche and seconded by Dexter Accardo to accept
135 the list of nominees below the nominating chair verifying their willingness to
136 serve and office to confirm their active membership by the time ballots are sent.
137 The motion passed.
138
139 J. WORKSHOP – Eric Deroche
140
141 Deferred to new business.
142
143 K. EMERGENCY MANAGER LEADERSHIP ACADEMY – Rick Webre
144
145 Rick Webre explained the status of the program. Matt Gregor has been contacted

146 A motion was made by Rick Webre and seconded by Robert Jump to submit the
147 LEM program to EMI for accreditation. The motion passed.

148
149 Rick discussed establishing two levels of LEM, a basic and an advanced
150 certification. Rick would like to present the levels at the LEPA Conference.

151
152 A motion was made by Rick Webre and seconded by Robert Jump to move
153 forward with the new requirements for the three- level program for all new
154 applications for the LEM through December 31, 2011 and on January 1, 2012
155 every existing LEM will be converted to an LEM Basic. The motion passed.

156
157 Rick announced that the objective for the examination is for it to be offered four
158 times per year.

159
160 M. REGIONAL REPRESENTATION COMMITTEE – Tommy Thiebaud

161
162 No report

163
164 **VI. OLD BUSINESS**

165
166 None

167
168 **VII. NEW BUSINESS**

169
170 A. UPDATE ON ANNUAL LEPA/GOHSEP WORKSHOP AND GULF STATES
171 HURRICANE CONFERENCE

172
173 Eric Deroche related the program schedule to the Board. EM101 renamed to
174 Advances in Emergency Management. The Welcome Reception is being worked
175 on for the D-Day Museum.

176
177 The Call for Presentations has been prepared and will be sent to all LEPA
178 members and the members of the other state organizations.

179
180 Dawson Primes urged everyone to solicit sponsorships from vendors and industry
181 contacts they see regularly. The Office will send the vendor contact list that we
182 have. Dawson also described the Ernst Café arrangements for the President’s
183 Reception. DRC Emergency Services, LLC, will sponsor the entire event (Kristy
184 Fuentes, Vice President and Regional Manager is the contact).

185
186 B. LOUISIANA PUBLIC HEALTH ASSOCIATION ANNUAL CONFERENCE

187
188 Tuesday Mills moved and Mike Murphy seconded that LEPA provide a \$500
189 sponsorship to the Louisiana Public Health Association Annual Conference. The
190 motion passed.

191
192
193 **VIII. ANNOUNCEMENTS**

194

195
196 The next meeting will be held at the Office on Friday, April 15, 2011.
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198 The meeting adjourned at 11:45 am on motion by Mike Murphy.
199
200 Respectfully submitted,
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202
203
204 Bland O'Connor
205 Executive Director
206
207