

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **September 23, 2011**
4 **BATON ROUGE, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
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9 President Robert Jump called the meeting to order at 10:00 am. Eric Deroche led the
10 pledge of allegiance and Robert Jump led the prayer. A quorum was present to conduct
11 business.
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13 **Members Present in Person or Proxy:**

14 Dawson Primes
15 Obie Cambre
16 Eric Deroche
17 Chris Guilbeaux
18 Robert Jump
19 Jerry Monier
20 Sonya Wiley-Gremillion
21 Jeffrey Meyers
22 Jim Polk
23 Karen Price
24 Tuesday Mills
25 Pat Santos
26 Sonya Wiley-Gremillion
27 Rick Webre
28 Gene Dunegan proxy to Taylor Moss
29 Mark Bennett proxy to Tommy Thibeaud
30 Dexter Accardo
31

32 **Members Excused:**

33 Dave Brown
34 Sandy Davis
35

36 **Members Absent:**

37 John Boudreaux
38 Skip Breeden
39 John Porter
40 Tab Troxler
41

42 **Guests:**

43 Jenny Constantin
44 Kate Landry
45

46 **II. APPROVAL OF MINUTES**

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48 The minutes from the May 30, 2011 Board Meeting were reviewed and changed to reflect
49 Chris Guilbeaux as present at the meeting. Sonya Wiley-Gremillion moved to approve
50 the minutes, Jerry Monier seconded. The motion passed. The minutes from the July 15,
51 2011 minutes were also reviewed and properly accepted as approved.

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54 **III. OFFICER REPORTS**

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56 A. President –Robert Jump

57 Robert reported that the office had received a Thank you note from Deiters family
58 for the Eagle statue. Robert also reviewed the Conflict of Interest Statement in
59 the binder and asked that the Board sign and submit to the LEPA office. He also
60 commented that LEPA will be placing Save the Date cards for the 2012
61 Conference in the IAEM bags.

62

63 B. President Elect – Rick Webre

64 Rick reported that the Command College is currently in process. He reviewed the
65 documents basic checklist which is three pages long and explained that the
66 program is a booklet. It was adjusted to cover all LEM documentation. He posed
67 the question of will the Legacy LEM's be recertified or will revert to a basic
68 LEM. It was decided that Rick will give a formal proposal for the next meeting
69 and letters will need to go out for the LEM Basic. It was also noted that criteria
70 will be need to be added to the website. Sonya suggested that a Blast email needs
71 to be sent out to all members to look at the website for comments and comments
72 will be sent to Rick. She stated that the membership needs to know to look at the
73 website; this way the membership will be able to review the proposed changes to
74 the program. Rick stated he will send a proposal to the board before the next
75 board meeting in November. Jeff stated that no changes need to be made to the
76 bylaws regarding the new LEM Certification. The final command college exam
77 will be the final LEM recertification test. Rick will have everything final for the
78 next meeting for board to approve.

79

80 C. Treasurer – Eric Deroche

81 Balance of July 31, 2011 balance is 209,388.23. The conference cleared \$99,308.52
82 After the July meeting Eric, Robert, Sonya and Bland went to the bank and reviewed
83 the signature cards. Sonya made the motion to accept the Treasurer's report and
84 Dawson seconded. The motion successfully passed.

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86 Robert explained to the board that they need to review any funds they might need
87 before the budget review meeting. Board will send ideas to Eric.

88

89 D. Executive Director's Report – Jennifer Constantin reported for Bland O'Connor

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91 **V. COMMITTEE REPORTS**

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93 A. AWARDS –Jerry Monier

94 Award applications will go out earlier than in 2011. He is thinking early January
95 2012. He also stated that he will work with the LEPA office to send out some
96 email blasts. He is going to aim at having everything ready for the April LEPA
97 meeting. He also stated that he will work with Jeff Meyers to make sure the
98 bylaws are correct and up to date for the awards.
99

100 B. CERTIFICATION – Robert Jump for Rick Webre
101 One Recertification and two LEM’s for initial were submitted to the office.
102 Recertification:

103 1. Jason Higginbotham, Director of Emergency Management
104

105 Initial:

106 1. John Thomas, City of Hammond Emergency Manager

107 2. Carl W. Hebert, Operations Branch Chief ESF-16
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109 Robert placed a motion that all three to be approved. Dawson seconded. Motion
110 successfully passed.
111

112 C. CHARTER AND BYLAWS –Jeff Meyers

113 Jeff reported that the Bylaws need to be updated with the recent change for the
114 next LEPA meeting.
115

116 D. COLLEGE SCHOLARSHIP – Karen Price
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118 Karen reported that the Committee met to review the scholarship opportunities.
119 Under current guidelines, only LSU graduates would be approved. Committee
120 met to review what would be comparable to the LSU minor or major degree.

121 Karen presented a spreadsheet that compares all of the programs. She then made a
122 motion to send a letter to the universities, and solicit them to look at their data to
123 see how our criteria and their program compare to our scholarship program.

124 Dawson seconded. Motion successfully passed.
125

126 Karen advised the committee would amend the selection process and application
127 program for future scholarships. Jeff advised that the by law states that all the
128 committee needed to do is present their report and no bylaws change needed to be
129 made.
130

131 E. HAZMAT ALLIANCE – Eric Deroche for John Porter

132 All scholarships applied for was awarded, full and partial. Eric has signed the
133 \$10,000 check that will be sent to Hotzone. John Porter will be stepping down
134 after this meeting and Sean LeFleur will replace John as co chair of the Hotzone
135 committee. John will bring Sean to the next LEPA meeting and make a formal
136 introduction. Dawson asked if an equal number of full and partials will be given,
137 and can they make sure they are equal in number. Eric stated that Hotzone sends
138 Eric and John the spreadsheet with the information and everyone applied received
139 the award.
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141 F. LEGISLATIVE – Dexter Accardo

142 Nothing to report

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- G. MEMBERSHIP –Tuesday Mills
Tuesday reported that Membership at the last meeting was 746 and now is at 752.
- H. NOMINATING – Rick Webre
Nothing to report
- I. WORKSHOP – Eric Deroche
In November and December, the LEPA office will be gearing up for the Workshop. The workshop will be the same format as in the past. Eric will work with GOHSEP to plan a half day update meeting as part of the workshop. That will be on Monday afternoon. Jerry stated that they are working to see if Thursday of the workshop will still offer a Hatzmat training. Planning 101 was well attended in 2010 and GOHSEP will work on that again in 2012. Golf Tournament will return in 2012.
- J. EMERGENCY MANAGER LEADERSHIP ACADEMY – Skip Breeden
No Report.

It was stated that the Second command college is being offered now and Robert is attending. GOHSEP will offer a three day planning course in November in Baton Rouge.

Skip Breeden presented the current Command College schedule and a tentative plan is Feb /March /April will be in Lafayette and May/June / July in Jefferson Parish.
- M. REGIONAL REPRESENTATION COMMITTEE – Tommy Thiebaud
Pat Santos reported on the Regional Directors meeting that was held earlier this week.

VI. OLD BUSINESS

VII. NEW BUSINESS

It was reported that the App contract is in the office for review for the LEPA app.

Regarding Hazmat credentialing, it was suggested that the State Police need to take the lead on the credentialing. Liability was discussed as an issue.

It was stated that the IDCE meeting held in New Orleans was coming up in January. Directors will have their meeting in conjunction with the IDCE meeting. They will take field trip to IDCE meeting.

It was also discussed that the LEPA BOD meeting will be in January at Jackson Barracks. Rick will work with Chris on the January date, time and location.

191 Pat spoke with Mike Womack in Mississippi and sent an email to Alabama and Texas
192 regarding future GSHC. He stated that Mississippi wanted LEPA to host this year. Pat
193 will see all three in Austin and will discuss then.

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196 **VIII. ANNOUNCEMENTS**

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198 National 911 test call will be on November 9th.

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200 John presented a plaque to Caddo parish and Robert Jump with a plaque for helping with
201 the floods.

202

203 Dawson thanked John for loaning Tigerdam for Tropical Storm Lee. Dexter thanked
204 GOHSEP and Skip for helping in the cleanup of a massive fish kill. Robert thanked Chris
205 and Pat for helping with the wildfires. Borrowing parish to parish is the way of the future.

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207 Skip announced Oct 21-24 BRAHMAS training , and asked for it to be placed on the
208 website. It was also stated that the State Police Fundraiser for the United Way would be
209 Friday, October 28th.

210

211 The next meeting will be held November 18, 2011.

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213 The meeting adjourned at 11:45 am on motion by Pat Santos.

214

215 Respectfully submitted,

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219 Bland O'Connor

220 Executive Director