I. CALL TO ORDER

President Dawson Primes called the meeting to order at 10:00 am. Eric Deroche led the pledge of allegiance and Jeff Meyers led the prayer. A quorum was present to conduct business.

Members Present in Person or Proxy:

Dexter Accardo  
Obie Cambre proxy to Tuesday Mills  
Pat Santos for Mark Cooper  
Eric Deroche  
Robert Jump  
Jeffrey Meyers  
Tuesday Mills  
Jerry Monier  
Cindy Montz  
Michael Murphy  
Jim Polk  
John Porter  
Karen Price proxy to Jeff Meyers  
Dawson Primes  
Tommy Thiebaud  
Rick Webre  
Taylor Moss for Dewayne White  
Sonya Wiley-Gremillion proxy to Eric Deroche

Members Excused:

Dexter Accardo  
John Boudreaux  
Dave Brown  
Tab Troxler

MembersAbsent:

None

Guests:

Gene Dunegan  
Peter Ricca  
Bland O’Connor  
Jenny Constantin
II. APPROVAL OF MINUTES

The minutes from the December 10, 2010 Board meeting were reviewed. A motion was made by Eric Deroche and seconded by John Porter to approve the minutes as presented. The motion passed.

IV. OFFICER REPORTS

A. President – Dawson Primes

Dawson Primes presented the new website design. LEM, Training and Links tabs to be added.

B. President Elect – Robert Jump

No report.

C. Treasurer – Eric Deroche

Eric Deroche presented the December 31, 2010 financial statements (Attachment 1). Total assets at December 31, 2010 were $168,620.37. Total fund balances at December 31, 2010 were $164,040.37. For the year ended December 31, 2010 expenditures exceeded receipts by $.

A motion was made by Jerry Monier and seconded by Dexter Accardo to accept the Treasurer’s report. The motion passed.

D. Executive Director’s Report – Bland O’Connor

No report.

V. COMMITTEE REPORTS

A. AWARDS – Cindy Montz

Cindy has received three nominations to date.

B. CERTIFICATION – Robert Jump

Three applications are under consideration for initial certification.

Joshua Gill, Operations Chief and contracts/lease manager for the Louisiana Department of Children and Family Services, Emergency Preparedness Division.

John Rahaim, Jr., St. Bernard Parish Assistant Director, OHSEP, Director OEP.

Brad Tiffee, IEM, Inc., Manager Preparedness Programs
A motion was made by Mike Murphy and seconded by Dexter Accardo to defer consideration on Brad Tiffee. The motion passed.

A motion was made by Robert Jump and seconded by Jerry Monier to approve Joshua Gill and John Rahaim, Jr. for the LEM. The motion passed.

C. CHARTER AND BYLAWS – Jeff Meyers

Nothing new to report.

D. COLLEGE SCHOLARSHIP – Karen Price

Nothing new to report. Students must be enrolled in an emergency management program and have done community work and be second year students or more advanced. Both a full-time and part-time scholarship is available.

E. HAZMAT ALLIANCE – John Porter

The Chemistry 3 program scheduled for March has been moved to May. Other classes are being scheduled. Major Adam White is the new command inspector.

F. LEGISLATIVE – Dexter Accardo

Dexter pointed out that the budget process will be very challenging with lack of money this year. The EOC grant program will go away.

G. MEMBERSHIP – Tuesday Mills

Tuesday reported that there are currently 458 renewed members for 2011.

H. NEWSLETTER – Michael Murphy

Dexter Accardo volunteered to take the first calendar quarter for evaluating.

I. NOMINATING – Robert Jump

A motion was made by Eric Deroche and seconded by Dexter Accardo to accept the list of nominees below the nominating chair verifying their willingness to serve and office to confirm their active membership by the time ballots are sent. The motion passed.

J. WORKSHOP – Eric Deroche

Deferred to new business.

K. EMERGENCY MANAGER LEADERSHIP ACADEMY – Rick Webre

Rick Webre explained the status of the program. Matt Gregor has been contacted.
A motion was made by Rick Webre and seconded by Robert Jump to submit the LEM program to EMI for accreditation. The motion passed.

Rick discussed establishing two levels of LEM, a basic and an advanced certification. Rick would like to present the levels at the LEPA Conference.

A motion was made by Rick Webre and seconded by Robert Jump to move forward with the new requirements for the three-level program for all new applications for the LEM through December 31, 2011 and on January 1, 2012 every existing LEM will be converted to an LEM Basic. The motion passed.

Rick announced that the objective for the examination is for it to be offered four times per year.

M. REGIONAL REPRESENTATION COMMITTEE – Tommy Thiebaud

No report

VI. OLD BUSINESS

None

VII. NEW BUSINESS

A. UPDATE ON ANNUAL LEPA/GOHSEP WORKSHOP AND GULF STATES HURRICANE CONFERENCE

Eric Deroche related the program schedule to the Board. EM101 renamed to Advances in Emergency Management. The Welcome Reception is being worked on for the D-Day Museum.

The Call for Presentations has been prepared and will be sent to all LEPA members and the members of the other state organizations.

Dawson Primes urged everyone to solicit sponsorships from vendors and industry contacts they see regularly. The Office will send the vendor contact list that we have. Dawson also described the Ernst Café arrangements for the President’s Reception. DRC Emergency Services, LLC, will sponsor the entire event (Kristy Fuentes, Vice President and Regional Manager is the contact).

B. LOUISIANA PUBLIC HEALTH ASSOCIATION ANNUAL CONFERENCE

Tuesday Mills moved and Mike Murphy seconded that LEPA provide a $500 sponsorship to the Louisiana Public Health Association Annual Conference. The motion passed.

VIII. ANNOUNCEMENTS
The next meeting will be held at the Office on Friday, April 15, 2011.
The meeting adjourned at 11:45 am on motion by Mike Murphy.
Respectfully submitted,

Bland O’Connor
Executive Director
I. CALL TO ORDER

President Dawson Primes called the meeting to order at 10:00 am. Eric Deroche led the pledge of allegiance and Robert Jump led the prayer. A quorum was present to conduct business.

Members Present in Person or Proxy:

    Obie Cambre
    John Boudreaux
    Pat Santos for Mark Cooper
    Eric Deroche
    Robert Jump
    Jeffrey Meyers
    Tuesday Mills proxy given to Obie Cambre
    Jerry Monier proxy to Chris Guilbeaux
    Cindy Montz
    Michael Murphy
    Jim Polk
    John Porter
    Karen Price
    Dawson Primes
    Tommy Thiebaud
    Rick Webre
    Taylor Moss for Dewayne White
    Sonya Wiley-Gremillion

Members Excused:

    Dexter Accardo
    Dave Brown
    Tab Troxler
    Mark Cooper

Members Absent:

    None
II. APPROVAL OF MINUTES

The minutes from the February 18, 2011 Board meeting were reviewed. A motion was made by Eric Deroche and seconded by Jim Polk to approve the minutes as presented. The motion passed.

IV. OFFICER REPORTS

A. President – Dawson Primes

No report.

B. President Elect – Robert Jump

No report.

C. Treasurer – Eric Deroche

Eric Deroche presented the January 31, 2011 financial statement. Total assets at January 31, 2011 were $203,405.04. Total fund balances at January 31, 2011 were $202,741.36.

A motion was made by Sonya Wiley Gremillion and seconded by Dawson Primes to accept the Treasurer’s report. The motion passed.

D. Executive Director’s Report – Jennifer Constantin on behalf of Bland O’Connor

No report.

V. COMMITTEE REPORTS

A. AWARDS – Cindy Montz

Cindy has received five nominations to date. The LEPA office has solicited the twice for nominations. The approvals will be done electronically. The nominations that have been received are solid nominations.
B. CERTIFICATION – Robert Jump

One application are under consideration for initial certification.
Timothy Gautreau, Coordinator II Jefferson Parish Emergency Management

Three applications are under consideration for re-certification.
Yvonne Murphy, Assistant Emergency Operations Director State of Louisiana
Department of Transportation and Development
Michael Murphy, Project Manager State of Louisiana GOHSEP
Ronald Cotton, 911 Director/Emergency Communications Director Livingston Parish

A motion was made by Dawson Primes to approve and seconded by Sonya Wiley – Gremillion.

C. CHARTER AND BYLAWS – Jeff Meyers

Nothing new to report.

D. COLLEGE SCHOLARSHIP – Karen Price

Karen reported that the committee has met prior to the meeting and seven applications for scholarship had been received. Three were disqualified. Another two were disqualified due to not submitting proper documents and one non la resident

The remaining three were considered, Derrick Hesson will receive the $1500.00 and the other two are waiting for their university to determine whether their current degree is a major or non major of disaster management. The university of Mississippi is still submitting statements. The Northwestern University curriculum specifically states a specialty concentration, not a declared minor or major. There needs to be a review of the program to accept these curriculums. Some fall within a minor at the university. They do offer a public health degree and a concentration in disaster management. Northwestern requires 9 credits in that concentration. Universities need to change the curriculum. Sonya agrees that the students in the field as employment is approved.

Karen made a motion to award Derrick Hesson and consider the other 2 applications once the universities provided more information on their curriculum. Eric seconded the motion and the motion was passed.
E. HAZMAT ALLIANCE – John Porter

Eric announced Dieter Heinz passed away last week. The board discussed a memorial tribute on the conference, a moment of silence at the awards dinner, a picture on an easel and $500.00 for a plaque and memorial. John Boudreaux made the motion and it was seconded by Jim Polk.

F. LEGISLATIVE – Dexter Accardo

Dexter pointed out that the budget process will be very challenging with lack of money this year. The EOC grant program will go away.

G. MEMBERSHIP – Tuesday Mills

Nothing to report.

H. NEWSLETTER – Michael Murphy

The LEPA office was instructed to work with Veronica Musgrove to obtain website articles.

A motion was made by Eric Deroche and seconded by Chris Guillbeaux to remove the newsletter subcommittee and the chairman will provide the LEPA office with a list of duties and responsibilities. At that time the email will be sent to the board. Amendment to the bylaws will need to be made.

I. NOMINATING – Robert Jump

A motion was made by Robert Jump and seconded by John Boudreaux to accept the list of LEPA 2011-2012 the motion was passed. Board members are Sonya Wiley-Gremillion, Jerry Monier, Sandy Davis, Skip Breeden, Cindy Montz. James Polk and Earl Eues will be the two board alternates.

J. WORKSHOP – Eric Deroche

Eric reviewed the list of exhibitors and sponsors that have signed up and paid for the 2011 GSHC. Eric reviewed the submitted presentations: 22 real presentations, all vendor submissions were nixed. The presentations will be 45 minute presentations and some will be double up based on the track.

K. EMERGENCY MANAGER LEADERSHIP ACADEMY – Rick Webre
Rick Webre reviewed the status of the command college. There are 11 students and it appears three will not make it through. The classes are going well. LEM re-certification will convert to an LEM basic unless you take the exam for the pro LEM. Everyone failed the anticipating weather class in which the National Weather Service provided a weather overview.

M. REGIONAL REPRESENTATION COMMITTEE – Tommy Thiebaud

No report

VI. OLD BUSINESS

None

VII. NEW BUSINESS

None

VIII. ANNOUNCEMENTS

The next meeting will be held at the LEPA/GOHSEP workshop on Monday May 30, 2011 at 3:00 pm at the Hilton Riverside New Orleans.

The meeting adjourned at 11:30 am on motion by Eric DeRoche.

Respectfully submitted,

Bland O’Connor
Executive Director
I. CALL TO ORDER

President Dawson Primes called the meeting to order at 3:14 pm. Eric Deroche led the pledge of allegiance and Jeff Meyers led the prayer. A quorum was present to conduct business.

Members Present in Person or Proxy:
- Dexter Accardo
- Pat Santos for Mark Cooper
- Eric Deroche
- Chris Guilbeaux
- Robert Jump
- Jeffrey Meyers
- Jerry Monier
- Cindy Montz
- Michael Murphy
- Jim Polk
- Dawson Primes
- Tommy Thiebaud
- Sonya Wiley-Gremillion

Members Excused:
- John Boudreaux
- Obie Cambre
- John Porter
- Karen Price
- Tab Troxler
- Rick Webre

Members Absent:
- Dave Brown
- Tuesday Mills
- Taylor Moss

Guests:
- Skip Breeden
- Lawrence Callendar
- Ray Chidester
- Gene Dunegan
- Deidra Meyers
- Bland O’Connor
II. APPROVAL OF MINUTES

The minutes from the April 15, 2011 Board meeting were reviewed. A motion was made by Sonya and seconded by Robert Jump to approve the minutes as presented. The motion passed.

III. OFFICER REPORTS

A. President – Dawson Primes

Dawson Primes announced that Cindy Montz will retire from the Board on July 15, 2011. She will be replaced by the First Alternate.

B. President Elect – Robert Jump

Robert stated he is looking forward to the year ahead.

C. Treasurer – Eric Deroche

Eric Deroche presented the April 30, 2011 financial statements (Attachment 1). Total assets at April 30, 2011 were $332,125.87. Total fund balances at April 31, 2011 were $322,525.87. For the four months ended April 30, 2011, receipts exceeded expenditures by $170,868.25.

A motion was made by Robert Jump and seconded by Jerry Monier to accept the Treasurer’s report. The motion passed.

D. Executive Director’s Report – Bland O’Connor

No report.

IV. COMMITTEE REPORTS

A. AWARDS – Cindy Montz

Cindy reported that Awards Committee did meet and people selected and those not selected were notified.

B. CERTIFICATION – Robert Jump

A motion was made by Robert Jump and seconded by Chris Guilbeau to approve Lindsey Puderer, St. Bernard Parish OHSEP, subject to membership verification for the LEM. The motion passed.

A motion was made by Robert Jump and seconded by Michael Murphy to approve Crystal Moran subject to her submitting proof regarding education. The motion passed.
A motion was made by Robert Jump and seconded by Chris Guilbeau to approve Tracy G. Hilburn, Ouachita Parish OHSEP and Jennifer Perkins, Natchitoches Parish OHSEP for LEM. The motion passed.

A motion was made by Robert Jump and seconded by Jerry Monier to approve the following graduates of the Command College program for the LEM:

- Terry Guidry, St. Martin Parish OHSEP
- Vicki W. Travis, Tangipahoa Parish OHSEP
- Rachael B. Wilkinson, Ascension Parish OHSEP
- Mary Gray, Livingston Parish OHSEP
- Henry Weigand, East Feliciana Parish OHSEP
- Cody Michael Davis, West Baton Rouge Parish OHSEP
- Benjamin Walker, Terrebone Parish OHSEP
- John Richer, Allen Parish OHSEP

The motion passed.

C. CHARTER AND BYLAWS – Jeff Meyers

Amendment Item 1:
In accordance with ARTICLE VII of the LEPA By-Laws, the LEPA President has requested the suspension and removal of the Newsletter Committee. This action can take place by means of an amendment to the existing LEPA By-Laws, ARTICLE IX, Standing Committees.

Amendment Item 2:
In accordance with Article VII of the LEPA By-Laws, the LEPA President has requested the installation of the Internet Webpage Committee. This action can take place by means of an amendment to the existing LEPA By-Laws, ARTICLE IX, Standing Committees.

ARTICLE IX
STANDING COMMITTEES
Standing committees are established to ensure that the various aspects of the management, administration, and organizational affairs of the association are carried out in an orderly manner. The standing committees are:

* Nominating
* Legislative
* By-Laws
* Awards
* Workshop
* Membership
* Newsletter (delete)
* Internet Webpage (insert)
* Health and Medical
* College Scholarship
* Certification
ARTICLE IX (continued)
The President will be responsible for appointing the Chairperson of each Standing Committee and working with this Chairperson to name the members of each committee. The Board of Directors will be responsible for defining the responsibilities in writing for each Standing Committee, and shall amend, modify, or otherwise change and update the responsibilities as conditions warrant. The responsibilities of standing committees will be defined in ARTICLE X.

ARTICLE X
(Descriptions, page 7)

NEWSLETTER COMMITTEE (existing -> delete)
The Newsletter Committee shall be responsible for developing and distributing the Association’s periodic newsletter.

INTERNET WEBPAGE COMMITTEE (proposed)
The Internet Webpage Committee shall be responsible for administering the content management of electronic data posted online to the LEPA internet webpage.

A motion was made by Jeffry Meyers and seconded by Tommy Thiebaud to adopt the proposed by-laws amendments. The motion passed.

D. COLLEGE SCHOLARSHIP – Karen Price
No report.

E. HAZMAT ALLIANCE – John Porter
No report.

F. LEGISLATIVE – Dexter Accardo
Dexter observed that there is a large amount of misinformation out on the legislative session. Funding for GOHSEP is a major issue and in question at this time.

G. MEMBERSHIP – Tuesday Mills
At May 26, 2011, membership stood at 732.

H. NEWSLETTER – Michael Murphy
This item should be removed from the agenda. Please remove it.

I. NOMINATING – Robert Jump
Robert noted that newly elected Board member Skip Breeden is in attendance.
J. WORKSHOP – Eric Deroche

As of Friday, 408 attendees, 96 exhibitors, 102 or 110 rented booth spaces. 500 bags. As of Friday, only 13 people had cancelled.

Jerry Monier pointed out some of the changes in the program. Breakout sessions will be held on Thursday. Coordinating officers and mitigation strategies are deleted (3 instead of 4). A full house of Directors will attend on Friday. Compliments to Jenny and Melanie for outstanding performance in getting ready for the Workshop and Conference.

K. EMERGENCY MANAGER LEADERSHIP ACADEMY – Skip Breeden

M. REGIONAL REPRESENTATION COMMITTEE – Tommy Thiebaud

The parishes that were hit by the Morganza opening were visited and it was very positive.

V. OLD BUSINESS

None

VI. NEW BUSINESS

A. UPDATE ON ANNUAL LEPA/GOHSEP WORKSHOP AND GULF STATES HURRICANE CONFERENCE

Nothing further.

B. LEM BASIC PROGRAM REVIEW

Nothing further.

VII. ANNOUNCEMENTS

A motion was made by Robert Jump and seconded by Sonya Wiley-Gremillion to nominate Rick Webre for president-elect. Nominations were closed and Rick was elected by acclamation.

A motion by Robert Jump and seconded by Jerry Monier to nominate Eric Deroche to continue as Treasurer. Nominations were closed and Eric was elected by acclamation.

The next meeting will be held July 15, 2011.

The meeting adjourned at 3:54 pm on motion by Mike Murphy.

Respectfully submitted,

Bland O’Connor
Executive Director
LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION
BOARD OF DIRECTORS MEETING
July 15, 2011
BATON ROUGE, LOUISIANA
MEETING MINUTES

I. CALL TO ORDER

President Robert Jump called the meeting to order at 10:00 am. Eric Deroche led the pledge of allegiance and Robert Jump led the prayer. A quorum was present to conduct business.

Members Present in Person or Proxy:
Dexter Accardo
John Boudreaux
Obie Cambre
Sandy Davis
Eric Deroche
Chris Guilbeaux
Robert Jump
Jeffrey Meyers proxy to Robert Jump
Tuesday Mills proxy to Obie Cambre
Jerry Monier proxy to Eric Deroche
Gene Dunegan for Taylor Moss
Karen Price
Pat Santos
Tommy Thiebaud proxy to John Boudreaux
Sonya Wiley-Gremillion

Members Excused:
Skip Breeden
Dave Brown
Dawson Primes

Members Absent:
Jim Polk
John Porter
Tab Troxler
Rick Webre

Guests:
Brant Mitchell
Bland O’Connor
Jenny Constantin
II. APPROVAL OF MINUTES

The minutes from the May 30, 2011 Board meeting were reviewed. Chris Guilbeaux’s and Dexter Accardo’s names was added to members present and Sonya Wiley-Gremillion seconded motion for Treasurer’s report and numbering sequence was corrected and the bylaws change was inserted. A motion was made by Sonya Wiley-Gremillion and seconded by Dexter Accardo to approve the minutes as corrected. The motion passed.

III. OFFICER REPORTS

A. President – Robert Jump

Robert thanked everyone for their willingness to serve. He noted that Earl Eues is the first alternate now that Jim Polk has taken the place vacated by Cindy Montz.

B. President Elect – Rick Webre

Rick was not present at this time.

C. Treasurer – Eric Deroche

Eric Deroche announced that he and Robert Jump will visit the Bank to correct signature cards after the meeting. Presented the June 30, 2011 financial statements (Attachment 1). Total assets at June 30, 2011 were $310,630.81. Total fund balances at June 30, 2011 were $305,830.81. For the six months ended June 30, 2011 receipts exceeded expenditures by $154,173.19.

A motion was made by Sonya Wiley-Gremillion and seconded by Pat Santos to accept the Treasurer’s report. The motion passed.

D. Executive Director’s Report – Bland O’Connor

No report.

V. COMMITTEE REPORTS

A. AWARDS – Eric Deroche for Jerry Monier

Jerry is working on a written policy for award procedures.

B. CERTIFICATION – Rick Webre

The Committee has not met and there a few pending.

C. CHARTER AND BYLAWS – Robert Jump for Jeff Meyers

No report.
D. COLLEGE SCHOLARSHIP – Karen Price

The program is under review and recommendations will be forthcoming.

E. HAZMAT ALLIANCE – Eric Deroche for John Porter

Eric encouraged all to have any people that need scholarships for HOTZONE to fill out the application on the website and send it in. The Office was directed to do an email blast explaining the process and availability.

F. LEGISLATIVE – Dexter Accardo

No report.

G. MEMBERSHIP – Obie Cambre for Tuesday Mills

At July 7, 2011, membership stood at 746.

H. NOMINATING – Rick Webre

No report.

I. WORKSHOP – Eric Deroche

Eric noted that the agreement with L’berge is a repeat for the upcoming May 7 – 10, 2012. Discussion was all positive on the upcoming Workshop.

J. EMERGENCY MANAGER LEADERSHIP ACADEMY – Skip Breeden

No report and there have been no announcements on the Command College recently. Next one will be at Caddo 911 location.

M. REGIONAL REPRESENTATION COMMITTEE – Tommy Thiebaud

No report.

VI. OLD BUSINESS

A. UPDATE ON ANNUAL LEPA/GOHSEP WORKSHOP AND GULF STATES HURRICANE CONFERENCE

Eric reported that we are close to being done on the financial results for the Conference and the profit will approximate $115,000.

Eric suggested that LEPA may be willing to host the Conference every other year.

A motion was made by Pat Santos and seconded by Sandy Davis to contact the other states and ask if they would be interested in Louisiana hosting the Gulf States Hurricane Conference every other year. The motion passed.
Eric also pointed out the reports related to the Conference. A discussion ensued on how to improve some of the areas that were indicated as having opportunity for improvement.

B. LEM BASIC PROGRAM REVIEW

Nothing further.

VII. NEW BUSINESS

A. iPHONE APP PRESENTATION AND DISCUSSION

Brant Mitchell stated that GOHSEP is developing apps for the iPhone for the public and for emergency managers. He made a presentation on the iPhone app development that GOHSEP has been working on.

Brant suggested that some LEPA apps could be developed for LEM, Get a Game Plan and other areas. Eric pointed out that one of the LEPA strategic goals identified several years ago was for LEPA to enter the social networking space. Brant pointed out that some work needs to be done on porting the apps to the Droid telephones.

A motion was made by John Boudreaux and seconded by Dexter Accardo to budget up to $20,000 for App development and transition to Droid platform for LEPA, led by Brant Mitchell at GOHSEP. The motion passed.

Sandy Davis asked the question of how we are going to notify the general membership of what LEPA is doing for them in this area. Publicity needs to be done effectively.

B. HAZMAT CREDENTIALING DISCUSSION

Eric Deroche reminded everyone of the discussion that occurred a few meetings ago regarding the credentialing of HAZMAT first responders. State Police teaches the OSHA program, LSU teaches a PROBoard program, which is more stringent than federal law/OSHA.

A motion was made by John Boudreaux and seconded by Sandy Davis to table the discussion and form a committee to investigate the feasibility and liability involved. The motion passed.

Committee of Eric Deroche, John Boudreaux and Obie Cambre formed.

C. IDCE MEETING IN NEW ORLEANS JANUARY 2012

Eric pointed out that GOHSEP is co-sponsoring the January Conference. Pat Santos reported that some big names are expected and the promoter, Jimmy Mouton of Atlanta is working on developing the conference. The Conference will be free for any government emergency management personnel.
Pat Santos also mentioned that SDMI is hosting an evacuation conference shortly thereafter.

D. GOHSEP UPDATE by Pat Santos

Pat Santos reminded everyone of the 6:00 pm reception for Mark Cooper at Superior Grill on July 20, 2011 and encouraged all to attend.

VIII. ANNOUNCEMENTS

Obie Cambre announced that BRAMAS is putting on a conference the last week of October, jointly with the State Police. LEPA will distribute information.

Chris Guilbeaux asked about updating the website, particularly with the App being developed by Brant. Pat Santos pointed out that some of the communications from GOHSEP could be used by LEPA, as appropriate.

Sandy Davis pointed out that he and Pat Santos serve on a regional advisory committee to FEMA Region 6 and they are working on some standardized cost reimbursement information standards for sheltering (rather than cost capturing and reporting individually), based on evacuation sheltering to a specific standard. He pointed out that some churches that were not sufficiently reimbursed after Katrina and Rita are reluctant to do sheltering in the future.

The next meeting will be held September 23, 2011.

The meeting adjourned at 11:45 am on motion by Pat Santos.

Respectfully submitted,

Bland O’Connor
Executive Director
I. CALL TO ORDER

President Robert Jump called the meeting to order at 10:00 am. Eric Deroche led the pledge of allegiance and Robert Jump led the prayer. A quorum was present to conduct business.

Members Present in Person or Proxy:
Dawson Primes
Obie Cambre
Eric Deroche
Chris Guilbeaux
Robert Jump
Jerry Monier
Sonya Wiley-Gremillion
Jeffrey Meyers
Jim Polk
Karen Price
Tuesday Mills
Pat Santos
Sonya Wiley-Gremillion
Rick Webre
Gene Dunegan proxy to Taylor Moss
Mark Bennett proxy to Tommy Thibeaud
Dexter Accardo

Members Excused:
Dave Brown
Sandy Davis

Members Absent:
John Boudreaux
Skip Breeden
John Porter
Tab Troxler

Guests:
Jenny Constantin
Kate Landry
II. APPROVAL OF MINUTES

The minutes from the May 30, 2011 Board Meeting were reviewed and changed to reflect Chris Guilbeaux as present at the meeting. Sonya Wiley-Gremillion moved to approve the minutes, Jerry Monier seconded. The motion passed. The minutes from the July 15, 2011 minutes were also reviewed and properly accepted as approved.

III. OFFICER REPORTS

A. President – Robert Jump

Robert reported that the office had received a Thank you note from Deiters family for the Eagle statue. Robert also reviewed the Conflict of Interest Statement in the binder and asked that the Board sign and submit to the LEPA office. He also commented that LEPA will be placing Save the Date cards for the 2012 Conference in the IAEM bags.

B. President Elect – Rick Webre

Rick reported that the Command College is currently in process. He reviewed the documents basic checklist which is three pages long and explained that the program is a booklet. It was adjusted to cover all LEM documentation. He posed the question of will the Legacy LEM’s be recertified or will revert to a basic LEM. It was decided that Rick will give a formal proposal for the next meeting and letters will need to go out for the LEM Basic. It was also noted that criteria will be need to be added to the website. Sonya suggested that a Blast email needs to be sent out to all members to look at the website for comments and comments will be sent to Rick. She stated that the membership needs to know to look at the website; this way the membership will be able to review the proposed changes to the program. Rick stated he will send a proposal to the board before the next board meeting in November. Jeff stated that no changes need to be made to the bylaws regarding the new LEM Certification. The final command college exam will be the final LEM recertification test. Rick will have everything final for the next meeting for board to approve.

C. Treasurer – Eric Deroche

Balance of July 31, 2011 balance is 209,388.23. The conference cleared $99,308.52. After the July meeting Eric, Robert, Sonya and Bland went to the bank and reviewed the signature cards. Sonya made the motion to accept the Treasurer’s report and Dawson seconded. The motion successfully passed.

Robert explained to the board that they need to review any funds they might need before the budget review meeting. Board will send ideas to Eric.

D. Executive Director’s Report – Jennifer Constantin reported for Bland O’Connor

V. COMMITTEE REPORTS

A. AWARDS – Jerry Monier
Award applications will go out earlier than in 2011. He is thinking early January 2012. He also stated that he will work with the LEPA office to send out some email blasts. He is going to aim at having everything ready for the April LEPA meeting. He also stated that he will work with Jeff Meyers to make sure the bylaws are correct and up to date for the awards.

B. CERTIFICATION – Robert Jump for Rick Webre
One Recertification and two LEM’s for initial were submitted to the office.
Recertification:
1. Jason Higginbotham, Director of Emergency Management

Initial:
1. John Thomas, City of Hammond Emergency Manager
2. Carl W. Hebert, Operations Branch Chief ESF-16

Robert placed a motion that all three to be approved. Dawson seconded. Motion successfully passed.

C. CHARTER AND BYLAWS – Jeff Meyers
Jeff reported that the Bylaws need to be updated with the recent change for the next LEPA meeting.

D. COLLEGE SCHOLARSHIP – Karen Price
Karen reported that the Committee met to review the scholarship opportunities. Under current guidelines, only LSU graduates would be approved. Committee met to review what would be comparable to the LSU minor or major degree.
Karen presented a spreadsheet that compares all of the programs. She then made a motion to send a letter to the universities, and solicit them to look at their data to see how our criteria and their program compare to our scholarship program. Dawson seconded. Motion successfully passed.
Karen advised the committee would amend the selection process and application program for future scholarships. Jeff advised that the by law states that all the committee needed to do is present their report and no bylaws change needed to be made.

E. HAZMAT ALLIANCE – Eric Deroche for John Porter
All scholarships applied for was awarded, full and partial. Eric has signed the $10,000 check that will be sent to Hotzone. John Porter will be stepping down after this meeting and Sean LeFleur will replace John as co chair of the Hotzone committee. John will bring Sean to the next LEPA meeting and make a formal introduction. Dawson asked if an equal number of full and partials will be given, and can they make sure they are equal in number. Eric stated that Hotzone sends Eric and John the spreadsheet with the information and everyone applied received the award.

F. LEGISLATIVE – Dexter Accardo
Nothing to report
G. MEMBERSHIP – Tuesday Mills
Tuesday reported that Membership at the last meeting was 746 and now is at 752.

H. NOMINATING – Rick Webre
Nothing to report

I. WORKSHOP – Eric Deroche
In November and December, the LEPA office will be gearing up for the Workshop. The workshop will be the same format as in the past. Eric will work with GOHSEP to plan a half day update meeting as part of the workshop. That will be on Monday afternoon. Jerry stated that they are working to see if Thursday of the workshop will still offer a Hatzmat training. Planning 101 was well attended in 2010 and GOHSEP will work on that again in 2012. Golf Tournament will return in 2012.

J. EMERGENCY MANAGER LEADERSHIP ACADEMY – Skip Breeden
No Report.

It was stated that the Second command college is being offered now and Robert is attending. GOHSEP will offer a three day planning course in November in Baton Rouge.

Skip Breeden presented the current Command College schedule and a tentative plan is Feb /March /April will be in Lafayette and May /June / July in Jefferson Parish.

M. REGIONAL REPRESENTATION COMMITTEE – Tommy Thiebaud
Pat Santos reported on the Regional Directors meeting that was held earlier this week.

VI. OLD BUSINESS

VII. NEW BUSINESS
It was reported that the App contract is in the office for review for the LEPA app.

Regarding Hazmat credentialing, it was suggested that the State Police need to take the lead on the credentialing. Liability was discussed as an issue.

It was stated that the IDCE meeting held in New Orleans was coming up in January. Directors will have their meeting in conjunction with the IDCE meeting. They will take field trip to IDCE meeting.

It was also discussed that the LEPA BOD meeting will be in January at Jackson Barracks. Rick will work with Chris on the January date, time and location.
Pat spoke with Mike Womack in Mississippi and sent an email to Alabama and Texas regarding future GSHC. He stated that Mississippi wanted LEPA to host this year. Pat will see all three in Austin and will discuss then.

VIII. ANNOUNCEMENTS

National 911 test call will be on November 9th.

John presented a plaque to Caddo parish and Robert Jump with a plaque for helping with the floods.

Dawson thanked John for loaning Tigerdam for Tropical Storm Lee. Dexter thanked GOHSEP and Skip for helping in the cleanup of a massive fish kill. Robert thanked Chris and Pat for helping with the wildfires. Borrowing parish to parish is the way of the future.

Skip announced Oct 21-24 BRAHMAS training, and asked for it to be placed on the website. It was also stated that the State Police Fundraiser for the United Way would be Friday, October 28th.

The next meeting will be held November 18, 2011.

The meeting adjourned at 11:45 am on motion by Pat Santos.

Respectfully submitted,

Bland O'Connor
Executive Director
I. CALL TO ORDER

President Robert Jump called the meeting to order at 10:15 am. Eric Deroche led the pledge of allegiance and Robert Jump led the prayer. A quorum was present to conduct business.

Members Present in Person or Proxy:
  Dexter Accardo
  John Boudreaux
  Eric Deroche
  Chris Guilbeaux
  Robert Jump
  Jeffrey Meyers
  Jerry Monier
  Gene Dunegan for Taylor Moss
  Jim Polk
  Karen Price
  Dawson Primes
  Pat Santos
  Rick Webre
  Sonya Wiley-Gremillion

Members Excused:
  Skip Breeden
  Dave Brown
  Obie Cambre
  Sandy Davis
  John Porter
  Tommy Thiebaud

Members Absent:
  Tuesday Mills
  Tab Troxler

Guests:
  Bland O’Connor
  Jenny Constantin
  Melanie Talley
II. APPROVAL OF MINUTES

The minutes from the September 23, 2011 Board meeting were reviewed. Spelling correction to Kayte’s name correctly. A motion was made by John Boudreaux and seconded by Dawson Primes to approve the minutes as corrected. The motion passed.

III. OFFICER REPORTS

A. President – Robert Jump

Robert thanked everyone for their willingness to serve.

B. President Elect – Rick Webre

No report.

C. Treasurer – Eric Deroche

Eric Deroche presented the September 30, 2011 financial statements (Attachment 1). Total assets September 30, 2011 were $276,002.04. Total fund balances at September 30, 2011 were $266,402.04. For the Nine months ended September 30, 2011 receipts exceeded expenditures by $114,744.42.

A motion was made by Sonya Wiley-Gremillion and seconded by Pat Santos to accept the Treasurer’s report. The motion passed.

D. Executive Director’s Report – Bland O’Connor

No report.

IV. COMMITTEE REPORTS

A. AWARDS – Jerry Monier

Nothing new to report.

B. CERTIFICATION – Rick Webre

Rick asked if anyone has any concerns about the LEM-T beginning on January 1, 2012. At the moment, there is no renewal process for LEM-T, but re-validation will be established on the same five year cycle. Up to four areas can be validated. The price proposed is $50 for LEM-T, $100 for Basic and $150 for Professional.

Pat Santos raised the issue of Command College funding shortfalls.

A motion was made by Rick Webre and seconded by Chris Guilbeaux to trademark the LEM in Louisiana. The motion passed.
A motion was made by Rick Webre and seconded by Chris Guilbeaux for a $50 certification fee and $10 recertification fee for the LEM-T. A minimum of one area and maximum of four can be held. The motion passed.

The LEM-Basic was discussed. Discussion of what credential people would be renewed at from the original LEM. The decision was to have the LEM Committee discuss the issue and make a recommendation.

A motion was made by Karen Price and seconded by Jeff Meyers to establish a standing LEM Certification Committee of four members, plus the current LEPA President. The motion was withdrawn.

The Committee of Rick Webre and Robert Jump to finalize the proposal for the next meeting. Jeff Meyers was added to the Committee.

A motion was made by Dawson Primes and seconded by Chris Guilbeaux to accept the program with recommended changes to go into effect January 1, 2012. The motion passed.

A motion was made by John Boudreaux and seconded by Dawson Primes to allow people re-certifying at the Basic level in 2012 to upgrade to the Pro level at a price equal to the difference in cost between the two credentials during the year 2012. The motion passed.

C. CHARTER AND BYLAWS – Jeff Meyers

Jeff Meyers pointed out the Bylaws changes needed due to the change in fees for the LEM.

A motion was made by Jeff Meyers and seconded by Jerry Monier for Jeff Meyers to

A motion was made by Eric Deroche and seconded by Jim to amend Article VI, page 5 to delete the words “…to the membership annually in the Newsletter.”.

D. COLLEGE SCHOLARSHIP – Karen Price

Waiting on Tulane.

E. HAZMAT ALLIANCE – Eric Deroche for John Porter

Nothing to report.

F. LEGISLATIVE – Dexter Accardo

Dexter reported on a litigation issue in his parish.

G. MEMBERSHIP – Obie Cambre for Tuesday Mills
At November 17, 2011, membership stood at 754.

H. NOMINATING – Rick Webre

No report.

I. WORKSHOP – Eric Deroche

Eric noted that the agreement with L’berge is a repeat for the upcoming May 7 – 10, 2012. A Workshop meeting was held immediately before the Board meeting and there is a lot of discussion on the Workshop focusing on government – industry interaction on emergencies in light of the oil and gas plays that are blanketing the State. Eric pointed out that locals in north Louisiana have very little experience in interacting with industry. The Committee will reach out to in order to gauge interest.

J. EMERGENCY MANAGER LEADERSHIP ACADEMY – Rick Webre

One is currently ongoing.

M. REGIONAL REPRESENTATION COMMITTEE – Sonya Wiley-Gremillion for Tommy Thiebaud

Sandy Davis is the new chair and Dick Gremillion is vice-Chair.

V. OLD BUSINESS

A. LEM BASIC PROGRAM REVIEW & NEW REQUIREMENTS

Nothing further on the program. Jenny Constantin reported that she has looked at the testing system that Rick Webre had found and reported on some of the site’s functionality.

A motion was made by Rick Webre and seconded by Jeff Meyers to approve Rick Webre working with the testing software company to begin to

VI. NEW BUSINESS

A. APPROVE BUDGET

Eric Deroche presented the proposed budget of $173,150 in receipts and $184,100 in expenditures, balanced by an $11,000 withdrawal from reserves. Karen Price pointed out that the Scholarship budget for Students needs to be $5,000.

A motion was made by Karen Price and seconded by Jeff Meyers to amend the proposed budget to provide for $5,000 in Student Scholarships and approve the budget as amended. The motion passed.
Eric stated that the mid-year meeting will be under consideration for those years in which we host the Gulf States. March was set as the drop-dead date for determining if Louisiana will host.

B. PRESIDENT TERM EXTENSION PROPOSAL

Robert Jump suggested making the president’s term two years.

A motion was made by Jerry Monier and seconded by Sonya Wiley-Gremillion for the executive committee to review the pros and cons for establishing the President’s term to two years. The motion passed.

C. DUES INCREASE PROPOSAL

The issue of increasing dues was raised. Several voiced opposition to increasing dues amounts at this time, particularly in light of the current strong financial position.

D. FEE INCREASE FOR LEM

Jeff Meyers spoke for Karen Price in questioning why the LEM renewal fees are not included in the bylaws. Karen suggested that all of the certification and re-certification fees be removed from the bylaws.

A motion was made by Jeff Meyers and seconded by Jerry Monier and seconded by

A motion was made by John Boudreaux and seconded Jerry Monier to remove all reference to certification fees from the bylaws.

VII. ANNOUNCEMENTS

The next meeting will be held on a day in January to be determined and announced.

The meeting adjourned at 12:45 pm on motion by Pat Santos.

Respectfully submitted,

Bland O’Connor
Executive Director