

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**  
2 **BOARD OF DIRECTORS MEETING**  
3 **April 5, 2013**  
4 **BATON ROUGE, LOUISIANA**  
5 **MEETING MINUTES**  
6

7 **I. CALL TO ORDER**  
8

9 President Jim Polk called the meeting to order at 9:00 am. Jim Polk moderated the  
10 meeting on Rick's behalf. Skip Breeden led the pledge of allegiance and the prayer. A  
11 quorum was present to conduct business.  
12

13 **Members Present in Person or Proxy:**

14 Skip Breeden  
15 Sandy Davis proxy to Robert Jump  
16 Eric Deroche  
17 Dick Gremillion  
18 Scott Whelchel  
19 Jeff Meyers  
20 Sean Lafleur  
21 Jerry Monier  
22 Gene Dunnegan attending for Taylor Moss  
23 Jim Polk  
24 Karen Price  
25 Sonya Wiley-Gremillion  
26 Rick Webre proxy given to Jim Polk  
27 Dexter Accardo  
28 Kenneth Graham  
29 Tracey Hilburn  
30 Chris Guilbeaux proxy given to Jerry Monier  
31

32 **Members Excused:**

33 Dawson Primes  
34 Dave Brown  
35 Sean Lafleur  
36 Rick Webre  
37

38 **Members Absent:**

39 Tuesday Mills  
40

41 **Guests:**

42 Melinda Wilk  
43 Jenny Constantin  
44

45  
46 It was noted that Dawson Primes is on military leave of absence.  
47  
48

49 **II. APPROVAL OF MINUTES**

50

51 A motion was made by Sonya Wiley Gremillion and seconded by Eric Deroche to defer  
52 the approval of the minutes until the end of the meeting so people would have time to  
53 review. The motion passed.

54

55 **II. OFFICER REPORTS**

56

57 A. President –J Polk on behalf of Rick Webre

58

59 Jim Polk welcomed everyone to the meeting. Jim Polk reviewed the membership  
60 survey. The survey was passed out to all of the board members and they were  
61 asked to send any changes to the LEPA office. The board will review the updated  
62 survey at the next board meeting.

63

64 B. President Elect – Jim Polk

65

66 No report.

67

68 C. Treasurer – Eric Deroche

69

70 Eric Deroche presented draft numbers of January 31, 2013 the October 31, 2012  
71 financial statements (Attachment 1). Total assets at January 31, 2013 were  
72 \$261,987.07. Total fund balances at January 31, 2013 were \$253,937.07.

73

74 A motion was made by Sonya Wiley-Gremillion and seconded by Scott Whelchel  
75 to accept the Treasurer’s report. The motion passed.

76

77 **IV. COMMITTEE REPORTS**

78

79 A. AWARDS –Jerry Monier

80

81 Skip Breeden and Sonya Wiley-Gremillion are assisting in reviewing the awards.  
82 Nominations were accepted additional weeks and fifteen nominees have been  
83 received thus far. Lifesaving is an area that still need nominees. All life saving  
84 nominations should be sent to Jerry Monier before the next board meeting. LEPA  
85 will honor several members who retired this year including Carl Hebert and Rosa  
86 Hill. The nominations will be sent to the executive committee before the next  
87 meeting and will be voted upon at the next board meeting. The office will then  
88 order the actual awards. All LEM’s received in 2012-2013 will be recognized as  
89 well.

90

91 B. CERTIFICATION – Jennifer Constantin on behalf of Rick Webre

92

93 Jennifer Constantin presented the applications that the Committee has reviewed.

94

95 Deano Moran, LEM B, West Baton Rouge Homeland Security. A motion was  
96 made by Dexter Accardo, seconded by Robert Jump to approve Deanno Moran as  
97 an LEM-B. The motion passed.

- 98 C. CHARTER AND BYLAWS – Jeff Meyers  
99  
100 No report.  
101  
102 D. COLLEGE SCHOLARSHIP –Karen Price  
103  
104 Scholarships have been publicized and the universities have received an email  
105 from the LEPA office extending the application deadline until April 19<sup>th</sup>, 2013.  
106 There have been no applications received this year.  
107  
108 E. HAZMAT ALLIANCE –  
109  
110 Sean Lafleur did not send a report. Eric would like to review the Hazmat Alliance  
111 position at a future LEPA board meeting. There have been changes in Hazmat in  
112 the last few years in Louisiana and this position might be better served in a  
113 different capacity.  
114  
115 F. LEGISLATIVE – Dexter Accardo  
116  
117 Dexter reported that on Tuesday April 9, 2013 the EMPG funds legislation will go  
118 to committee. The public hearing will begin at 9:00 am. There is an opportunity for  
119 the Emergency Management field to voice their concern on the allocation of the  
120 funds. Dick Gremillion stated that the group needs to be unified in their  
121 presentations should anyone be called on to speak. Dexter Accardo did have a  
122 good feeling that he would be called to speak on Tuesday.  
123  
124 G. MEMBERSHIP – Jennifer Constantin on behalf of Tuesday Mills  
125  
126 Jennifer Constantin reported that we currently have 527 members.  
127  
128 H. NOMINATING – Jim Polk  
129  
130 Voting is currently taking place and the ballot will close at 5:00 pm on  
131 Wednesday April 10, 2013. The election will be finalized at the next LEPA board  
132 meeting. Two email blasts have gone out to the membership and two more email  
133 blasts will go out before Tuesday April 9<sup>th</sup>, 2013.  
134  
135 I. WORKSHOP – Eric Deroche  
136  
137 Eric, Sonya and Jerry have reviewed the presentations proposals in detail and are  
138 currently selecting the 2013 breakout sessions. The office is pushing exhibitors  
139 and sponsors but we are currently behind where we would like to be. Eric and the  
140 office will be meeting with the Hilton hotel on Monday April 8<sup>th</sup> and after that the  
141 office will let Gene Dunnegan know where and when the LERC meeting will be.  
142  
143 Bag stuffing will take place in the Burgundy Room of the Hilton on Sunday June  
144 9<sup>th</sup> at 3pm. The office will send out a notice to all board members.  
145

146 Eric announced that we will be selling shirts at the conference for all members.  
147 The board will not be receiving a shirt in 2013. Sonya and Jim will be selling the  
148 shirts on site.

149  
150 Eric stated that it was expected that the LEPA board will assist with any help  
151 needed at the conference.

152  
153

#### 154 J. REGIONAL DIRECTORS' REPRESENTATION COMMITTEE

155

156 Dick Gremillion reported that the looming budget issue is a concern and reiterated  
157 the session taking place on Tuesday April 9<sup>th</sup>.

158

### 159 V. OLD BUSINESS

160

#### 161 A. ACTION ITEM REVIEW FROM PRIOR MEETING

162

163 1. Update on LEPA app – Jim Polk  
164 Nothing further but Jim is working on getting an answer. Jerry Monier will  
165 help with the contacts from GOHSEP that assisted with the purchase of the  
166 app. Office will send Jim a copy of the check and invoice.

167

168 2. The LERC position was voted upon and Jim Polk was elected. The office will  
169 work with Jim and Gene Dunnegan to get everything taken care of and to get  
170 Jim's name submitted.

171

### 172 VI. NEW BUSINESS

173

#### 174 A. REVISED BOARD MEETING SCHEDULE

175

176 Next Board meetings will be Friday May 10, 2013 at the main LEPA office.

177

178

179 Sonya Wiley Gremillion made a motion to have the office review and correct the minutes  
180 from the strategic planning meeting February 28 and the board meeting on March 1,  
181 2013. The minutes will be reissued at the next board meeting and voted upon at that time.

182

183 A motion was made by Eric Deroche and seconded by Sonya Wiley Gremillion to  
184 adjourn the meeting. The motion passed.

185

186 **VII. ANNOUNCEMENTS**

187

188 Pat Santos reported a total of 125 registrants for the elected officials' conference by  
189 region.

190

191 **VIII. ADJOURNMENT**

192

193 The meeting adjourned on motion by Sonya Wiley-Gremillion at 11:35 am.

194

195

196 Respectfully submitted,

197

198

199

200 Bland O'Connor

201 Executive Director

202