

1     **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**  
2                     **BOARD OF DIRECTORS MEETING**  
3                     **JUNE 10, 2016**  
4                     **LAKE CHARLES, LOUISIANA**  
5                     **MEETING MINUTES**  
6

7     **I. CALL TO ORDER**

8     President Dawson Primes called the meeting to order at 9:53 AM. Dawson Primes led  
9     the prayer led the pledge of allegiance. A quorum was present to conduct business.

10                   **Members Present in Person or Proxy:**

11                   Dawson Primes  
12                   Dexter Accardo  
13                   Kenneth Graham  
14                   Jim Polk  
15                   Richard Webre  
16                   Skip Breeden  
17                   Amy Dawson  
18                   Sonya Wiley Gremillion  
19                   Alan Hunsberger  
20                   Joey Dugas  
21                   Duval Arthur  
22                   Deano Moran  
23                   John Thomas  
24                   Gene Dunnegan

25  
26                   **Members Excused:**

27                   Scott Whelchel proxy given to Scott  
28                   Eric Deroche proxy given to Sonya  
29                   Chris Guilbeaux  
30                   Karen Price proxy given to Amy  
31                   Sandy Davis  
32                   Charles Hudson proxy given to Jim Polk  
33                   Pat Santos  
34                   James Waskom  
35                   Sean Lafleur  
36                   Earl Eues proxy given to Duval Arthur  
37                   Lisa Vidrine  
38                   Mike Manning  
39                   Neal Fudge

40  
41                   **Members Absent:**

42                   Terry Guidry  
43                   Robert Jump

44  
45                   **Guests:**

46                   Dee Pidgeon  
47                   Jennifer Constantin  
48                   Bland O'Connor

50 **II. APPROVAL OF MINUTES**

51

52 A motion was made by Skip Breeden and seconded by Dexter Accardo to approve the  
53 minutes of the May 2, 2016 as presented. The motion passed.

54

55 **II. OFFICER REPORTS**

56

57 A. President –Scott Whelchel was not there so Dawson Primes (President Elect)

58

59 Welcomed all and said how excited he was for this meeting and to get the ball  
60 rolling on some exciting new initiatives.

61

62 B. President Elect – Dawson Primes

63

64 Dawson welcomed Alan Hunsberger as President Elect. We really want to spend  
65 this time bringing LEPA forward . We hope to bring committees forward and  
66 become one unified board. The goal is to further the organization with the talented  
67 board we currently have.. Dawson thanked Dee for facilitating the strategic  
68 planning meeting and expressed that the board all shares the same vision. Moving  
69 forward at the meetings there should be reports form each committee and we  
70 should not receive a “ no report” status at the board meetings. Committee chairs  
71 will be held responsible in the next year.

72

73 C. Treasurer – Eric Deroche , Sonya read the report on behalf of Eric

74

75 Sonya reported assets as of March , 2016 of \$218,171.02 and net assets of  
76 \$218,739.38. At this time Eric indicated the 2016 conference will make some  
77 revenue and not be a loss. A motion was made by Dexter Accardo and seconded  
78 by Jim Polk to approve the Treasurer’s report as presented. The motion passed.

79

80 D. Executive Director – Bland O’Connor

81

82 No report.

83

84 **IV. COMMITTEE REPORTS**

85

86 A. AWARDS – Amy Dawson

87

88 Awards will now fall under the conference committee. Amy discussed that we need  
89 to look at a policy on the number awards in each category. The Policy would be in  
90 place to narrow down the awards and maximum number in each category and the  
91 Number of awards and certificates. The actual winning department could display  
92 the award and the individuals could each receive a certificate. The committee will  
93 look at the push out for awards process and the point of contact for the actual  
94 winning awards. We will look at a case you case basis for guest rooms for award  
95 winners. The office will inform the award winners how many tickets will be  
96 received. A letter will be mailed to all award winners with the award luncheon  
97 information. Awards can be nominated all long.

98

B. CERTIFICATION – Amy Dawson

99  
100  
101  
102  
103  
104  
105  
106  
107  
108  
109  
110  
111  
112  
113  
114  
115  
116  
117  
118  
119  
120  
121  
122  
123  
124  
125  
126  
127  
128  
129  
130  
131  
132  
133  
134  
135  
136  
137  
138  
139  
140  
141  
142  
143  
144  
145  
146  
147

Amy discussed providing an LEM prep class about once per quarter. This session could travel around the state.

Rick stated that he had recently received two LEM'S. Both look good but do not have everything needed for their package.

Collin Arnold  
Gene Barratini

Rick announced that he will not be returning to the LEPA board and that he has been training Amy to take over the LEM program. Dawson thanked Rick for all of his service and dedication to LEPA and the LEM program.

C. CHARTER AND BYLAWS – Alan Hunsberger

Alan and Sonya will be working on the he proposed by laws changes and they will be presented at the next board meeting.

D. COLLEGE SCHOLARSHIP –Karen Price

No report.

E. HAZMAT ALLIANCE – Sean Lafleur and Joey Dugas

Joey Dugas discussed the Hawmat day at LEPA and how they worked with GOHSEP with . Sean and Joey both attended Hazmat day. Dawson discussed the duties of the hazmat alliance committee and moving forward he would like the committee to be more active. If we do a Hazmat day at the 2017 LEPA conference the food and beverage for the meeting would be limited since in 2016 over 50 registered and only 14 showed up.

F. LEGISLATIVE – Scott Whelchel was not present at the meeting

Sonya commented on the APCO NENA bills and mentioned both bills passed successfully. One is to be signed and one is already signed. These bills deal with funds requested to maintain the level of service and provide with additional funding , text and video to 911. Carriers pushed hard to create a statewide board to oversee the 911 districts across the state. Skip also discussed a proposed bill.

G. MEMBERSHIP – Mike Manning

No report.

H. NOMINATING – Dawson Primes

Dawson announced the new members – Duval Arthur and Neal Fudge. Deano Moran and John Thomas became the alternatives. Mike Manning, Robert Jump and Chris Guilbeaux rolled off of the board. Welcome to the new members.

I. WORKSHOP – Eric Deroche

148  
149  
150  
151  
152  
153  
154  
155  
156  
157  
158  
159  
160  
161  
162  
163  
164  
165  
166  
167  
168  
169  
170  
171  
172  
173  
174  
175  
176  
177  
178  
179  
180  
181  
182  
183  
184  
185  
186  
187  
188  
189  
190  
191  
192  
193  
194  
195  
196

Jenny discussed the conference totals and there were 157 attendees , the golf tournament had 41 players and we will look at adding a fishing tournament. Skip will chair the fishing tournament. Dawson would like to encourage the board to grow the LEPA conference and in 2017 have over 250 full conference registrations if board members work together to pull in attendees this is a reachable goal.

Alan has volunteered will have Dee to work with the LEPA office to increase exhibitors and sponsors for the 2017 conference. Shelley Piehet (shell) will also help or support the workshop to increase the vendors and sponsors.

Dawson mentioned the 2017 dates and that Eric is working with the hotel to move to last week in May or first week in June. We will not be working with GOHSEP and will back to the normal conference schedule. If you know about presenters send to the LEPA office all year. Thank you to Dow for the \$10,000.00 sponsorship.

#### J. REGIONAL DIRECTORS' REPRESENTATION COMMITTEE – Earl Eues

Earl reported that everyone has been helpful and cooperative .

### V. OLD BUSINESS

### VI. NEW BUSINESS

Dawson will nominate the committee chairs for this upcoming year  
Awards –Pat Santos , Amy and office will work on the awards policy  
LEM Certification – Amy will chair the LEM certification committee  
Charter and bylaws – Alan and Sonya , at the next meeting we will be voting on the by laws.  
College Scholarships – no committee , this will require a by laws change  
Hazmat alliance – Sean and Joey will continue to serve as committee chairs  
Legislative – put under the regional representation board member  
Membership – Ken Graham  
Nominating – Alan Hunsberger  
The Workshop committee will form a committee and get members involved. Make sub committees , content, Skip, Francis , Shelley and Dee.  
Ad Hoc outreach committee – Deano Moran will chair the committee.

The LEPA office will email the board that effective July 1<sup>st</sup> the board will be held responsible to the bylaws attendance policies. Board members will be held accountable for their attendance moving forward.

The board will participate in conference calls as some of the meetings and not have the face to face to alleviate the travel for some of the board members. Alan will rewrite bylaws stating the proxy is a negative attendance.

Skip Breeden has been appointed to the AARL emergency communications group. Louisiana has their own AARL group. Bring training to partner agencies and they

197 are looking for partner agencies for training to be professional communicators.  
198 Assistant emergency coordinator . this is for the ham radio group.

199  
200

201 **VII. ANNOUNCEMENTS**

202  
203

204 **VIII. ADJOURNMENT**

205  
206

The meeting adjourned at 11:32 pm on motion by Dexter Accardo.

207  
208

The next board meeting will be Friday September 16<sup>th</sup> and there will be an all  
209 board conference call on Friday August 12<sup>th</sup>.

210  
211

212 Respectfully submitted,

213  
214

215  
216

Bland O'Connor  
217 Executive Director