

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **November 18, 2011**
4 **BATON ROUGE, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
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9 President Robert Jump called the meeting to order at 10:15 am. Eric Deroche led the
10 pledge of allegiance and Robert Jump led the prayer. A quorum was present to conduct
11 business.
12

13 **Members Present in Person or Proxy:**

14 Dexter Accardo
15 John Boudreaux
16 Eric Deroche
17 Chris Guilbeaux
18 Robert Jump
19 Jeffrey Meyers
20 Jerry Monier
21 Gene Dunegan for Taylor Moss
22 Jim Polk
23 Karen Price
24 Dawson Primes
25 Pat Santos
26 Rick Webre
27 Sonya Wiley-Gremillion
28

29 **Members Excused:**

30 Skip Breeden
31 Dave Brown
32 Obie Cambre
33 Sandy Davis
34 John Porter
35 Tommy Thiebaud
36

37 **Members Absent:**

38 Tuesday Mills
39 Tab Troxler
40

41 **Guests:**

42 Bland O'Connor
43 Jenny Constantin
44 Melanie Talley
45

46 **II. APPROVAL OF MINUTES**

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48 The minutes from the September 23, 2011 Board meeting were reviewed. Spelling
49 correction to Kayte's name correctly. A motion was made by John Boudreaux and
50 seconded by Dawson Primes to approve the minutes as corrected. The motion passed.

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52 **III. OFFICER REPORTS**

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54 A. President –Robert Jump

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56 Robert thanked everyone for their willingness to serve.

57

58 B. President Elect – Rick Webre

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60 No report.

61

62 C. Treasurer – Eric Deroche

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64 Eric Deroche presented the September 30, 2011 financial statements (Attachment
65 1). Total assets September 30, 2011 were \$276,002.04. Total fund balances at
66 September 30, 2011 were \$266,402.04. For the Nine months ended September
67 30, 2011 receipts exceeded expenditures by \$114,744.42.

68

69 A motion was made by Sonya Wiley-Gremillion and seconded by Pat Santos to
70 accept the Treasurer's report. The motion passed.

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72 D. Executive Director's Report – Bland O'Connor

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74 No report.

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76 **IV. COMMITTEE REPORTS**

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78 A. AWARDS – Jerry Monier

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80 Nothing new to report.

81

82 B. CERTIFICATION – Rick Webre

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84 Rick asked if anyone has any concerns about the LEM-T beginning on January 1,
85 2012. At the moment, there is no renewal process for LEM-T, but re-validation
86 will be established on the same five year cycle. Up to four areas can be validated.
87 The price proposed is \$50 for LEM-T, \$100 for Basic and \$150 for Professional.

88

89 Pat Santos raised the issue of Command College funding shortfalls.

90

91 A motion was made by Rick Webre and seconded by Chris Guilbeaux to
92 trademark the LEM in Louisiana. The motion passed.

93

94 A motion was made by Rick Webre and seconded by Chris Guilbeaux for a \$50
95 certification fee and \$10 recertification fee for the LEM-T. A minimum of one
96 area and maximum of four can be held. The motion passed.
97
98 The LEM-Basic was discussed. Discussion of what credential people would be
99 renewed at from the original LEM. The decision was to have the LEM
100 Committee discuss the issue and make a recommendation.
101
102 A motion was made by Karen Price and seconded by Jeff Meyers to establish a
103 standing LEM Certification Committee of four members, plus the current LEPA
104 President. The motion was withdrawn.
105
106 The Committee of Rick Webre and Robert Jump to finalize the proposal for the
107 next meeting. Jeff Meyers was added to the Committee.
108
109 A motion was made by Dawson Primes and seconded by Chris Guilbeaux to
110 accept the program with recommended changes to go into effect January 1, 2012.
111 The motion passed.
112
113 A motion was made by John Boudreaux and seconded by Dawson Primes to
114 allow people re-certifying at the Basic level in 2012 to upgrade to the Pro level at
115 a price equal to the difference in cost between the two credentials during the year
116 2012. The motion passed.
117
118 C. CHARTER AND BYLAWS – Jeff Meyers
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120 Jeff Meyers pointed out the Bylaws changes needed due to the change in fees for
121 the LEM.
122
123 A motion was made by Jeff Meyers and seconded by Jerry Monier for Jeff
124 Meyers to
125
126 A motion was made by Eric Deroche and seconded by Jim to amend Article VI,
127 page 5 to delete the words “...to the membership annually in the Newsletter.”.
128
129
130 D. COLLEGE SCHOLARSHIP – Karen Price
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132 Waiting on Tulane.
133
134 E. HAZMAT ALLIANCE – Eric Deroche for John Porter
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136 Nothing to report.
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138 F. LEGISLATIVE – Dexter Accardo
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140 Dexter reported on a litigation issue in his parish.
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142 G. MEMBERSHIP – Obie Cambre for Tuesday Mills

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At November 17, 2011, membership stood at 754.

H. NOMINATING – Rick Webre

No report.

I. WORKSHOP – Eric Deroche

Eric noted that the agreement with L’berge is a repeat for the upcoming May 7 – 10, 2012. A Workshop meeting was held immediately before the Board meeting and there is a lot of discussion on the Workshop focusing on government – industry interaction on emergencies in light of the oil and gas plays that are blanketing the State. Eric pointed out that locals in north Louisiana have very little experience in interacting with industry. The Committee will reach out to in order to gauge interest.

J. EMERGENCY MANAGER LEADERSHIP ACADEMY – Rick Webre

One is currently ongoing.

M. REGIONAL REPRESENTATION COMMITTEE – Sonya Wiley-Gremillion for Tommy Thiebaud

Sandy Davis is the new chair and Dick Gremillion is vice-Chair.

V. OLD BUSINESS

A. LEM BASIC PROGRAM REVIEW & NEW REQUIREMENTS

Nothing further on the program. Jenny Constantin reported that she has looked at the testing system that Rick Webre had found and reported on some of the site’s functionality.

A motion was made by Rick Webre and seconded by Jeff Meyers to approve Rick Webre working with the testing software company to begin to

VI. NEW BUSINESS

A. APPROVE BUDGET

Eric Deroche presented the proposed budget of \$173,150 in receipts and \$184,100 in expenditures, balanced by an \$11,000 withdrawal from reserves. Karen Price pointed out that the Scholarship budget for Students needs to be \$5,000.

A motion was made by Karen Price and seconded by Jeff Meyers to amend the proposed budget to provide for \$5,000 in Student Scholarships and approve the budget as amended. The motion passed.

192 Eric stated that the mid-year meeting will be under consideration for those years in
193 which we host the Gulf States. March was set as the drop-dead date for
194 determining if Louisiana will host.

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196 **B. PRESIDENT TERM EXTENSION PROPOSAL**

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198 Robert Jump suggested making the president's term two years.

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200 A motion was made by Jerry Monier and seconded by Sonya Wiley-Gremillion for
201 the executive committee to review the pros and cons for establishing the
202 President's term to two years. The motion passed.

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204 **C. DUES INCREASE PROPOSAL**

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206 The issue of increasing dues was raised. Several voiced opposition to increasing
207 dues amounts at this time, particularly in light of the current strong financial
208 position.

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210 **D. FEE INCREASE FOR LEM**

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212 Jeff Meyers spoke for Karen Price in questioning why the LEM renewal fees are
213 not included in the bylaws. Karen suggested that all of the certification and re-
214 certification fees be removed from the bylaws.

215

216 A motion was made by Jeff Meyers and seconded by Jerry Monier and seconded
217 by

218

219 A motion was made by John Boudreaux and seconded Jerry Monier to remove all
220 reference to certification fees from the bylaws.

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222 **VII. ANNOUNCEMENTS**

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224 The next meeting will be held on a day in January to be determined and announced.

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226 The meeting adjourned at 12:45 pm on motion by Pat Santos.

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228 Respectfully submitted,

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232 Bland O'Connor
233 Executive Director