

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**  
2 **BOARD OF DIRECTORS MEETING**  
3 **August 16, 2013**  
4 **BATON ROUGE, LOUISIANA**  
5 **MEETING MINUTES**  
6

7 **I. CALL TO ORDER**  
8

9 President Jim Polk called the meeting to order at 10:04 am. Rick Webre led the pledge of  
10 allegiance and Skip Breeden led the prayer. A quorum was present to conduct business.  
11

12 **Members Present in Person or Proxy:**

13 Dexter Accardo  
14 Skip Breeden  
15 Amy Dawson proxy to Robert Jump  
16 Eric Deroche  
17 Dick Gremillion  
18 Chris Guilbeaux proxy to Jerry Monier  
19 Alan Hunsberger  
20 Robert Jump  
21 Sean Lafleur  
22 Jerry Monier  
23 Gene Dunnegan attending for Taylor Moss  
24 Jim Polk  
25 Karen Price  
26 Rick Webre  
27 Scott Whelchel proxy to Jim Polk  
28

29 **Members Excused:**

30 Dave Brown  
31 Sandy Davis  
32 Kenneth Graham  
33 Tracey Hilburn  
34 Dawson Primes  
35 Sonya Wiley-Gremillion  
36

37 **Members Absent:**

38 None  
39

40 **Guests:**

41 Angela Jouett  
42 Jenny Constantin  
43 Bland O'Connor  
44

45 It was noted that Dawson Primes is on military leave of absence.  
46  
47

48 **II. APPROVAL OF MINUTES**

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50 A motion was made by Eric Deroche and seconded by Robert Jump to approve the  
51 minutes of the June 10, 2013 as presented. The motion passed.

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53 **II. OFFICER REPORTS**

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55 A. President –Jim Polk

56

57 Jim said that he would like to get someone who is energized to take the  
58 membership lead.

59

60 B. President Elect – Dexter Accardo

61

62 No report.

63

64 C. Treasurer – Eric Deroche

65

66 Eric Deroche reported that yesterday the June 30, 2013 financial statement was  
67 sent by email and that June looks great but July and August will look very bad.  
68 He noted that attendees, sponsorships and exhibitors were all down from the prior  
69 GSHC. He anticipates having a deficit of at least \$30,000 by year end.

70

71 Eric suggested that membership fees need to be looked at for an increase. The  
72 bylaws committee will have to work on the membership fee change.

73

74 Eric noted that Louisiana needs to withdraw its participation in Gulf States  
75 Hurricane Conference. We will participate in some way with IDCE.

76

77 It was noted that when Louisiana LEPCs began being inactive, industry  
78 involvement in LEPA began to drop off.

79

80 A motion was made by Skip Breeden and seconded by Robert Jump to accept the  
81 Treasurer’s report. The motion passed.

82

83 **IV. COMMITTEE REPORTS**

84

85 A. AWARDS –Jerry Monier

86

87 No report.

88

89 B. CERTIFICATION – Rick Webre

90

91 Motion by Dexter seconded by Jerry to approve as Basic.

92

93 Patrick motion by Dexter seconded by Jerry to approve as Basic.

94

95 Kevin R. Scott has applied for LEM Pro and is a CEM. A motion by Robert  
96 Jump seconded by Alan Hunsberger to approve for LEM-Pro subject to passing  
97 the examination. The motion passed.  
98  
99 James Wood motion by Skip Breeden and seconded by Jerry Monier to approve  
100 for LEM Pro subject to passing exam, LEM Basic without the exam. The motion  
101 passed.  
102  
103 C. CHARTER AND BYLAWS – Robert Jump  
104  
105 A discussion ensued on the prospect of a dues increase. Also discussed was how  
106 to attract industry to the Conference as well as to membership.  
107  
108 Jerry Monier to chair an ad hoc committee with Robert Jump, Alan Hunsberger,  
109 Sean Lafleur, Rick Webre, Jim Polk and Scott Whelchel.  
110  
111 D. COLLEGE SCHOLARSHIP –Karen Price  
112  
113 No report.  
114  
115 E. HAZMAT ALLIANCE – Sean Lafleur  
116  
117 Hotzone is coming up. September 10-12 there will be some live training at  
118 JESTC. Several significant incidents have occurred recently, including a gas well  
119 blowout in Delhi. Also, a train derailment with 14 regulated cars on August 4<sup>th</sup>.  
120  
121 F. LEGISLATIVE – Dexter Accardo  
122  
123 No report.  
124  
125 G. MEMBERSHIP –  
126  
127 No report.  
128  
129 H. NOMINATING – Dexter Accardo  
130  
131 No report.  
132  
133 I. WORKSHOP – Eric Deroche  
134  
135 Eric reported that the Workshop will be at L’auberge du Lac in Lake Charles in  
136 May.  
137  
138 For the Fall Conference a survey will be sent to membership to ascertain interest.  
139 If results are favorable, will do a meeting at Lod Cook on November 5 and 6, with  
140 estimated \$30 registration fee. The survey needs to be run by Ed at LCA for input  
141 prior to distributing.  
142

143 J. REGIONAL DIRECTORS' REPRESENTATION COMMITTEE – Dick  
144 Gremillion

145  
146 Dick Gremillion reported a partial victory on EMPG funding, which will be a  
147 \$20,000 base plus 30% to local, while state GOHSEP will get 70%. More  
148 emphasis is being made on policies, procedures and best practices.

149  
150 **V. OLD BUSINESS**

151  
152 A. Action items review from previous meeting

153  
154 1. Update on LEPA App.

155 Jim noted that the App is up but is out-of-date. We are moving on from this  
156 App.

157  
158 2. Membership Survey

159 Jenny Constantin reported the survey will be sent out after the survey on the  
160 Fall Meeting.

161  
162 3. Strategic Planning Meeting Updates from Committees

163  
164 **VI. NEW BUSINESS**

165  
166 A. Review participation in the IDCE Meeting in New Orleans

167 We will need to purchase a pop up and table cloth and so on at an approximate  
168 cost of \$500 to \$700.

169 1. Exhibit Booth Coverage – Wednesday, January 8<sup>th</sup>, 11:30 pm to 4 pm

170 2. Exhibit Booth Coverage – Thursday, 12:30 pm to 4 pm

171  
172 A motion was made by Skip Breeden and seconded by Robert Jump to purchase  
173 the items and participate in the exposition. The motion passed.

174  
175 B. Review the Attendee and Exhibitor Survey from the LEPA and GSHC Meeting  
176 Nothing further.

177  
178 C. Fall Meeting Update

179 Nothing further.

180  
181 D. Spring Meeting Update

182 Nothing further.

183  
184 **VII. ANNOUNCEMENTS**

185 A care package was sent to Dawson, gift baskets to Sandy Davis and Sonya Wiley-  
186 Gremillion. A thank you was received from Sonya.

187  
188 Skip Breeden announced Nimsat - SMS partnering. College credit will be able to be  
189 received for the training.

190  
191

192 **VIII. ADJOURNMENT**

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194 The meeting adjourned on motion by Jerry Monier at 11:20 pm.

195

196

197 Respectfully submitted,

198

199

200

201 Bland O'Connor

202 Executive Director

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