LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION
BOARD OF DIRECTORS MEETING
January 20, 2012
BATON ROUGE, LOUISIANA
MEETING MINUTES

I. CALL TO ORDER

President Robert Jump called the meeting to order at 10:15 am. Eric Deroche led the pledge of allegiance and Robert Jump led the prayer. A quorum was present to conduct business.

Members Present in Person or Proxy:
Dexter Accardo
John Boudreaux
Eric Deroche
Chris Guilbeaux
Robert Jump
Jeffrey Meyers
Jerry Monier
Gene Dunegan for Taylor Moss
Jim Polk
Karen Price
Dawson Primes
Kevin Davis
Pat Santos
Rick Webre
Sonya Wiley-Gremillion
Skip Breeden
Obie Cambre

Members Excused:
Dave Brown
Sandy Davis
Tommy Thiebaud

Members Absent:
Tuesday Mills
Tab Troxler
John Porter

Guests:
Jenny Constantin
Melanie Talley
II. APPROVAL OF MINUTES  
Robert motion approved  

III. OFFICER REPORTS  

A. President –Robert Jump  
The minutes from the November 18, 2011 Board meeting were reviewed. A  
motion was made by Eric Deroche and seconded by Dawson Primes to approve  
the minutes. The motion passed.  

B. President Elect – Rick Webre  
No report.  

C. Treasurer – Eric Deroche  
Eric Deroche presented the November 30, 2011 financial statements (Attachment  
Total assets November 30, 2011 were $259,795.32. Total fund balances at  
November 30, 2011 were $254,545.32. For the Eleven months ended November  
30, 2011 receipts exceeded expenditures by $102,887.70  

A motion was made by Sonya Wiley-Gremillion and seconded by Dawson Primes  
to accept the Treasurer’s report. The motion passed.  

D. Executive Director’s Report – Bland O’Connor  
No report.  

IV. COMMITTEE REPORTS  

A. AWARDS – Jerry Monier  
Jerry is working on reworking the 2012 nomination form and it will be sent out to  
the LEPA members no later February 1st with a deadline of February 29th, 2012.  
Jerry will present the nominees at the March 16th LEPA board meeting. At that time  
we will review and vote on this year’s awards outside of the president award  

It was discussed that the Director of National Hurricane Center might be a good  
candidate for the founders award, Bill Reed. Jerry will send the invite and we will  
need to follow up on the travel and hotel rooms. The office will send three email  
reminder blasts in February.  

B. CERTIFICATION – Rick Webre  
There are two people who quality for recertification and they are Robert Jump and  
Tommy Boyett, A motion was made by Dexter Accardo to approve the  
certifications and a second was made by Dawson Primes. The motion passed.  

Sandy Davis will need to take the pilot test for his recertification to maintain an  
LEM pro status.  

Rick advised that the application of Arriane Deruise does qualify for the LEMT.
The Office will Remove the list of courses from the website and put the list for pro that is needed. A motion was made to grant the LEMT to Arriane today and Rick will have a discussion with Arriane to see about the getting the LEM pro. A motion was made by Eric Deroche and seconded by Jim Polk on the approval of the LEMT for the application submitted and hold the funding and check on further intent and inform that is needed to grant the LEMpro. The motion passed. John Boudreaux and Jerry Monier opposed the motion.

Rick stated that Test.com will take 30 – 60 days to go online.

C. CHARTER AND BYLAWS – Jeff Meyers
Jeff made a motion to make the following changes to the bylaws. Under Tab 4, page 3, remove from the bylaws all certification fees. Also, on page 5 remove the sentence “The Treasurer shall present financial reports at each scheduled meeting of the Board of Directors and a Financial Report to the membership annually in the newsletter. Jeff made the motion and it was seconded by Dexter Accardo.

One item that was changed in 2009 and not updated is the removal of “Deputy” Director, this is only a typographical change and was made by Sonya Wiley Gremillion and seconded by Eric Deroche.

D. COLLEGE SCHOLARSHIP – Karen Price
No report

E. HAZMAT ALLIANCE – Eric Deroche for John Porter
No report

Eric Deroche stated that John Porter was to name a replacement for the HAZMAT alliance but it was discussed that the LERC has changed, state police is the lead but LERC is now under the fire marshal. LERC is to appoint the rep to the LEPA board. Rick is the LERC rep and will bring to the next meeting.

F. LEGISLATIVE – Dexter Accardo
Dexter reported on the litigation issue in his parish.

Rick discussed that he has been approached by LEPA members for the option of LEPA to explore the LEM and the Command College working together for legislation for supplemental pay like first responders. Dexter has looked into the issue in the past and will continue to look into the matter.

Robert Jump is willing to present the LEM and the Command College and have Davis to present to the State Directors and at the meeting in May. This would be an issue for 2013 legislation. Dexter Accardo will get points together talking points that will be helpful for Kevin Davis to use.
G. MEMBERSHIP – Obie Cambre for Tuesday Mills

The LEPA office read the current membership numbers.

Eric mentioned the research, letter of warning and if they have not attended that meeting, if they fail to attend the next meeting they will be kicked off of the board. What is your intent?

Jeff Meyers made a motion and it was seconded by James Polk to send a letter (according to the bylaws) to all of the board members that have missed more than half the meetings in the last six months. He will ask them on their intent as a current board member.

Website – nothing

H. NOMINATING – Rick Webre

No report.

I. WORKSHOP – Eric Deroche

Eric discussed the tentative schedule to the LEPA/GOHSEP workshop and the Tabletop exercise on Thursday.

The 2013 Gulf States Conference was discussed and it was mentioned that Pat was working to secure more information and a possible location. Eric and the committee will need to begin working soon to secure a 2013 location to be advertised at the 2012 LEPA/GOHSEP workshop.

The 2012 Gulf States conference is being run by MEMA. Terry Lighhardt is the conference contact listed on the website.

J. EMERGENCY MANAGER LEADERSHIP ACADEMY – Rick Webre

Rick questioned the long term range commitment to the Command College, pushed back the one starting February college to late March. Jerry will work with the new people in place at GOHSEP to get the program rolling.

V. OLD BUSINESS

A. LEM BASIC PROGRAM REVIEW & NEW REQUIREMENTS

Already reviewed
VI. NEW BUSINESS

Rick reviewed the LERC meeting recap of the email that was sent from LEPA.

Eric reviewed the LEPA app android, iphone and in coordination with GOHSEP

VII. ANNOUNCEMENTS

The next meeting will be held on March 16, 2012 and will be held at the main office.

The meeting adjourned at 11:30 pm on motion by Jerry.

Respectfully submitted,

Bland O’Connor
Executive Director
I. CALL TO ORDER

President Elect Rick Webre called the meeting to order at 10:15 am. Eric Deroche led the pledge of allegiance and Sandy Davis led the prayer. A quorum was present to conduct business.

Members Present in Person or Proxy:
- Eric Deroche
- Chris Guilbeaux
- Jeffrey Meyers
- Gene Dunegan for Taylor Moss
- Karen Price
- Pat Santos for Kevin Davis
- Rick Webre
- Sonya Wiley-Gremillion
- Sandy Davis
- John Porter
- Tuesday Mills

Members Excused:
- Robert Jump
- Tommy Thiebaud
- Dawson Primes
- Dexter Accardo
- Skip Breeden
- James Polk
- Tab Troxler
- Jerry Monier
- Dave Brown
- Earl Eues

Members Absent:
- John Boudreaux

Guests:
- Sean LaFleur
- Jenny Constantin
- Melanie Talley
II. APPROVAL OF MINUTES

The minutes from the January 27, 2012 Board meeting were reviewed. Under Committee Reports Item E. LERC is not under the fire Marshall and under Item F. Kevin Davis needs to be changed from Davis. A motion was made by Sonya Wiley-Greemillion and seconded by Eric Deroche to approve the minutes as corrected. The motion passed.

III. OFFICER REPORTS

A. President – Robert Jump was absent

B. President Elect – Rick Webre

No report.

C. Treasurer – Eric Deroche

Eric Deroche presented the January 31, 2012 financial statements (Attachment 1). Total assets January 31, 2012 were $286,216.85. Total fund balances at January 31, 2012 were $242,048.81. For the Nine months ended January 31, 2012 receipts exceeded expenditures by $33,062.12.

A motion was made by Sonya Wiley-Greemillion and seconded by Christopher Guilbeaux to accept the Treasurer’s report. The motion passed.

D. Executive Director’s Report – Jennifer Constantin on behalf of Bland O’Connor

The office has been working with the workshop committee and registration is now open for the 2012 workshop.

IV. COMMITTEE REPORTS

A. AWARDS – Rick Webre Jerry Monier

Rick presented the final 2012 LEPA awards nomination report. A motion as made by Sonya Wiley-Greemillion and seconded by Pat Santos. The motion passed. The office will contact the award nominees and winners.

B. CERTIFICATION – Rick Webre

Rick Webre discussed the Legacy LEM that will be awarded to Arianne Deruise. Arianne delivered the LEM packet at the end of December to the main office when Jennifer was on vacation. By the time Rick received the LEM application it was after the first of the year and the new program was in place. She submitted the application with the basic application and pro cover page. She completed the online test and passed. A motion was made by Rick Webre to award the LEM-P to Arianne Deruise. The motion was made by Eric Deroche to award the certification and seconded by Pat Santos. The motion passed.
There is one person who qualifies for a certification for the LEM –P, Skip Breeden. A motion was made by Eric Deroche to approve the certifications and was seconded by Pat Santos. The motion passed.

The test is now online using test.com. The Louisiana classes will be added to the website.

Rick Webre will work to hire someone to narrate the slides for the online courses. One presentation has been completed and Rick will work to have the remaining six completed. A motion was made by Sandy Davis and was seconded by Christopher Guilbeaux. The motion passed.

C. CHARTER AND BYLAWS – Jeff Meyers

Jeff Meyers pointed out the Bylaws changes from the meeting on January 20, 2012 needed to be made to the current by-laws.

D. COLLEGE SCHOLARSHIP – Karen Price

One scholarship has been entered so far for the 2012 scholarship program.

E. HAZMAT ALLIANCE – John Porter

John Porter has taken on new roles in his current position and will be resigning from the LEPA board. Sergeant Sean Lafleur will take over his position with a ratification from the LERC. A motion was made by Sonya Wiley-Gremillion to accept the resignation of John Porter and accept Sean Lafleur as his replacement. The motion was seconded by Christopher Guilbeaux. The motion passed. Rick Webre will discuss at the LERC meeting.

F. LEGISLATIVE – Gene Dunegan for Dexter Accardo

No report.

G. MEMBERSHIP – Tuesday Mills

At March 14, 2012, membership stood at 578.

H. NOMINATING – Rick Webre

No report.
I. WORKSHOP – Eric Deroche

The workshop committee is still working on the final agenda. The office will issue another call for sponsors as we do not currently have any sponsors. The committee will make a trip to L’Auberge to review the menus, room sets and hotel room block.

Steve Burr and GOHSEP will handle the Audio Visual.

J. EMERGENCY MANAGER LEADERSHIP ACADEMY – Rick Webre

The command college is no longer current. The LEM will now be offered online. This item will be removed from future agenda’s.

M. REGIONAL REPRESENTATION COMMITTEE – Sandy Davis

Sandy Davis stated that the directors will attempt to meet four times a year.

V. OLD BUSINESS

A. LEM BASIC PROGRAM REVIEW & NEW REQUIREMENTS

The LEM test will now be online and Rick Webre will get other state agencies involved to review the final test.

B. Eric Deroche discussed the LEPA IPHONE App and the contract has been signed. Eric hopes to have everything ready to go with the app for the 2012 workshop.

VI. NEW BUSINESS

No new business.

VII. ANNOUNCEMENTS

The next meeting will be held at the Workshop on Monday May 7, 2012. The meeting adjourned at 11:15 pm on motion by Pat Santos and seconded by Jeffrey Meyers. The motion was passed.

Respectfully submitted,

Bland O’Connor
Executive Director
I. CALL TO ORDER

President Robert Jump called the meeting to order at 3:32 PM. Eric Deroche led the pledge of allegiance and Sandy Davis led the prayer. A quorum was present to conduct business.

Members Present in Person or Proxy:
  Dexter Accardo
  John Boudreaux
  Skip Breeden
  Pat Santos for Kevin Davis
  Sandy Davis
  Eric Deroche
  Chris Guilbeaux
  Robert Jump
  Sean Lafleur
  Jeffrey Meyers
  Jerry Monier
  Gene Dunnegan for Taylor Moss
  Jim Polk
  Karen Price
  Rick Webre
  Sonya Wiley-Gremillion

Members Excused:
  Tuesday Mills

Members Absent:
  Dave Brown
  Obie Cambre
  Dawson Primes
  Tommy Thiebaud
  Tab Troxler

Guests:
  Earl Eues
  John Porter
  Chris Boudreaux
  Bland O’Connor
II. APPROVAL OF MINUTES

The minutes from the March 16, 2012 Board meeting were addressed. A motion was made by Eric Deroche and seconded by Rick Webre to approve the minutes as presented. The motion passed.

IV. OFFICER REPORTS

A. President – Robert Jump

Robert thanked everyone for their willingness to serve and expressed his appreciation for the opportunity to serve as president.

B. President Elect – Rick Webre

No report.

C. Treasurer – Eric Deroche

Eric Deroche presented the February 29, 2012 financial statements (Attachment 1). Total assets at February 29, 2012 were $302,036.69. Total fund balances at February 29, 2012 were $291,536.69. For the two months ended February 29, 2012 receipts exceeded expenditures by $43,631.96.

A motion was made by Sonya Wiley-Gremillion and seconded by Skip Breeden to accept the Treasurer’s report. The motion passed.

D. Executive Director’s Report – Bland O’Connor

No report.

V. COMMITTEE REPORTS

A. AWARDS – Rick Webre

The Awards Program is scheduled for Tuesday night.

B. CERTIFICATION – Rick Webre

Rick Webre reported that Kim Betz has applied for the LEM-T and met the qualifications. A motion was made by John Boudreaux and seconded by Jeff Meyers to grant the LEM-T designation to Kim Betz. The motion passed.

A motion was made by Rick Webre and seconded by Sandy Davis to approve Craig Westerman (LSU) for the LEM-Pro, subject to him passing the Command College. The motion passed.

Rick Webre then asked for the Board’s input on whether the LEM is appropriate for out-of-state applicants. The sense was “no” in normal circumstances.
C. CHARTER AND BYLAWS – Jeff Meyers

No report.

D. COLLEGE SCHOLARSHIP – Karen Price

All scholarship recipients will attend the Awards ceremony.

E. HAZMAT ALLIANCE – Sean Lafleur

No report.

F. LEGISLATIVE – Dexter Accardo

Dexter reported on HB1. A motion was made by Sandy Davis and seconded by John Boudreaux for LEPA to officially oppose the amendments 14-20 to HB1. The motion carried with the following roll call vote:

- Dexter Accardo - Yes
- John Boudreaux - Yes
- Skip Breeden - Abstain
- Pat Santos for Kevin Davis - Abstain
- Sandy Davis - Yes
- Eric Deroche - Yes
- Chris Guilbeaux - Abstain
- Robert Jump - Yes
- Sean Lafleur - Abstain
- Jeffrey Meyers - Yes
- Jerry Monier - Abstain
- Gene Dunnegan for Taylor Moss - Abstain
- Jim Polk - Yes
- Karen Price - Abstain
- Rick Webre - Yes
- Sonya Wiley-Gremillion - Yes

G. MEMBERSHIP – Tuesday Mills

At May 4, 2012, membership stood at 651.

H. NOMINATING – Rick Webre

Rick reported the following election results:

- Kenneth Graham – 118
- Dexter Accardo – 116
- Dawson Primes – 110
- Karen Price – 100
- Scott Welchel – 95
- Tracey Hilburn – 91
- Obie Cambre – 90
- Tab Troxler – 89
A motion was made by Dexter Accardo and seconded by Jim Polk to accept the election results and declare Kenneth Graham, Dexter Accardo, Dawson Primes, Karen Price, Scott Welchel and Tracey Hilburn elected and Obie Cambre as First Alternate and Tab Troxler as Second Alternate. The motion passed.

A motion was made by John Boudreaux and seconded by Sandy Davis to destroy the ballots and erase the electronic elections database. The motion passed.

I. WORKSHOP – Eric Deroche

Eric reported a record exhibit turnout and an expected 200+ registrants.

J. EMERGENCY MANAGER LEADERSHIP ACADEMY – Skip Breeden

It was noted that this item should be removed from the Agenda and not included in future meeting agendas.

M. REGIONAL REPRESENTATION COMMITTEE – Tommy Thiebaud

No report.

VI. OLD BUSINESS

A. LEM PROGRAM REVIEW

Rick said he is happy with the testing contractor, but would like improved Hazmat questions.

B. UPDATE ON LEPA APP

Efforts are on hold until after the Conference.

VII. NEW BUSINESS

A. OFFICER ELECTIONS

TREASURER
Sonya Wiley-Gremillion nominated Eric Deroche. Jerry Monier seconded the nomination. Nominations were closed and Eric was declared elected.

PRESIDENT – ELECT
Sonya Wiley-Gremillion nominated Jim Polk. Jerry Monier seconded the nomination. Nominations were closed and Jim was declared elected.
VIII. ANNOUNCEMENTS

John Boudreaux was acknowledged outstanding service and leadership in 17 years of service as a Board member and various officer capacities, including President and Treasurer.

The meeting adjourned on motion by John Boudreaux.

Respectfully submitted,

Bland O’Connor
Executive Director
President Rick Webre called the meeting to order at 10:00 am. Skip Breeden led the pledge of allegiance and Rick Webre led the prayer. A quorum was present to conduct business.

Members Present in Person or Proxy:
- Dexter Accardo
- Skip Breeden
- Pat Santos for Kevin Davis
- Sonya Wiley-Gremillion proxy for Sandy Davis
- Eric Deroche
- Dexter Accardo proxy for Kenneth Graham
- Chris Guilbeaux
- Tracey Hilburn
- Jerry Monier proxy for Robert Jump
- Rick Webre proxy for Jeff Meyers and Karen Price
- Tuesday Mills
- Jerry Monier
- Gene Dunnegan for Taylor Moss
- Jim Polk
- Eric Deroche proxy for Dawson Primes
- Rick Webre
- Scott Whelchel
- Sonya Wiley-Gremillion

Members Excused:
- Dave Brown
- Sean Lafleur

Guests:
- Bland O’Connor
- Jenny Constantin
II. APPROVAL OF MINUTES

The minutes from the May 7, 2012 Board meeting were addressed. A motion was made by Jerry Monier and seconded by Jim Polk to approve the minutes as presented. The motion passed.

III. OFFICER REPORTS

A. President – Rick Webre

Rick asked Skip to help with the LEM and asked for help with other appointments. Pathways to Success sent a letter to Rick Webre thanking him for the web site and asked to add a link to Low Country Electric Company for information on staying safe during power outages. It was decided to find similar information.

B. President Elect – Jim Polk

No report.

C. Treasurer – Eric Deroche

Eric Deroche presented the May 31, 2012 financial statements (Attachment 1). Total assets at May 31, 2012 were $356,832.63. Total fund balances at May 31, 2012 were $351,582.63. For the five months ended May 31, 2012 receipts exceeded expenditures by $103,677.90.

A motion was made by Sonya Wiley-Gremillion and seconded by Skip Breeden to accept the Treasurer’s report. The motion passed.

D. Executive Director’s Report – Bland O’Connor

No report.

IV. COMMITTEE REPORTS

A. AWARDS – Jerry Monier

No report.

B. CERTIFICATION – Rick Webre

Rick Webre presented the recent applicants. He did not recommend the packet of Patrick Hardy but did recommend John Leblanc and Lee Hebert.

A motion was made by Skip Breeden and seconded by Eric Deroche to approve John Leblanc for the LEM-T and Lee Hebert for the LEM-Pro. The motion passed.
A motion was made by Dexter Accardo and seconded by Chris Guilbeaux to defer action on Patrick Hardy pending further completion of his application packet. The motion passed.

C. CHARTER AND BYLAWS – Jeff Meyers

No report.

D. COLLEGE SCHOLARSHIP – Karen Price

No report.

E. HAZMAT ALLIANCE – Sean Lafleur

No report.

F. LEGISLATIVE – Dexter Accardo

Dexter reported that the legislative session was brutal and next year is expected to be about as difficult. GOHSEP will continue to struggle with budget issues.

G. MEMBERSHIP – Tuesday Mills

At July 11, 2012, membership stood at 689, up by 38 from the last report.

H. NOMINATING – Jim Polk

No report.

I. WORKSHOP – Eric Deroche

Eric reported on the recent Workshop. Discussion of getting more elected officials to the LEPA Workshop. We are reaching out to the Policy Jury Association and others in co-operatively marketing each others’ events. Dexter Accardo raised an objection to the comment in the evaluations stating the smaller parishes are ignored in the Workshop sessions. Discussion ensued on the limitation of resources for small parishes and how to work around those limitations. It was noted that almost all of the OEP Directors in the State are doing something in addition to the OEP Director position in the scope of their responsibilities.

The MidYear Meeting was addressed. Eric suggested about 1:00 pm on Monday through 3:00 pm on Tuesday with nominal fee charged and all expenses included. Tentatively considering October 29 and 30. Open to all members. Round table discussions of issues and how to achieve regional cooperation and eliminate silos. Ed Flynn, Roland Dartes and Mike Renatza and Tom Ed McHugh to be invited. State preparedness approach on Monday afternoon and discussions on Tuesday. Registration fee of $25. Discussion ensued of using SHSP money by GOHSEP.
GOHSEP to pick up the rooms and registration fee. Approximately $200 per person for 64 parishes funded by GOHSEP.

J. REGIONAL REPRESENTATION COMMITTEE – Tommy Thiebaud

No report.

V. OLD BUSINESS

A. ACTION ITEM REVIEW FROM PRIOR MEETING

Jim Polk reported that the iphone App is ready for review. Droid and ipad within next few weeks.

Rick Webre reported that the categorization of LEM personnel is ongoing.

VI. NEW BUSINESS

A. 2013 LEPA/GOHSEP WORKSHOP AND GULF STATES HURRICANE CONFERENCE

Nothing further.

B. BOARD MEMBER ABSENTEEISM

Deferred to next meeting.

C. ACTION ITEM DEVELOPMENT FROM CURRENT MEETING

Eric to look at breakout sessions for small parish themes for Hurricane Conference.

Jerry to look into an EMI accredited courses for Hurricane Conference.

Eric to also look at small parish themes for the midyear meeting. Chris Guilbeaux to look at a THIRA presentation on a midyear and folding into Directors Conference. Chris and Pat to work on mechanism to pay for October meeting.

VII. ANNOUNCEMENTS

International Conference in Tel Aviv will be held in November. The cost should be less than $2,000. The St. Charles Sheriff has attended in the past. Jim Polk is interested. The vote failed and was pulled.

The meeting adjourned on motion by Eric Deroche.

Respectfully submitted,
Workshop Committee Meeting Notes

Attendees:
- Rick Webre
- Eric Deroche
- Jim Polk
- Jerry Monier
- Sonya Wiley Gremillion
- Pat Santos
- Chris Guilbeaux
- Bland O’Connor
- Jenny Constantin

Discussion of a FEMA 324 Hurricane Session for 50 people on Monday, Tuesday and half of Wednesday as a separate registration, EMI programs, etc. Eric noted that he and Jenny and others did a site visit recently.

Discussion of a CEM session in morning and exam in the afternoon.

Discussion of moving the LEPA Workshop to late October. Types of emergencies specific to Louisiana. Bring vendors into panel discussions of incidents/solutions.

Should we approach Robert Latham and Art Faulkner to suggest we are ready to take over? Suggestion to bring in Alabama and Mississippi and Louisiana to have a discussion about going forward. Jenny is meeting with SDMI this coming week.

Split the LEPA and Gulf States Conference, traditional LEPA Monday, Tuesday and one-half day Wednesday, plus FEMA 324 course during the Hurricane conference. Similar Hurricane program schedule as last time.
I. CALL TO ORDER

President Rick Webre called the meeting to order at 10:00 am. Skip Breeden led the pledge of allegiance and Rick Webre led the prayer. A quorum was present to conduct business.

Members Present in Person or Proxy:
- Rick Webre proxy for Karen Price
- Jim Polk proxy for Scott Whelchel
- Sandy Davis proxy for Robert Jump
  - Eric Deroche
  - Dexter Accardo
  - Christopher Guilbeaux
  - Dawson Primes
  - Jeff Meyers
- Christopher Guilbeaux proxy for Jerry Monier
  - Kenneth Graham
  - Sandy Davis
  - Skip Breeden
  - Sonya Wiley Gremillion
  - Tuesday Mills
  - Pat Santos for Kevin Davis
  - Gene Dunnegan for Taylor moss

Members Excused:
- Dave Brown
- Sean Lafleur
- Tracy Hilburn
- Obie Cambre (alternate)
- Tab Troxler (alternate)

Guests:
- Jenny Constantin
II. APPROVAL OF MINUTES

The minutes from the July 13, 2012 Board meeting were addressed. A motion was made by Skip Breeden and seconded by Dexter Accardo to approve the minutes with the following corrections presented.

1. Page 3 line 138 SSHA should be SHSP.
2. Page 4 line 183 A line needs to be added -The vote failed.
3. Page 5 line 206 should be “FEMA 324”
4. Page 5 line 219 should be “FEMA 324”

The motion passed.

III. OFFICER REPORTS

A. President – Rick Webre

Rick Webre discussed the upcoming fall

B. President Elect – Jim Polk

No report.

C. Treasurer – Eric Deroche

Eric Deroche presented the July 31, 2012 financial statements (Attachment 1). Total assets at July 31, 2012 were $286,858.18. Total fund balances at July 31, 2012 were $276,358.18. For the five months ended May 31, 2012 receipts exceeded expenditures by $28,453.45.

A motion was made by Sonya Wiley-Gremillion and seconded by Skip Breeden to accept the Treasurer’s report. The motion passed.

D. Executive Director’s Report – Jennifer Constantin

Jennifer reported that the office is working on the fall conference and getting dues renewals out in November.

IV. COMMITTEE REPORTS

A. AWARDS – Jerry Monier

No report.
B. CERTIFICATION – Rick Webre

Rick Webre presented the recent applicants. He did not recommend the packet of Luke Strack, Lisa Vidrine, Patrick Hardy and David Abels.

A motion was made by Dexter Accardo and seconded by Eric Deroche to approve both Lisa Vidrine and David Abels for the LEM Basic Luke Strack for the LEM-Pro. The motion passed.

C. CHARTER AND BYLAWS – Jeff Meyers

No report.

D. COLLEGE SCHOLARSHIP – Karen Price

No report.

E. HAZMAT ALLIANCE – Sean Lafleur

No report.

F. LEGISLATIVE – Dexter Accardo

Dexter reported that GOHSEP will continue to struggle with budget issues.

G. MEMBERSHIP – Tuesday Mills

At July 11, 2012, membership stood at 674, up by 5 from the last report.

H. NOMINATING – Jim Polk

No report.

I. WORKSHOP – Eric Deroche

Eric Deroche reported that the conference committee went to New Orleans to meet with the Hilton and review the 2013 GSHC meeting space. The committee also met with the New Orleans Convention and Visitors Bureau and visited the sites for the GSHC welcome reception.

J. REGIONAL REPRESENTATION COMMITTEE – Tommy Thiebaud

No report.
V. OLD BUSINESS

A. ACTION ITEM REVIEW FROM PRIOR MEETING

Jim Polk reported that the iphone App is ready for review.

VI. NEW BUSINESS

A. ACTION ITEM DEVELOPMENT FROM CURRENT MEETING

(A) 2013 LEPA/GOHSEP Workshop and 2013 Gulf States Hurricane Conference
(B) Conference Events - Golf Tournament, Welcome Reception and President Reception
(C) Action item development from current meeting
(D) Vote on the 2013 LEPA Budget

VII. ANNOUNCEMENTS

The meeting adjourned on motion by Eric Deroche.

Respectfully submitted,

Bland O'Connor
Executive Director
LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION
BOARD OF DIRECTORS MEETING
November 9, 2012
BATON ROUGE, LOUISIANA
MEETING MINUTES

I. CALL TO ORDER

President Rick Webre called the meeting to order at 10:00 am. Skip Breeden led the pledge of allegiance and Rick Webre led the prayer. A quorum was present to conduct business.

Members Present in Person or Proxy:
Skip Breeden
Pat Santos attending for Kevin Davis
Sandy Davis (proxy to Robert Jump)
Eric Deroche
Kenneth Graham
Chris Guilbeaux (proxy to Jerry Monier)
Tracey Hilburn
Robert Jump
Sean Lafleur
Jeff Meyers (proxy to Rick Webre)
Jerry Monier
Gene Dunnegan attending for Taylor Moss
Karen Price (proxy to Rick Webre)
Rick Webre
Scott Whelchel
Sonya Wiley-Gremillion

Members Excused:
Dexter Accardo
Dave Brown
Tuesday Mills
Jim Polk

Members Absent:
Dawson Primes

Guests:
Bland O’Connor
Jenny Constantin

II. APPROVAL OF MINUTES

The minutes from the September 28, 2012 Board meeting were addressed. A motion was made by Skip Breeden and seconded by Jerry Monier to approve the minutes as corrected for clerical errors. The motion passed.
II. OFFICER REPORTS

A. President – Rick Webre

President Rick Webre welcomed all to the meeting and announced the Strategic Planning Meeting. He asked Eric Deroche to briefly review logistics of the Strategic Planning Meeting.

B. President Elect – Jim Polk

No report.

C. Treasurer – Eric Deroche

Eric Deroche presented the August 31, 2012 financial statements (Attachment 1). Total assets at May 31, 2012 were $356,832.63. Total fund balances at May 31, 2012 were $351,582.63. For the eight months ended May 31, 2012 receipts exceeded expenditures by $103,677.90.

A motion was made by Sonya Wiley-Gremillion and seconded by Robert Jump to accept the Treasurer’s report. The motion passed.

IV. COMMITTEE REPORTS

A. AWARDS – Jerry Monier

Jerry Monier reported that we are still challenged with getting a sufficient number of nominations. The Office has an action item for getting out an awards nomination notice and make on-line nominations available. A consensus was reached to solicit nominations without category and allow the Committee to assign categories based on the nominations.

B. CERTIFICATION – Rick Webre

Rick Webre reported that Jason Higgenbothem is the first person to convert from LEM to LEM-Pro by passing the online examination. Jenny stated that renewal notices have been sent.

A motion was made by Robert Jump and seconded by Jerry Monier to approve the award of the LEM-Pro designation to Jason Higgenbotham. The motion passed.

C. CHARTER AND BYLAWS – Jeff Meyers

No report.

D. COLLEGE SCHOLARSHIP – Karen Price

No report.
E. HAZMAT ALLIANCE – Sean Lafleur

No report.

F. LEGISLATIVE – Dexter Accardo

No report.

G. MEMBERSHIP – Tuesday Mills

Rick Webre stated that membership has been flat and we need an initiative. It was determined that the discussion would wait for the Strategic Planning Meeting.

H. NOMINATING – Jim Polk

No report.

I. WORKSHOP – Eric Deroche

Eric reported that the Committee visited the Hilton recently. The call for papers will be issued soon. Lessons learned from Hurricane Sandy in the northeast may be a good topic. Eric discussed marketing to Conference to northeast emergency preparedness personnel. It was noted that a different mindset toward hurricanes is going to come out of the Hurricane Sandy experience. Louisiana could take the lead on planning for the impact of a storm independently of the category of the storm. Jerry Monier pointed out that several large emergency preparedness conferences are planned for New Orleans and we need to consider that.

Discussion of the long term future of the Gulf States Hurricane Conference and the need to standardize the planning and the attendee and vendor experience. An action item on resolving this issue was established.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE

No report.

V. OLD BUSINESS

A. ACTION ITEM REVIEW FROM PRIOR MEETING

1. Hurricane Class LEPA Sponsor 2013
   This will not work for the Conference in 2013.

2. Jerry Monier review EMI
   There will not be an EMI certified program at the GSHC. Discussion of elevation measurement accuracy and flood planning based on data that is no longer accurate due to soil subsidence or other matters. January is the target date for having potential programs identified. Up to four blocks or concurrent
programs will be offered. We need to identify “Who” and “Why” you should attend, etc.

3. Develop agenda for Mid Year Meeting – review Mid Year Meeting
   It was noted that there appeared to be confusion as to exactly what the objectives of the meeting were and the input from attendees was very limited. It was generally agreed that it was a successful first-time meeting. The Directors will be asked at their conference whether the meeting was worthwhile or not and their feelings on the future of the meeting.

4. 2012 instances and review for topics at 2013 Gulf States Hurricane Conference
   Sufficiently covered, but we need to get an interesting topic for Friday morning.

5. Strategic Plan
   Jerry suggested inviting Ed Flynn with the Louisiana Chemical Association to the Strategic Planning meeting and trying to get LCA and its members more involved in LEPA. Also possibly Roland. Rick Webre to take the action item.

6. Update on LEPA app
   Nothing to report.

VI. NEW BUSINESS

A. 2013 LEPA/GOHSEP WORKSHOP AND GULF STATES HURRICANE CONFERENCE
   Nothing additional.

B. CONFERENCE EVENTS – GOLF TOURNAMENT, WELCOME RECEPTION, AND PRESIDENT RECEPTION
   Audubon is under consideration.

C. ACTION ITEM DEVELOPMENT FROM CURRENT MEETING
   Rick Webre to develop.

D. VOTE ON THE 2013 LEPA BUDGET
   Eric reported on a budgeted level of revenues of and expenditures of. The proposed budget contemplates a deficit of, but it is anticipated that sponsorships will. Did not include a Mid Year for 2013.

   A motion was made by Jerry Monier and seconded by Robert Jump to approve the budget as presented. The motion passed.
VII. ANNOUNCEMENTS

GOHSEP was re-accredited by the Emergency Management Accreditation Program (EMAP).

The meeting adjourned on motion by Jerry Monier at 11:10 am.

Respectfully submitted,

Bland O’Connor
Executive Director