

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **SEPTEMBER 16, 2016**
4 **BATON ROUGE, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**

8 President Dawson Primes called the meeting to order at 10:02 AM. Dawson Primes led
9 the prayer led the pledge of allegiance. A quorum was present to conduct business.

10 **Members Present in Person or Proxy:**

11 Dawson Primes
12 Dexter Accardo
13 Kenneth Graham
14 Jim Polk
15 Richard Webre
16 Skip Breeden
17 Amy Dawson
18 Sonya Wiley Gremillion
19 Alan Hunsberger
20 Deano Moran
21 Gene Dunnegan
22 Eric Deroche
23 Karen Price
24 Terry Guidry
25 Charles Hudson
26 Neal Fudge
27 Duval Arthur
28 Earl Eues
29 Sean Lafleur

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31 **Members Excused:**

32 Scott Welchel proxy given to Dawson
33 Pat Santos
34 Joey Dugas

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36 **Members Absent:**

37 John Thomas
38 James Waskom
39 Sandy Davis

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41 **Guests:**

42 Dee Pidgeon
43 Jennifer Constantin
44 Bland O'Connor
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46 **II. APPROVAL OF MINUTES**

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48 A motion was made by Amy Dawson and seconded by Terry Guidry to approve the
49 minutes of the September 16, 2016 as presented. The motion passed.

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51 **II. OFFICER REPORTS**

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53 A. President – Dawson Primes no official report. Dawson welcomed all new board
54 members. Dawson mentioned 2016 has been a trying year for the state and the
55 Emergency Preparedness community, hopefully 2017 will be less active.

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57 B. President Elect – Alan Hunsberger – no report

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59 C. Treasurer – Eric Deroche reported assets as of June, 2016 of \$197,287.72 and net
60 assets of \$191,802.72. A motion was made by Dexter Accardo and seconded by
61 Duval Arthur to approve the Treasurer’s report as presented. The motion passed.

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63 D. Executive Director – Jennifer Constantin on behalf of Bland O’Connor , the office
64 is working to get the dues renewals sent out in November. Dues will also be able
65 to renew on line for the first time.

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67 **IV. COMMITTEE REPORTS**

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69 A. AWARDS – Amy Dawson

70 Amy discussed that Pat will be taking over the awards in 2017. Dawson will
71 speak with Pat and touch base with Amy. Amy will keep a file if anyone has any
72 nominations before the award nominations officially kick off in early 2017.

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74 B. CERTIFICATION – Amy Dawson

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76 Amy presented Frank Graff . Frank’s LEM expired in 2014 and he did not realize
77 it as a result of family issues. He would like to renew as an LEM Basic. Dawson
78 suggested that if he would like to be a pro then he would need to take and pass the
79 LEM exam. Amy made a motion , Dexter approved and Charles seconded the
80 motion. Frank will receive an LEM Basic and if he would like to be an LEM pro
81 he would need to take the online exam.

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83 Amy discussed the online options that the office and the committee have
84 researched so far. Wizehive is \$79.00 per month without being able to be saved. It
85 would cost \$299.00 per month with unlimited users. Dawson has a company that
86 has a fillable pdf and will research for the office.

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88 C. CHARTER AND BYLAWS – Alan Hunsberger

89 Alan and Sonya will be working on the he proposed by laws changes and they
90 will be presented at the next board meeting.

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94 D. COLLEGE SCHOLARSHIP –Karen Price

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No report.

E. HAZMAT ALLIANCE – Sean Lafleur

Sean discussed the 2017 hazmat day at the LEPA conference and is working to secure an offsite location for that day instead of meeting at the Nugget. This would be a transcare event focused on the responder side.

F. LEGISLATIVE – Scott Welchel was not present at the meeting. No report.

G. MEMBERSHIP – Ken Graham

Ken discussed that he is working on a powerpoint presentation. This will be a video to debut at the opening of the LEPA conference. Dawson has a company that can assist with this video and will touch base with Ken.

H. NOMINATING – Alan Hunsberger

No report

I. WORKSHOP – Eric Deroche

Eric discussed the 2017 contract for the Nugget has already been signed. 2018 and future years will be looked at the committee will look at other venues around the state.

The office will open the call for presentation in early January with a February cutoff date. The agenda will be finalized by the end of February. Board can submit topics and speakers to the office all year.

Dawson asked about the possibility of having fundraisers at the conference. Amy would also like to look at ideas for the future. Silent auction will be reviewed as a possibility at the 2017 conference. Alan will look at the by laws to see if this would change anything in the bylaws if LEPA would start to fundraise.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Earl Eues

Earl discussed the recent regional directors meeting. The Red Cross is developing criteria if there is not sheltering in place. This will go out to the directors very soon.

V. OLD BUSINESS

Dee reviewed the strategic plan and will make updates as necessary.

144 **VI. NEW BUSINESS**

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147 **VII. ANNOUNCEMENTS**

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151 **VIII. ADJOURNMENT**

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153 The meeting adjourned at 11:48 pm on motion by Sonya and seconded by Amy
154 Dawson.

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156 The next board meeting will be Friday November 18, 2016.

157 Respectfully submitted,

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161 Bland O'Connor

162 Executive Director