

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **November 13, 2015**
4 **BATON ROUGE, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
8

9 President Scott Welchel called the meeting to order at 10:02 am. Dawson Primes led
10 the prayer and Scott Welchel led the pledge of allegiance. A quorum was present to
11 conduct business.

12 **Members Present in Person or Proxy:**

13 Amy Dawson
14 Eric Deroche
15 Gene Dunnegan attending for Taylor Moss
16 Kenneth Graham proxy given to Dexter Accardo
17 Eric Deroche
18 Sean LaFleur proxy given to Gene Dunnegan
19 Jim Polk
20 Karen Price
21 Pat Santos
22 Scott Welchel
23 Dawson Primes
24 Dexter Accardo
25 Christopher Guilbeaux
26 Earl Eues proxy given to Dawson Primes
27 Joey Dugas
28 Kevin Davis
29 Lisa Vidrine
30 Sonya Wiley-Gremillion
31 Charles Hudson
32 Alan Hunsberger
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34 **Members Excused:**

35 Mike Manning
36 Rick Webre
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38 **Members Absent:**

39 Sandy Davis
40 Skip Breeden
41 Terry Guidry
42 Robert Jump
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44 **Guests:**

45 Jennifer Constantin
46 Bland O'Connor
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II. APPROVAL OF MINUTES

A motion was made by Eric Deroche and seconded by Alan Hunsberger to approve the minutes of the September 11, 2015 as presented. The motion passed.

II. OFFICER REPORTS

A. President –Scott Whelchel

No report.

B. President Elect – Dawson Primes

No report.

C. Treasurer – Eric Deroche

Eric Deroche reported assets as of September 30, 2015 of \$172,404.56 and net assets of \$160,844.14. Motion made by Sonya Wiley-Gremillion and seconded by Jim Polk to approve. The motion passed.

D. Executive Director – Jennifer Constantin on behalf of Bland O’Connor

Jenny Constantin reported that the office is working on the LEPA website and hope to have the online membership database and payment system done by the time the second dues notice is sent out.

IV. COMMITTEE REPORTS

A. AWARDS – Amy Dawson

No report.

B. CERTIFICATION – Amy Dawson presented report on behalf of Rick Webre

Lester Millet: Safety and Risk Manager for the Port of South Louisiana. Applicant possesses legacy LEM. Chooses not to complete the online exam for conversion to LEM-Pro. Recertification approved as an LEM-B.

Robert Greene: Coordinator II, Jefferson Parish OHSEP. Good Packet! New emergency manager. Administratively approved as an LEM-B pending successful completion of the online LEM examination.

Teresa C. Heaton: Performance Excellence Partners, Department of Energy, and Strategic Petroleum Reserve: Ms. Heaton has a legacy LEM and is recertifying as an LEM-B. Administratively she meets all requirements for recertification; however, it is my recommendation that the board considers awarding Ms. Heaton

97 an LEM-B as well as an LEM-T as an environmental, health and safety specialist
98 under ESF 10 HAZMAT and Petroleum response.
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100 Motion made by Jim Polk and seconded by Dawson Primes to approve. The
101 motion passed.
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104 C. CHARTER AND BYLAWS
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106 Alan discussed the recommended revisions to the By Law changes. He will
107 present them at the January meeting for review.
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110 D. COLLEGE SCHOLARSHIP –Karen Price
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112 No report.
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115 E. HAZMAT ALLIANCE – Sean Lafleur and Joey Dugas
116

117 No report.
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120 F. LEGISLATIVE – Scott Welchel
121

122 Scott discussed that he has a call into State Ethics, awaiting call back from an
123 attorney regarding board makeup and members ability to vote on matters
124 concerning legislative activities, etc. That office will be able to assist with this
125 issue once we receive further information.
126
127

128 G. MEMBERSHIP – Scott presented on behalf of Mike and Skip
129

130 Robert took the membership reports and it is a work in progress.
131

132 H. NOMINATING – Dawson Primes
133

134 Nothing to report.
135

136 I. WORKSHOP – Eric Deroche
137

138 Eric gave the conference update and discussed that a contract for 2016 and 2017
139 had been signed with the Golden Nugget. Possible topics were also discussed.
140 Some included: Dawson presenting a speaker who discusses the avian flu and
141 Scott discussed electromagnetic pulse, & also security as a possible topic.
142 Eric reviewed the schedule noting that it will be similar to the 2015 schedule but
143 GOHSEP will be the Thursday portion of the meeting. Pre conference will be
144 done by NCBRT again.
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J. REGIONAL DIRECTORS' REPRESENTATION COMMITTEE –

No report.

V. OLD BUSINESS

No report.

VI. NEW BUSINESS

Scott discussed gathering information from the LEPA board members for further strategic planning. The office will send out “What is LEPA” and will gather all of the board responses.

VII. ANNOUNCEMENTS

No Announcements

VIII. ADJOURNMENT

The meeting adjourned at 12:05 pm on motion by Alan Hunsberger and second by Jim Polk.

Respectfully submitted,

Bland O'Connor
Executive Director