

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **DECEMBER 13, 2013**
4 **BATON ROUGE, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
8

9 President Jim Polk called the meeting to order at 10:06 am. Skip Breeden led the pledge
10 of allegiance and Skip Breeden led the prayer. A quorum was present to conduct
11 business.
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13 **Members Present in Person or Proxy:**

14 Jim Polk
15 Dexter Accardo
16 Rick Webre
17 Kevin Davis
18 Taylor Moss
19 Kenneth Graham
20 Scott Welchel
21 Skip Breeden
22 Amy Dawson
23 Alan Hunsberger
24 Jerry Monier
25 Chris Guilbeaux
26 Sonya Wiley-Gremillion
27 Sean Lafleur
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29 **Members Excused:**

30 Dawson Primes
31 Eric Deroche
32 Robert Jump
33 Tracey Hilburn
34 Karen Price
35 Sandy Davis
36 Dick Gremillion
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38 **Members Absent:**

39 Dave Brown
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41 **Guests:**

42 Angela Jouett
43 Gene Dunnegan
44 Christina Dayries
45 Jenny Constantin
46 Bland O'Connor
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48 It was noted that Dawson Primes is on military leave of absence.

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II. APPROVAL OF MINUTES

A motion was made by Dexter Accardo and seconded by Skip Breeden to approve the minutes of the October 18, 2013 as presented. The motion passed.

II. OFFICER REPORTS

A. President –Jim Polk

Jim reported that a lot of discussion occurred during the Conference Committee meeting held earlier this morning about how to grow LEPA with more industry participation. The intention is to reach out to industry associations.

B. President Elect – Dexter Accardo

Dexter noted that we need to cultivate the people in industry that we know we engage by incorporating programming for them at the Annual Conference.

C. Treasurer – Office on behalf of Eric Deroche

The board binder contained the October 31, 2013 financial statement.

A discussion ensued on membership. It was noted that a tool is needed and an analysis of who we have lost and what is generating the recent dues shortfall.

The Board considered the two versions of the budget presented by the Treasurer. Both versions contemplate revenue of \$161,200. Version 2 contemplates \$4,400 less in expenditures, for a total of \$168,000 in expenditures.

Taylor Moss made several suggestions on how to raise revenue in the golf tournament.

A motion was made by Ken Graham and seconded by Dexter Accardo to accept budget version 2 with revenue of \$161,200 and expenditures of \$168,000, with an excess of expenditures over receipts of \$6,800. The motion passed.

IV. COMMITTEE REPORTS

A. AWARDS – Office on behalf of Jerry Monier

No report.

B. CERTIFICATION – Rick Webre

Rick suggested that David Davis should be deferred.
Motion by Dexter Accardo and seconded by Sonya

Rebecca Broussard

98 Sonya and Amy
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100 Danielle Manning
101 Dexter seconded by Skip
102
103 Matthew Moreland subject to test
104 Dexter Amy
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106 Anthony Leblanc recertify as LEM Basic
107 Sonya Jerry
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109 Rick suggested that we begin developing a cadre of
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111 Motion by skip Sonya approved.
112
113 The Office was tasked to follow up on the high-quality certificates.
114
115 C. CHARTER AND BYLAWS – Robert Jump
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117 No report.
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119 D. COLLEGE SCHOLARSHIP –Karen Price
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121 No report.
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123 E. HAZMAT ALLIANCE – Sean Lafleur
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125 Alan Hunsberger has offered to sponsor two Hazmat Day programs at the Annual
126 Conference.
127
128 Taylor Moss noted that the EBR police department is obtaining a cleaning vehicle
129 for hazardous material wreckage. Legislation will be developed to change the
130 (primarily telephonic) reporting of hazmat incidents. State Police wants more
131 compliance in reporting protocol. The new system is intended to shorten the
132 reporting time for everyone. State Police is working on an Internet based Tier 2
133 reporting system.
134
135 Alan Hunsberger noted that the original state mutual aid system was initiated in
136 2001 and in the next year or two he anticipates that efforts will be made within
137 industry to formalize the mutual aid arrangements in the State. It is anticipated
138 that LEPA may be the data repository.
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140 Chris reported SMS involvement....many will follow.
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142 F. LEGISLATIVE – Dexter Accardo
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144 No report.
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146 G. MEMBERSHIP –

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Jenny reported 637 members.

Jim Polk asked for a volunteer to head the Membership Committee.

Skip Breeden recommended subsections or special interest groups for LEPA.

Kevin Davis noted that his office is reaching out to industry as well.

H. NOMINATING – Dexter Accardo

No report.

I. WORKSHOP – Jerry Monier

Monday will be arrival and meeting day, as usual. Jerry is looking for a Tuesday morning keynote. Wednesday will be public-private partnership day. Thursday Hazmat Day. The call for presentations will be sent in January and a link will be on the website.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Dick Gremillion

No report.

V. OLD BUSINESS

A. Action items review from previous meeting

1. Update on LEPA App

Skip Breeden noted that his group can take a look at the app but they need to see it. Jenny noted that it is on itunes.

2. Membership Survey

Jenny Constantin reported the results of the membership survey. Approximately 80 people responded. Networking, training and certification are the reasons people belong. Also, a membership directory was indicated as being desired.

The Office will work on putting up a pdf membership directory on the website.

3. Review participation in the IDCE Meeting in New Orleans

Exhibit Booth Coverage – Wednesday, January 8th, 11:30 pm to 4 pm

Exhibit Booth Coverage – Thursday, 12:30 pm to 4 pm

Board members are needed to help cover the booth. It was noted that the price of this meeting is right.

195 **VI. NEW BUSINESS**

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197 1. Spring Meeting Update

198 Nothing further.

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201 **VII. ANNOUNCEMENTS**

202 Amy Dawson reported that Red Cross and GOHSEP has created a Emergency
203 Management Disability and Aging Coalition. They are working on some table top
204 exercises with people with disabilities.

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206 **VIII. ADJOURNMENT**

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208 The meeting adjourned on motion by Jerry Monier at 11:50 am.

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210

211 Respectfully submitted,

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215 Bland O'Connor

216 Executive Director

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