

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **November 9, 2012**
4 **BATON ROUGE, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
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9 President Rick Webre called the meeting to order at 10:00 am. Skip Breeden led the
10 pledge of allegiance and Rick Webre led the prayer. A quorum was present to conduct
11 business.

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13 **Members Present in Person or Proxy:**

14 Skip Breeden
15 Pat Santos attending for Kevin Davis
16 Sandy Davis (proxy to Robert Jump)
17 Eric Deroche
18 Kenneth Graham
19 Chris Guilbeaux (proxy to Jerry Monier)
20 Tracey Hilburn
21 Robert Jump
22 Sean Lafleur
23 Jeff Meyers (proxy to Rick Webre)
24 Jerry Monier
25 Gene Dunnegan attending for Taylor Moss
26 Karen Price (proxy to Rick Webre)
27 Rick Webre
28 Scott Whelchel
29 Sonya Wiley-Gremillion
30

31 **Members Excused:**

32 Dexter Accardo
33 Dave Brown
34 Tuesday Mills
35 Jim Polk
36

37 **Members Absent:**

38 Dawson Primes
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40 **Guests:**

41 Bland O'Connor
42 Jenny Constantin
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44 **II. APPROVAL OF MINUTES**
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46 The minutes from the September 28, 2012 Board meeting were addressed. A motion was
47 made by Skip Breeden and seconded by Jerry Monier to approve the minutes as corrected
48 for clerical errors. The motion passed.

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II. OFFICER REPORTS

A. President –Rick Webre

President Rick Webre welcomed all to the meeting and announced the Strategic Planning Meeting. He asked Eric Deroche to briefly review logistics of the Strategic Planning Meeting.

B. President Elect – Jim Polk

No report.

C. Treasurer – Eric Deroche

Eric Deroche presented the August 31, 2012 financial statements (Attachment 1). Total assets at May 31, 2012 were \$356,832.63. Total fund balances at May 31, 2012 were \$351,582.63. For the eight months ended May 31, 2012 receipts exceeded expenditures by \$103,677.90.

A motion was made by Sonya Wiley-Gremillion and seconded by Robert Jump to accept the Treasurer’s report. The motion passed.

IV. COMMITTEE REPORTS

A. AWARDS – Jerry Monier

Jerry Monier reported that we are still challenged with getting a sufficient number of nominations. The Office has an action item for getting out an awards nomination notice and make on-line nominations available. A consensus was reached to solicit nominations without category and allow the Committee to assign categories based on the nominations.

B. CERTIFICATION – Rick Webre

Rick Webre reported that Jason Higgenbotham is the first person to convert from LEM to LEM-Pro by passing the online examination. Jenny stated that renewal notices have been sent.

A motion was made by Robert Jump and seconded by Jerry Monier to approve the award of the LEM-Pro designation to Jason Higgenbotham. The motion passed.

C. CHARTER AND BYLAWS – Jeff Meyers

No report.

D. COLLEGE SCHOLARSHIP – Karen Price

No report.

- 98 E. HAZMAT ALLIANCE – Sean Lafleur
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100 No report.
101
102 F. LEGISLATIVE – Dexter Accardo
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104 No report.
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106 G. MEMBERSHIP – Tuesday Mills
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108 Rick Webre stated that membership has been flat and we need an initiative. It
109 was determined that the discussion would wait for the Strategic Planning Meeting.
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111 H. NOMINATING – Jim Polk
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113 No report.
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115 I. WORKSHOP – Eric Deroche
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117 Eric reported that the Committee visited the Hilton recently. The call for papers
118 will be issued soon. Lessons learned from Hurricane Sandy in the northeast may
119 be a good topic. Eric discussed marketing to Conference to northeast emergency
120 preparedness personnel. It was noted that a different mindset toward hurricanes is
121 going to come out of the Hurricane Sandy experience. Louisiana could take the
122 lead on planning for the impact of a storm independently of the category of the
123 storm. Jerry Monier pointed out that several large emergency preparedness
124 conferences are planned for New Orleans and we need to consider that.
125
126 Discussion of the long term future of the Gulf States Hurricane Conference and
127 the need to standardize the planning and the attendee and vendor experience. An
128 action item on resolving this issue was established.
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130 J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE
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132 No report.
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134 **V. OLD BUSINESS**
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136 A. ACTION ITEM REVIEW FROM PRIOR MEETING
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138 1. Hurricane Class LEPA Sponsor 2013
139 This will not work for the Conference in 2013.
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141 2. Jerry Monier review EMI
142 There will not be an EMI certified program at the GSHC. Discussion of
143 elevation measurement accuracy and flood planning based on data that is no
144 longer accurate due to soil subsidence or other matters. January is the target
145 date for having potential programs identified. Up to four blocks or concurrent

146 programs will be offered. We need to identify “Who” and “Why” you should
147 attend, etc.

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- 149 3. Develop agenda for Mid Year Meeting – review Mid Year Meeting
150 It was noted that there appeared to be confusion as to exactly what the
151 objectives of the meeting were and the input from attendees was very limited.
152 It was generally agreed that it was a successful first-time meeting. The
153 Directors will be asked at their conference whether the meeting was
154 worthwhile or not and their feelings on the future of the meeting.
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- 156 4. 2012 instances and review for topics at 2013 Gulf States Hurricane Conference
157 Sufficiently covered, but we need to get an interesting topic for Friday
158 morning.
159
- 160 5. Strategic Plan
161 Jerry suggested inviting Ed Flynn with the Louisiana Chemical Association to
162 the Strategic Planning meeting and trying to get LCA and its members more
163 involved in LEPA. Also possibly Roland . Rick Webre to take the action item.
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- 165 6. Update on LEPA app
166 Nothing to report.
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VI. NEW BUSINESS

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A. 2013 LEPA/GOHSEP WORKSHOP AND GULF STATES HURRICANE 171 CONFERENCE 172

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174 Nothing additional.

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B. CONFERENCE EVENTS – GOLF TOURNAMENT, WELCOME RECEPTION, 176 AND PRESIDENT RECEPTION 177

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179 Audubon is under consideration.
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C. ACTION ITEM DEVELOPMENT FROM CURRENT MEETING 182

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184 Rick Webre to develop.

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D. VOTE ON THE 2013 LEPA BUDGET 186

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188 Eric reported on a budgeted level of revenues of and expenditures of . The
189 proposed budget contemplates a deficit of , but it is anticipated that sponsorships
190 will . Did not include a Mid Year for 2013.

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192 A motion was made by Jerry Monier and seconded by Robert Jump to approve the
193 budget as presented. The motion passed.
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195 **VII. ANNOUNCEMENTS**

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197 GOHSEP was re-accredited by the Emergency Management Accreditation Program
198 (EMAP).

199

200 The meeting adjourned on motion by Jerry Monier at 11:10 am.

201

202 Respectfully submitted,

203

204

205

206 Bland O'Connor

207 Executive Director