

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **May 30, 2011**
4 **BATON ROUGE, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
8

9 President Dawson Primes called the meeting to order at 3:14 pm. Eric Deroche led the
10 pledge of allegiance and Jeff Meyers led the prayer. A quorum was present to conduct
11 business.
12

13 **Members Present in Person or Proxy:**

14 Dexter Accardo
15 Pat Santos for Mark Cooper
16 Eric Deroche
17 Chris Guilbeaux
18 Robert Jump
19 Jeffrey Meyers
20 Jerry Monier
21 Cindy Montz
22 Michael Murphy
23 Jim Polk
24 Dawson Primes
25 Tommy Thiebaud
26 Sonya Wiley-Gremillion
27

28 **Members Excused:**

29 John Boudreaux
30 Obie Cambre
31 John Porter
32 Karen Price
33 Tab Troxler
34 Rick Webre
35

36 **Members Absent:**

37 Dave Brown
38 Tuesday Mills
39 Taylor Moss
40

41 **Guests:**

42 Skip Breeden
43 Lawrence Callendar
44 Ray Chidester
45 Gene Dunegan
46 Deidra Meyers
47 Bland O'Connor
48

49 **II. APPROVAL OF MINUTES**

50

51 The minutes from the April 15, 2011 Board meeting were reviewed. A motion was made
52 by Sonya and seconded by Robert Jump to approve the minutes as presented. The motion
53 passed.

54

55 **III. OFFICER REPORTS**

56

57 A. President –Dawson Primes

58

59 Dawson Primes announced that Cindy Montz will retire from the Board on July
60 15, 2011. She will be replaced by the First Alternate.

61

62 B. President Elect – Robert Jump

63

64 Robert stated he is looking forward to the year ahead.

65

66 C. Treasurer – Eric Deroche

67

68 Eric Deroche presented the April 30, 2011 financial statements (Attachment 1).
69 Total assets at April 30, 2011 were \$332,125.87. Total fund balances at April 31,
70 2011 were \$322,525.87. For the four months ended April 30, 2011, receipts
71 exceeded expenditures by \$170,868.25.

72

73 A motion was made by Robert Jump and seconded by Jerry Monier to accept the
74 Treasurer’s report. The motion passed.

75

76 D. Executive Director’s Report – Bland O’Connor

77

78 No report.

79

80 **IV. COMMITTEE REPORTS**

81

82 A. AWARDS – Cindy Montz

83

84 Cindy reported that Awards Committee did meet and people selected and those
85 not selected were notified.

86

87 B. CERTIFICATION – Robert Jump

88

89 A motion was made by Robert Jump and seconded by Chris Guilbeau to approve
90 Lindsey Puderer, St. Bernard Parish OHSEP, subject to membership verification
91 for the LEM. The motion passed.

92

93 A motion was made by Robert Jump and seconded by Michael Murphy to
94 approve Crystal Moran subject to her submitting proof regarding education. The
95 motion passed.

96

97 A motion was made by Robert Jump and seconded by Chris Guilbeau to approve
98 Tracy G. Hilburn, Ouachita Parish OHSEP and Jennifer Perkins, Natchitoches
99 Parish OHSEP for LEM. The motion passed.

100

101 A motion was made by Robert Jump and seconded by Jerry Monier to approve the
102 following graduates of the Command College program for the LEM:

103

104 Terry Guidry, St. Martin Parish OHSEP

105 Vicki W. Travis, Tangipahoa Parish OHSEP

106 Rachael B. Wilkinson, Ascension Parish OHSEP

107 Mary Gray, Livingston Parish OHSEP

108 Henry Weigand, East Feliciana Parish OHSEP

109 Cody Michael Davis, West Baton Rouge Parish OHSEP

110 Benjamin Walker, Terrebone Parish OHSEP

111 John Richer, Allen Parish OHSEP

112 The motion passed

113

114 C. CHARTER AND BYLAWS – Jeff Meyers

115

116 Amendment Item 1:

117 In accordance with ARTICLE VII of the LEPA By-Laws, the LEPA President has
118 requested the suspension and removal of the Newsletter Committee. This action
119 can take place by means of an amendment to the existing LEPA By-Laws,
120 ARTICLE IX, Standing Committees.

121

122 Amendment Item 2:

123 In accordance with Article VII of the LEPA By-Laws, the LEPA President has
124 requested the installation of the Internet Webpage Committee. This action can
125 take place by means of an amendment to the existing LEPA By-Laws, ARTICLE
126 IX, Standing Committees.

127

128 ARTICLE IX

129 STANDING COMMITTEES

130 Standing committees are established to ensure that the various aspects of the
131 management, administration, and organizational affairs of the association are
132 carried out in an orderly manner. The standing committees are:

133 * Nominating

134 * Legislative

135 * By-Laws

136 * Awards

137 * Workshop

138 * Membership

139 * Newsletter (delete)

140 * Internet Webpage (insert)

141 * Health and Medical

142 * College Scholarship

143 * Certification

144

145 ARTICLE IX (continued)
146 The President will be responsible for appointing the Chairperson of each Standing
147 Committee and working with this Chairperson to name the members of each
148 committee. The Board of Directors will be responsible for defining the
149 responsibilities in writing for each Standing Committee, and shall amend, modify,
150 or otherwise change and update the responsibilities as conditions warrant. The
151 responsibilities of standing committees will be defined in ARTICLE X.
152

153 ARTICLE X
154 (Descriptions, page 7)
155

156 NEWSLETTER COMMITTEE (existing -> delete)
157 The Newsletter Committee shall be responsible for developing and distributing
158 the Association's periodic newsletter.
159

160 INTERNET WEBPAGE COMMITTEE (proposed)
161 The Internet Webpage Committee shall be responsible for administering the
162 content management of electronic data posted online to the LEPA internet
163 webpage.
164

165 A motion was made by Jeffry Meyers and seconded by Tommy Thiebaud to
166 adopt the proposed by-laws amendments. The motion passed.
167

168 D. COLLEGE SCHOLARSHIP – Karen Price
169

170 No report.
171

172 E. HAZMAT ALLIANCE – John Porter
173

174 No report.
175

176 F. LEGISLATIVE – Dexter Accardo
177

178 Dexter observed that there is a large amount of misinformation out on the
179 legislative session. Funding for GOHSEP is a major issue and in question at this
180 time.
181

182 G. MEMBERSHIP – Tuesday Mills
183

184 At May 26, 2011, membership stood at 732.
185

186 H. NEWSLETTER – Michael Murphy
187

188 This item should be removed from the agenda. Please remove it..
189

190 I. NOMINATING – Robert Jump
191

192 Robert noted that newly elected Board member Skip Breeden is in attendance.
193

194 J. WORKSHOP – Eric Deroche

195

196 As of Friday, 408 attendees, 96 exhibitors, 102 or 110 rented booth spaces. 500
197 bags. As of Friday, only 13 people had cancelled.

198

199 Jerry Monier pointed out some of the changes in the program. Breakout sessions
200 will be held on Thursday. Coordinating officers and mitigation strategies are
201 deleted (3 instead of 4). A full house of Directors will attend on Friday.

202 Compliments to Jenny and Melanie for outstanding performance in getting ready
203 for the Workshop and Conference.

204

205 K. EMERGENCY MANAGER LEADERSHIP ACADEMY – Skip Breedon

206

207 M. REGIONAL REPRESENTATION COMMITTEE – Tommy Thiebaud

208

209 The parishes that were hit by the Morganza opening were visited and it was very
210 positive.

211

212 V. OLD BUSINESS

213

214 None

215

216 VI. NEW BUSINESS

217

218 A. UPDATE ON ANNUAL LEPA/GOHSEP WORKSHOP AND GULF STATES
219 HURRICANE CONFERENCE

220 Nothing further.

221

222 B. LEM BASIC PROGRAM REVIEW

223 Nothing further.

224

225 VII. ANNOUNCEMENTS

226

227 A motion was made by Robert Jump and seconded by Sonya Wiley-Gremillion to
228 nominate Rick Webre for president-elect. Nominations were closed and Rick was elected
229 by acclamation.

230

231 A motion by Robert Jump and seconded by Jerry Monier to nominate Eric Deroche to
232 continue as Treasurer. Nominations were closed and Eric was elected by acclamation.

233

234 The next meeting will be held July 15, 2011.

235

236 The meeting adjourned at 3:54 pm on motion by Mike Murphy.

237

238 Respectfully submitted,

239

240

241 Bland O'Connor

242 Executive Director