

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**  
2 **BOARD OF DIRECTORS MEETING**  
3 **March 16, 2012**  
4 **BATON ROUGE, LOUISIANA**  
5 **MEETING MINUTES**  
6

7 **I. CALL TO ORDER**  
8

9 President Elect Rick Webre called the meeting to order at 10:15 am. Eric Deroche led  
10 the pledge of allegiance and Sandy Davis led the prayer. A quorum was present to  
11 conduct business.  
12

13 **Members Present in Person or Proxy:**

14 Eric Deroche  
15 Chris Guilbeaux  
16 Jeffrey Meyers  
17 Gene Dunegan for Taylor Moss  
18 Karen Price  
19 Pat Santos for Kevin Davis  
20 Rick Webre  
21 Sonya Wiley-Gremillion  
22 Sandy Davis  
23 John Porter  
24 Tuesday Mills  
25

26 **Members Excused:**

27 Robert Jump  
28 Tommy Thiebaud  
29 Dawson Primes  
30 Dexter Accardo  
31 Skip Breeden  
32 James Polk  
33 Tab Troxler  
34 Jerry Monier  
35 Dave Brown  
36 Earl Eues  
37

38 **Members Absent:**

39 John Boudreaux  
40

41 **Guests:**

42 Sean LaFleur  
43 Jenny Constantin  
44 Melanie Talley  
45

46 **II. APPROVAL OF MINUTES**

47

48 The minutes from the January 27, 2012 Board meeting were reviewed. Under Committee  
49 Reports Item E. LERC is not under the fire Marshall and under Item F. Kevin Davis  
50 needs to be changed from Davis. A motion was made by Sonya Wiley-Gremillion and  
51 seconded by Eric Deroche to approve the minutes as corrected. The motion passed.

52

53 **III. OFFICER REPORTS**

54

55 A. President –Robert Jump was absent

56

57 B. President Elect – Rick Webre

58

59 No report.

60

61 C. Treasurer – Eric Deroche

62

63 Eric Deroche presented the January 31, 2012 financial statements (Attachment 1).  
64 Total assets January 31, 2012 were \$286,216.85. Total fund balances at January  
65 31, 2012 were \$242,048.81. For the Nine months ended January 31, 2012  
66 receipts exceeded expenditures by \$33,062.12.

67

68 A motion was made by Sonya Wiley-Gremillion and seconded by Christopher  
69 Guilbeaux to accept the Treasurer’s report. The motion passed.

70

71 D. Executive Director’s Report – Jennifer Constantin on behalf of Bland O’Connor

72

73 The office has been working with the workshop committee and registration is now  
74 open for the 2012 workshop.

75

76 **IV. COMMITTEE REPORTS**

77

78 A. AWARDS – Rick Webre Jerry Monier

79

80 Rick presented the final 2012 LEPA awards nomination report. A motion as made  
81 by Sonya Wiley-Gremillion and seconded by Pat Santos . The motion passed. The  
82 office will contact the award nominees and winners.

83

84 B. CERTIFICATION – Rick Webre

85

86 Rick Webre discussed the Legacy LEM that will be awarded to Arianne Deruise.  
87 Arianne delivered the LEM packet at the end of December to the main office  
88 when Jennifer was on vacation. By the time Rick received the LEM application is  
89 was after the first of the year and the new program was in place. She submitted  
90 the application with the basic application and pro cover page. She completed the  
91 online test and passed. A motion was made by Rick Webre to award the LEM-P  
92 to Arianne Deruise. The motion was made by Eric Deroche to award the  
93 certification and seconded by Pat Santos. The motion passed.

94

95 There is one person who qualifies for a certification for the LEM –P, Skip  
96 Breedon. A motion was made by Eric Deroche to approve the certifications and  
97 was seconded by Pat Santos. The motion passed.  
98  
99 The test is now online using test.com. The Louisiana classes will be added to the  
100 website.  
101  
102 Rick Webre will work to hire someone to narrate the slides for the online courses.  
103 One presentation has been completed and Rick will work to have the remaining  
104 six completed. A motion was made by Sandy Davis and was seconded by  
105 Christopher Guilbeaux. The motion passed.  
106  
107 C. CHARTER AND BYLAWS – Jeff Meyers  
108  
109 Jeff Meyers pointed out the Bylaws changes from the meeting on January 20,  
110 2012 needed to be made to the current by-laws.  
111  
112  
113 D. COLLEGE SCHOLARSHIP – Karen Price  
114  
115 One scholarship has been entered so far for the 2012 scholarship program.  
116  
117 E. HAZMAT ALLIANCE –John Porter  
118  
119 John Porter has taken on new roles in his current position and will be resigning  
120 from the LEPA board. Sergeant Sean Lafleur will take over his position with a  
121 ratification from the LERC . A motion was made by Sonya Wiley-Gremillion to  
122 accept the resignation of John Porter and accept Sean Lafleur as his replacement.  
123 The motion was seconded by Christopher Guilbeaux. The motion passed. Rick  
124 Webre will discuss at the LERC meeting.  
125  
126 F. LEGISLATIVE – Gene Dunegan for Dexter Accardo  
127  
128 No report.  
129  
130 G. MEMBERSHIP –Tuesday Mills  
131  
132 At March 14, 2012, membership stood at 578.  
133  
134 H. NOMINATING – Rick Webre  
135  
136 No report.  
137  
138  
139  
140  
141  
142  
143

144 I. WORKSHOP – Eric Deroche

145

146 The workshop committee is still working on the final agenda. The office will  
147 issue another call for sponsors as we do not currently have any sponsors. The  
148 committee will make a trip to L’Auberge to review the menus, room sets and  
149 hotel room block.

150

151 Steve Burr and GOHSEP will handle the Audio Visual.

152

153 J. EMERGENCY MANAGER LEADERSHIP ACADEMY – Rick Webre

154

155 The command college is no longer current. The LEM will now be offered online.  
156 This item will be removed from future agenda’s.

157

158 M. REGIONAL REPRESENTATION COMMITTEE – Sandy Davis

159

160 Sandy Davis stated that the directors will attempt to meet four times a year.

161

162 **V. OLD BUSINESS**

163

164 A. LEM BASIC PROGRAM REVIEW & NEW REQUIREMENTS

165 The LEM test will now be online and Rick Webre will get other state agencies  
166 involved to review the final test.

167

168 B. Eric Deroche discussed the LEPA IPHONE App and the contract has been signed.

169 Eric hopes to have everything ready to go with the app for the 2012 workshop.

170

171

172 **VI. NEW BUSINESS**

173

174 No new business.

175

176 **VII. ANNOUNCEMENTS**

177

178 The next meeting will be held at the Workshop on Monday May 7, 2012.

179

180 The meeting adjourned at 11:15 pm on motion by Pat Santos and seconded by  
181 Jeffrey Meyers. The motion was passed.

182

183 Respectfully submitted,

184

185

186

187 Bland O’Connor

188 Executive Director