

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **August 13, 2010**
4 **BATON ROUGE, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
8

9 President Dawson Primes called the meeting to order at 10:07 am. Dawson Primes led
10 the pledge of allegiance and Robert Jump led the prayer. A quorum was present to
11 conduct business.
12

13 **Members Present in Person or Proxy:**

14 Dexter Accardo proxy to Dawson Primes
15 Obie Cambre
16 Mark Cooper
17 Eric Deroche
18 Robert Jump
19 Chris Guilbeaux
20 Jeffrey Meyers proxy to Karen Price
21 Jerry Monier
22 Cindy Montz
23 Michael Murphy
24 Jim Polk
25 Karen Price
26 Dawson Primes
27 Tommy Thiebaud
28 Sonya Wiley-Gremillion
29

30 **Members Excused:**

31 John Boudreaux
32 Dave Brown
33 Tuesday Mills
34 John Porter
35 Tab Troxler
36 Rick Webre
37

38 **Members Absent:**

39 None
40

41 **Guests:**

42 Pat Santos
43 Bland O'Connor
44 Jenny Constantin
45
46

47 **II. APPROVAL OF MINUTES**

48

49 The minutes from the May 3, 2010 Board meeting were reviewed. A motion was made
50 by Robert Jump and seconded by Sonya Gremillion to approve the minutes as presented.
51 The motion passed.

52

53

54 **IV. OFFICER REPORTS**

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56 A. President –Dawson Primes

57

58 Dawson noted that he and several others attended a planning meeting at GOHSEP
59 for the 2011 LEPA and Gulf States Hurricane Conference(s).

60

61 B. President Elect – Robert Jump

62

63 No report.

64

65 C. Treasurer – Eric Deroche

66

67 Eric presented the June 30, 2010 financial statements (Attachment 1). Total
68 assets at June 30, 2010 were \$198,127.98. Total fund balances at June 30, 2010
69 were \$193,541.98. Eric reported that two CDs have been purchased with better
70 interest rates.

71

72 A motion was made by Jerry Monier and seconded by Robert Jump to accept the
73 Treasurer’s report. The motion passed.

74

75 It was noted that the Office needs to circulate the paperwork for the CDs to add
76 Dawson Primes and Sonya Gremillion as signers.

77

78 D. Executive Director’s Report – Bland O’Connor

79

80 Bland reported that Melanie Talley would be returning to the office next week
81 and she and Lindsey Deseamus would be assisting with supporting LEPA while
82 Jenny Constantin is on maternity leave.

83

84

85 **V. COMMITTEE REPORTS**

86

87 A. AWARDS – Cindy Montz

88

89 No report.

90

91 B. CERTIFICATION – Robert Jump
92
93 A motion was made by Robert Jump and seconded by Tommy Thiebaud to
94 approve the following for recertification:
95
96 LTC Gene Barattini, Assistant Director of Operations & Logistics, Caddo-Bossier
97 OHSEP
98 F.Ray Chidester, President, Bayou Railcar Services
99 Brian A. Crawford, Fire Chief, Shreveport Fire Department
100 Robert Muller, Emergency Manager and Disaster Preparedness Coordinator,
101 Ochsner Medical Center - Northshore
102
103 The motion passed.
104
105 A motion was made by Jerry Monier and seconded by Sony Gremillion to
106 approve recertification for Lawrence E. Callender, Assistant Chief of Police
107 (retired), French Settlement Police Department, pending receipt of a letter from
108 his employer. The motion passed.
109
110 A motion was made by Robert Jump and seconded by Mike Murphy to approve
111 Nicole Peace Coarsey for initial certification. The motion passed.
112
113 A motion was made by Eric Deroche and seconded by Chris Guilbeaux to
114 approve Lynn W. Fletcher, Police Lieutenant, New Orleans Police Department
115 and Jeffrey Winn, Police Captain, New Orleans Police Department-Orleans Parish
116 and to table action on Gwendolyn M. Clement, Grant Coordinator, The Road
117 Home, pending receipt of documentation supporting her employment position as
118 qualifying as an emergency management position. The motion passed.
119
120 C. CHARTER AND BYLAWS – Jeff Meyers
121
122 No report.
123
124 D. COLLEGE SCHOLARSHIP – Karen Price
125
126 Karen Price stated that she would like pamphlets developed for the scholarship
127 program.
128
129 E. HAZMAT ALLIANCE – Eric Deroche
130
131 A motion was made by Robert Jump and seconded by Eric Deroche to approve
132 \$10,000 in scholarships for Hotzone. The motion passed.
133
134 F. LEGISLATIVE – Dexter Accardo
135
136 No report.
137

138 G. MEMBERSHIP – Tuesday Mills

139
140 No report.

141
142 H. NEWSLETTER – Michael Murphy

143
144 No report.

145
146 I. NOMINATING – Dawson Primes

147
148 It was noted that the election of officers must be held/ratified.

149
150 J. WORKSHOP – Eric Deroche

151
152 Eric reported the draft schedule for the LEPA and Gulf States Hurricane
153 Conferences. The LEPA Board meeting will be on Monday, the Labor Day
154 Holiday, as will the President’s reception. The LEPA Workshop will begin on
155 Tuesday morning and exhibitors will set up on Tuesday. The Awards Dinner will
156 be held on Tuesday night. The LEPA Workshop will continue Wednesday
157 morning and exhibits will open Wednesday morning and will remain open all day
158 Wednesday and all or most of the day Thursday. The LEPA Workshop will
159 conclude at noon and the opening session for the Gulf States Hurricane
160 Conference will begin in the middle of the day Wednesday with a general session.
161 A welcome reception, possibly at the D-Day Museum or Aquarium of the
162 Americas, would be held on Wednesday. Thursday would feature concurrent
163 sessions by tracks and possibly a shorter reception in the late afternoon or
164 evening. Friday may include some concurrent sessions, as well as a concluding
165 general session.

166
167 The golf tournament is cancelled.

168
169 Dawson Primes reported that Dexter Accardo was working on a spousal package
170 with Saks 5th Avenue.

171
172 Mark Cooper mentioned that neighboring states will also be invited.

173
174 Sonya noted that we need to send an automated survey out after the Conference
175 for evaluations.

176
177 Eric reported that Hazmat Day may be moved to earlier in the year as a one-day
178 program. The CEM testing may also be pulled into the one day program.

179
180 K. EMERGENCY MANAGER LEADERSHIP ACADEMY – Rick Webre

181
182 No report

183
184

185 M. REGIONAL REPRESENTATION COMMITTEE – Tommy Thiebaud
186
187 Meetings are being held. The round robin discussion at Workshop was
188 worthwhile.

189
190

191 **VI. OLD BUSINESS**

192

193 A. 2011 Workshop

194

195 Nothing further.

196

197 B. Website re-design

198

199 A motion was made by Sonya Wiley and seconded by Obie Cambre to empower
200 Chris Guilbeaux to work with a website designer to redesign the website at a cost
201 not to exceed \$10,000. The motion passed.

202

203 C. Election Certification

204

205 A motion was made by Eric Deroche to email the election results to the Board and
206 ratify the results online. The motion was seconded by Mike Murphy and passed.

207

208

209 **VII. NEW BUSINESS**

210

211 National Preparedness month is September and will be advertised on the new website.

212

213 **VIII. ANNOUNCEMENTS**

214

215 The next meeting will be held at the Office in Baton Rouge on Friday, October 1, 2010.

216

217 Dawson Primes thanked everyone for the opportunity to serve as President. Sonya
218 Gremillion suggested that we need someone dedicated to taking pictures at the Workshop
219 and Conference. Dawson reported that his assistant Vicki could be the workshop
220 photographer and is excellently qualified.

221

222 The meeting adjourned at 11:20 am on motion by Sonya Gremillion.

223

224 Respectfully submitted,

225

226

227

228 Bland O'Connor

229 Executive Director

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231

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233