

1 LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION
2 BOARD OF DIRECTORS MEETING
3 January 20, 2012
4 BATON ROUGE, LOUISIANA
5 MEETING MINUTES
6

7 I. CALL TO ORDER
8

9 President Robert Jump called the meeting to order at 10:15 am. Eric Deroche led the
10 pledge of allegiance and Robert Jump led the prayer. A quorum was present to conduct
11 business.
12

13 Members Present in Person or Proxy:

14 Dexter Accardo

15 John Boudreaux

16 Eric Deroche

17 Chris Guilbeaux

18 Robert Jump

19 Jeffrey Meyers

20 Jerry Monier

21 Gene Dunegan for Taylor Moss

22 Jim Polk

23 Karen Price

24 Dawson Primes

25 Kevin Davis

26 Pat Santos

27 Rick Webre

28 Sonya Wiley-Gremillion

29 Skip Breeden

30 Obie Cambre
31

32 Members Excused:

33 Dave Brown

34 Sandy Davis

35 Tommy Thiebaud
36

37 Members Absent:

38 Tuesday Mills

39 Tab Troxler

40 John Porter
41

42 Guests:

43 Jenny Constantin

44 Melanie Talley
45

46 II. APPROVAL OF MINUTES

47 Robert motion approved

48

49 III. OFFICER REPORTS

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51 A. President –Robert Jump

52 The minutes from the November 18, 2011 Board meeting were reviewed. A
53 motion was made by Eric Deroche and seconded by Dawson Primed to approve
54 the minutes. The motion passed.

55

56 B. President Elect – Rick Webre

57

58 No report.

59

60 C. Treasurer – Eric Deroche

61 Eric Deroche presented the November 30, 2011 financial statements (Attachment
62 Total assets November 30, 2011 were \$259,795.32. Total fund balances at
63 November 30, 2011 were \$254,545.32. For the Eleven months ended November
64 30, 2011 receipts exceeded expenditures by \$102,887.70

65

66 A motion was made by Sonya Wiley-Gremillion and seconded by Dawson Primes
67 to accept the Treasurer’s report. The motion passed.

68

69 D. Executive Director’s Report – Bland O’Connor

70

71 No report.

72

73 IV. COMMITTEE REPORTS

74

75 A. AWARDS – Jerry Monier

76 Jerry is working on reworking the 2012 nomination form and it will be sent out to
77 the LEPA members no later February 1st with a deadline of February 29th, 2012.
78 Jerry will present the nominees at the March 16th LEPA board meeting. At that time
79 we will review and vote on this year’s awards outside of the president award

80

81 It was discussed that the Director of National Hurricane Center might be a good
82 candidate for the founders award, Bill Reed. Jerry will send the invite and we will
83 need to follow up on the travel and hotel rooms. The office will send three email
84 reminder blasts in February.

85

86 B. CERTIFICATION – Rick Webre

87 There are two people who qualify for recertification and they are Robert Jump and
88 Tommy Boyett , A motion was made by Dexter Accardo to approve the
89 certifications and a second was made by Dawson Primes. The motion passed.

90

91 Sandy Davis will need to take the pilot test for his recertification to maintain an
92 LEM pro status.

93

94 Rick advised that the application of Arriane Deruise does qualify for the LEMT.

95 The Office will Remove the list of courses from the website and put the list for pro
96 that is needed. A motion was made to grant the LEMT to Arriane today and Rick
97 will have a discussion with Arriane to see about the getting the LEM pro. A
98 motion was made by Eric Deroche and seconded by Jim Polk on the approval of the
99 LEMT for the application submitted and hold the funding and check on further
100 intent and inform that is needed to grant the LEMpro. The motion passed. John
101 Boudreaux and Jerry Monier opposed the motion.

102

103 Rick stated that Test.com will take 30 – 60 days to go online.

104

105 C. CHARTER AND BYLAWS – Jeff Meyers

106 Jeff made a motion to make the following changes to the bylaws. Under Tab 4,
107 page 3, remove from the bylaws all certification fees. Also, on page 5 remove the
108 sentence “The Treasurer shall present financial reports at each scheduled meeting
109 of the Board of Directors and a Financial Report to the membership annually in the
110 newsletter. Jeff made the motion and it was seconded by Dexter Accardo.

111

112 One item that was changed in 2009 and not updated is the removal of “Deputy”
113 Director, this is only a typographical change and was made by Sonya Wiley
114 Gremillion and seconded by Eric Deroche.

115

116 D. COLLEGE SCHOLARSHIP – Karen Price

117

118 No report

119

120 E. HAZMAT ALLIANCE – Eric Deroche for John Porter

121

122 No report

123

124 Eric Deroche stated that John Porter was to name a replacement for the
125 HAZMAT alliance but it was discussed that the LERC has changed, state police
126 is the lead but LERC is now under the fire marshal. LERC is to appoint the rep to
127 the LEPA board. Rick is the LERC rep and will bring to the next meeting

128

129

130 F. LEGISLATIVE – Dexter Accardo

131

132 Dexter reported on the litigation issue in his parish.

133

134 Rick discussed that he has been approached by LEPA members for the option of
135 LEPA to explore the LEM and the Command College working together for
136 legislation for supplemental pay like first responders. Dexter has looked into the
137 issue in the past and will continue to look into the matter.

138

139 Robert Jump is willing to present the LEM and the Command College and have
140 Davis to present to the State Directors and at the meeting in May. This would be
141 an issue for 2013 legislation. Dexter Accardo will get points together talking
142 points that will be helpful for Kevin Davis to use.

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G. MEMBERSHIP – Obie Cambre for Tuesday Mills

The LEPA office read the current membership numbers.

Eric mentioned the research, letter of warning and if they have not attended that meeting, if they fail to attend the next meeting they will be kicked off of the board. What is your intent?

Jeff Meyers made a motion and it was seconded by James Polk to send a letter (according to the bylaws) to all of the board members that have missed more than half the meetings in the last six months. He will ask them on their intent as a current board member.

Website – nothing

H. NOMINATING – Rick Webre

No report.

I. WORKSHOP – Eric Deroche

Eric discussed the tentative schedule to the LEPA/GOHSEP workshop and the Tabletop exercise on Thursday.

The 2013 Gulf States Conference was discussed and it was mentioned that Pat was working to secure more information and a possible location. Eric and the committee will need to begin working soon to secure a 2013 location to be advertised at the 2012 LEPA/GOHSEP workshop.

The 2012 Gulf States conference is being run by MEMA.
Terry Lighhardt is the conference contact listed on the website.

J. EMERGENCY MANAGER LEADERSHIP ACADEMY – Rick Webre

Rick questioned the long term range commitment to the Command College , pushed back the one starting February college to late March. Jerry will work with the new people in place at GOHSEP to get the program rolling.

V. OLD BUSINESS

A. LEM BASIC PROGRAM REVIEW & NEW REQUIREMENTS

Already reviewed

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VI. NEW BUSINESS

Rick reviewed the LERC meeting recap of the email that was sent from LEPA.

Eric reviewed the LEPA app android, iphone and in coordination with GOHSEP

VII. ANNOUNCEMENTS

The next meeting will be held on March 16, 2012 and will be held at the main office.

The meeting adjourned at 11:30 pm on motion by Jerry .

Respectfully submitted,

Bland O'Connor
Executive Director

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **March 16, 2012**
4 **BATON ROUGE, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
8

9 President Elect Rick Webre called the meeting to order at 10:15 am. Eric Deroche led
10 the pledge of allegiance and Sandy Davis led the prayer. A quorum was present to
11 conduct business.
12

13 **Members Present in Person or Proxy:**

14 Eric Deroche
15 Chris Guilbeaux
16 Jeffrey Meyers
17 Gene Dunegan for Taylor Moss
18 Karen Price
19 Pat Santos for Kevin Davis
20 Rick Webre
21 Sonya Wiley-Gremillion
22 Sandy Davis
23 John Porter
24 Tuesday Mills
25

26 **Members Excused:**

27 Robert Jump
28 Tommy Thiebaud
29 Dawson Primes
30 Dexter Accardo
31 Skip Breeden
32 James Polk
33 Tab Troxler
34 Jerry Monier
35 Dave Brown
36 Earl Eues
37

38 **Members Absent:**

39 John Boudreaux
40

41 **Guests:**

42 Sean LaFleur
43 Jenny Constantin
44 Melanie Talley
45

46 **II. APPROVAL OF MINUTES**

47

48 The minutes from the January 27, 2012 Board meeting were reviewed. Under Committee
49 Reports Item E. LERC is not under the fire Marshall and under Item F. Kevin Davis
50 needs to be changed from Davis. A motion was made by Sonya Wiley-Gremillion and
51 seconded by Eric Deroche to approve the minutes as corrected. The motion passed.

52

53 **III. OFFICER REPORTS**

54

55 A. President –Robert Jump was absent

56

57 B. President Elect – Rick Webre

58

59 No report.

60

61 C. Treasurer – Eric Deroche

62

63 Eric Deroche presented the January 31, 2012 financial statements (Attachment 1).
64 Total assets January 31, 2012 were \$286,216.85. Total fund balances at January
65 31, 2012 were \$242,048.81. For the Nine months ended January 31, 2012
66 receipts exceeded expenditures by \$33,062.12.

67

68 A motion was made by Sonya Wiley-Gremillion and seconded by Christopher
69 Guilbeaux to accept the Treasurer’s report. The motion passed.

70

71 D. Executive Director’s Report – Jennifer Constantin on behalf of Bland O’Connor

72

73 The office has been working with the workshop committee and registration is now
74 open for the 2012 workshop.

75

76 **IV. COMMITTEE REPORTS**

77

78 A. AWARDS – Rick Webre Jerry Monier

79

80 Rick presented the final 2012 LEPA awards nomination report. A motion as made
81 by Sonya Wiley-Gremillion and seconded by Pat Santos . The motion passed. The
82 office will contact the award nominees and winners.

83

84 B. CERTIFICATION – Rick Webre

85

86 Rick Webre discussed the Legacy LEM that will be awarded to Arianne Deruise.
87 Arianne delivered the LEM packet at the end of December to the main office
88 when Jennifer was on vacation. By the time Rick received the LEM application is
89 was after the first of the year and the new program was in place. She submitted
90 the application with the basic application and pro cover page. She completed the
91 online test and passed. A motion was made by Rick Webre to award the LEM-P
92 to Arianne Deruise. The motion was made by Eric Deroche to award the
93 certification and seconded by Pat Santos. The motion passed.

94

95 There is one person who qualifies for a certification for the LEM –P, Skip
96 Breedon. A motion was made by Eric Deroche to approve the certifications and
97 was seconded by Pat Santos. The motion passed.
98
99 The test is now online using test.com. The Louisiana classes will be added to the
100 website.
101
102 Rick Webre will work to hire someone to narrate the slides for the online courses.
103 One presentation has been completed and Rick will work to have the remaining
104 six completed. A motion was made by Sandy Davis and was seconded by
105 Christopher Guilbeaux. The motion passed.
106
107 C. CHARTER AND BYLAWS – Jeff Meyers
108
109 Jeff Meyers pointed out the Bylaws changes from the meeting on January 20,
110 2012 needed to be made to the current by-laws.
111
112
113 D. COLLEGE SCHOLARSHIP – Karen Price
114
115 One scholarship has been entered so far for the 2012 scholarship program.
116
117 E. HAZMAT ALLIANCE –John Porter
118
119 John Porter has taken on new roles in his current position and will be resigning
120 from the LEPA board. Sergeant Sean Lafleur will take over his position with a
121 ratification from the LERC . A motion was made by Sonya Wiley-Gremillion to
122 accept the resignation of John Porter and accept Sean Lafleur as his replacement.
123 The motion was seconded by Christopher Guilbeaux. The motion passed. Rick
124 Webre will discuss at the LERC meeting.
125
126 F. LEGISLATIVE – Gene Dunegan for Dexter Accardo
127
128 No report.
129
130 G. MEMBERSHIP –Tuesday Mills
131
132 At March 14, 2012, membership stood at 578.
133
134 H. NOMINATING – Rick Webre
135
136 No report.
137
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144 I. WORKSHOP – Eric Deroche

145

146 The workshop committee is still working on the final agenda. The office will
147 issue another call for sponsors as we do not currently have any sponsors. The
148 committee will make a trip to L’Auberge to review the menus, room sets and
149 hotel room block.

150

151 Steve Burr and GOHSEP will handle the Audio Visual.

152

153 J. EMERGENCY MANAGER LEADERSHIP ACADEMY – Rick Webre

154

155 The command college is no longer current. The LEM will now be offered online.
156 This item will be removed from future agenda’s.

157

158 M. REGIONAL REPRESENTATION COMMITTEE – Sandy Davis

159

160 Sandy Davis stated that the directors will attempt to meet four times a year.

161

162 **V. OLD BUSINESS**

163

164 A. LEM BASIC PROGRAM REVIEW & NEW REQUIREMENTS

165 The LEM test will now be online and Rick Webre will get other state agencies
166 involved to review the final test.

167

168 B. Eric Deroche discussed the LEPA IPHONE App and the contract has been signed.

169 Eric hopes to have everything ready to go with the app for the 2012 workshop.

170

171

172 **VI. NEW BUSINESS**

173

174 No new business.

175

176 **VII. ANNOUNCEMENTS**

177

178 The next meeting will be held at the Workshop on Monday May 7, 2012.

179

180 The meeting adjourned at 11:15 pm on motion by Pat Santos and seconded by
181 Jeffrey Meyers. The motion was passed.

182

183 Respectfully submitted,

184

185

186

187 Bland O’Connor

188 Executive Director

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **May 7, 2012**
4 **LAKE CHARLES, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
8

9 President Robert Jump called the meeting to order at 3:32 Pm. Eric Deroche led the
10 pledge of allegiance and Sandy Davis led the prayer. A quorum was present to conduct
11 business.
12

13 **Members Present in Person or Proxy:**

14 Dexter Accardo
15 John Boudreaux
16 Skip Breeden
17 Pat Santos for Kevin Davis
18 Sandy Davis
19 Eric Deroche
20 Chris Guilbeaux
21 Robert Jump
22 Sean Lafleur
23 Jeffrey Meyers
24 Jerry Monier
25 Gene Dunnegan for Taylor Moss
26 Jim Polk
27 Karen Price
28 Rick Webre
29 Sonya Wiley-Gremillion
30

31 **Members Excused:**

32 Tuesday Mills
33

34 **Members Absent:**

35 Dave Brown
36 Obie Cambre
37 Dawson Primes
38 Tommy Thiebaud
39 Tab Troxler
40

41 **Guests:**

42 Earl Eues
43 John Porter
44 Chris Boudreaux
45 Bland O'Connor
46

47 **II. APPROVAL OF MINUTES**

48

49 The minutes from the March 16, 2012 Board meeting were addressed. A motion was
50 made by Eric Deroche and seconded by Rick Webre to approve the minutes as presented.
51 The motion passed.

52

53 **IV. OFFICER REPORTS**

54

55 A. President –Robert Jump

56

57 Robert thanked everyone for their willingness to serve and expressed his
58 appreciation for the opportunity to serve as president.

59

60 B. President Elect – Rick Webre

61

62 No report.

63

64 C. Treasurer – Eric Deroche

65

66 Eric Deroche presented the February 29, 2012 financial statements (Attachment
67 1). Total assets at February 29, 2012 were \$302,036.69. Total fund balances at
68 February 29, 2012 were \$291,536.69. For the two months ended February 29,
69 2012 receipts exceeded expenditures by \$43,631.96.

70

71 A motion was made by Sonya Wiley-Gremillion and seconded by Skip Breeden
72 to accept the Treasurer’s report. The motion passed.

73

74 D. Executive Director’s Report – Bland O’Connor

75

76 No report.

77

78 **V. COMMITTEE REPORTS**

79

80 A. AWARDS – Rick Webre

81

82 The Awards Program is scheduled for Tuesday night.

83

84 B. CERTIFICATION – Rick Webre

85

86 Rick Webre reported that Kim Betz has applied for the LEM-T and met the
87 qualifications. A motion was made by John Boudreaux and seconded by Jeff
88 Meyers to grant the LEM-T designation to Kim Betz. The motion passed.

89

90 A motion was made by Rick Webre and seconded by Sandy Davis to approve
91 Craig Westerman (LSU) for the LEM-Pro, subject to him passing the Command
92 College. The motion passed.

93

94 Rick Webre then asked for the Board’s input on whether the LEM is appropriate
95 for out-of-state applicants. The sense was “no” in normal circumstances.

96 C. CHARTER AND BYLAWS – Jeff Meyers
97
98 No report.
99
100 D. COLLEGE SCHOLARSHIP – Karen Price
101
102 All scholarship recipients will attend the Awards ceremony.
103
104 E. HAZMAT ALLIANCE – Sean Lafleur
105
106 No report.
107
108 F. LEGISLATIVE – Dexter Accardo
109
110 Dexter reported on HB1. A motion was made by Sandy Davis and seconded by
111 John Boudreaux for LEPA to officially oppose the amendments 14-20 to HB1.
112 The motion carried with the following roll call vote:
113 Dexter Accardo - Yes
114 John Boudreaux - Yes
115 Skip Breeden - Abstain
116 Pat Santos for Kevin Davis - Abstain
117 Sandy Davis - Yes
118 Eric Deroche - Yes
119 Chris Guilbeaux - Abstain
120 Robert Jump - Yes
121 Sean Lafleur - Abstain
122 Jeffrey Meyers - Yes
123 Jerry Monier - Abstain
124 Gene Dunnegan for Taylor Moss - Abstain
125 Jim Polk - Yes
126 Karen Price - Abstain
127 Rick Webre - Yes
128 Sonya Wiley-Gremillion - Yes
129
130 G. MEMBERSHIP – Tuesday Mills
131
132 At May 4, 2012, membership stood at 651.
133
134 H. NOMINATING – Rick Webre
135
136 Rick reported the following election results:
137 Kenneth Graham – 118
138 Dexter Accardo – 116
139 Dawson Primes – 110
140 Karen Price – 100
141 Scott Welchel – 95
142 Tracey Hilburn – 91
143 Obie Cambre – 90
144 Tab Troxler – 89

145 William Richey – 47

146 Fred McAnn – 38

147

148 A motion was made by Dexter Accardo and seconded by Jim Polk to accept the
149 election results and declare Kenneth Graham, Dexter Accardo, Dawson Primes,
150 Karen Price, Scott Welchel and Tracey Hilburn elected and Obie Cambre as First
151 Alternate and Tab Troxler as Second Alternate. The motion passed.

152

153 A motion was made by John Boudreaux and seconded by Sandy Davis to destroy
154 the ballots and erase the electronic elections database. The motion passed.

155

156 I. WORKSHOP – Eric Deroche

157

158 Eric reported a record exhibit turnout and an expected 200+ registrants.

159

160 J. EMERGENCY MANAGER LEADERSHIP ACADEMY – Skip Breedon

161

162 It was noted that this item should be removed from the Agenda and not included
163 in future meeting agendas.

164

165 M. REGIONAL REPRESENTATION COMMITTEE – Tommy Thiebaud

166

167 No report.

168

169 **VI. OLD BUSINESS**

170

171 A. LEM PROGRAM REVIEW

172

173 Rick said he is happy with the testing contractor, but would like improved Hazmat
174 questions.

175

176 B. UPDATE ON LEPA APP

177

178 Efforts are on hold until after the Conference.

179

180 **VII. NEW BUSINESS**

181

182 A. OFFICER ELECTIONS

183

184 **TREASURER**

185 Sonya Wiley-Gremillion nominated Eric Deroche. Jerry Monier seconded the
186 nomination. Nominations were closed and Eric was declared elected.

187

188 **PRESIDENT – ELECT**

189 Sonya Wiley-Gremillion nominated Jim Polk. Jerry Monier seconded the
190 nomination. Nominations were closed and Jim was declared elected.

191

192

193 **VIII. ANNOUNCEMENTS**

194

195 John Boudreaux was acknowledged outstanding service and leadership in 17 years of
196 service as a Board member and various officer capacities, including President and
197 Treasurer.

198

199 The meeting adjourned on motion by John Boudreaux.

200

201 Respectfully submitted,

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203

204

205 Bland O'Connor

206 Executive Director

207

208

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **July 13, 2012**
4 **LAKE CHARLES, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
8

9 President Rick Webre called the meeting to order at 10:00 am. Skip Breeden led the
10 pledge of allegiance and Rick Webre led the prayer. A quorum was present to conduct
11 business.
12

13 **Members Present in Person or Proxy:**

14 Dexter Accardo
15 Skip Breeden
16 Pat Santos for Kevin Davis
17 Sonya Wiley-Gremillion proxy for Sandy Davis
18 Eric Deroche
19 Dexter Accardo proxy for Kenneth Graham
20 Chris Guilbeaux
21 Tracey Hilburn
22 Jerry Monier proxy for Robert Jump
23 Rick Webre proxy for Jeff Meyers and Karen Price
24 Tuesday Mills
25 Jerry Monier
26 Gene Dunnegan for Taylor Moss
27 Jim Polk
28 Eric Deroche proxy for Dawson Primes
29 Rick Webre
30 Scott Welchel
31 Sonya Wiley-Gremillion
32

33 **Members Excused:**

34 Dave Brown
35 Sean Lafleur
36
37

38 **Guests:**

39 Bland O'Connor
40 Jenny Constantin
41

42 **II. APPROVAL OF MINUTES**

43

44 The minutes from the May 7, 2012 Board meeting were addressed. A motion was made
45 by Jerry Monier and seconded by Jim Polk to approve the minutes as presented. The
46 motion passed.

47

48 **III. OFFICER REPORTS**

49

50 A. President –Rick Webre

51

52 Rick asked Skip to help with the LEM and asked for help with other
53 appointments. Pathways to Success sent a letter to Rick Webre thanking him for
54 the web site and asked to add a link to Low Country Electric Company for
55 information on staying safe during power outages. It was decided to find similar
56 information

57

58 B. President Elect – Jim Polk

59

60 No report.

61

62 C. Treasurer – Eric Deroche

63

64 Eric Deroche presented the May 31, 2012 financial statements (Attachment 1).
65 Total assets at May 31, 2012 were \$356,832.63. Total fund balances at May 31,
66 2012 were \$351,582.63. For the five months ended May 31, 2012 receipts
67 exceeded expenditures by \$103,677.90.

68

69 A motion was made by Sonya Wiley-Gremillion and seconded by Skip Breeden
70 to accept the Treasurer’s report. The motion passed.

71

72 D. Executive Director’s Report – Bland O’Connor

73

74 No report.

75

76 **IV. COMMITTEE REPORTS**

77

78 A. AWARDS – Jerry Monier

79

80 No report.

81

82 B. CERTIFICATION – Rick Webre

83

84 Rick Webre presented the recent applicants. He did not recommend the packet of
85 Patrick Hardy but did recommend John Leblanc and Lee Hebert.

86

87 A motion was made by Skip Breeden and seconded by Eric Deroche to approve
88 John Leblanc for the LEM-T and Lee Hebert for the LEM-Pro. The motion
89 passed.

90

91 A motion was made by Dexter Accardo and seconded by Chris Guilbeaux to defer
92 action on Patrick Hardy pending further completion of his application packet.
93 The motion passed.
94
95 C. CHARTER AND BYLAWS – Jeff Meyers
96
97 No report.
98
99 D. COLLEGE SCHOLARSHIP – Karen Price
100
101 No report.
102
103 E. HAZMAT ALLIANCE – Sean Lafleur
104
105 No report.
106
107 F. LEGISLATIVE – Dexter Accardo
108
109 Dexter reported that the legislative session was brutal and next year is expected to
110 be about as difficult. GOHSEP will continue to struggle with budget issues.
111
112 G. MEMBERSHIP – Tuesday Mills
113
114 At July 11, 2012, membership stood at 689, up by 38 from the last report.
115
116 H. NOMINATING – Jim Polk
117
118 No report.
119
120 I. WORKSHOP – Eric Deroche
121
122 Eric reported on the recent Workshop. Discussion of getting more elected
123 officials to the LEPA Workshop. We are reaching out to the Policy Jury
124 Association and others in co-operatively marketing each others' events. Dexter
125 Accardo raised an objection to the comment in the evaluations stating the smaller
126 parishes are ignored in the Workshop sessions. Discussion ensued on the
127 limitation of resources for small parishes and how to work around those
128 limitations. It was noted that almost all of the OEP Directors in the State are
129 doing something in addition to the OEP Director position in the scope of their
130 responsibilities.
131
132 The MidYear Meeting was addressed. Eric suggested about 1:00 pm on Monday
133 through 3:00 pm on Tuesday with nominal fee charged and all expenses included.
134 Tentatively considering October 29 and 30. Open to all members. Round table
135 discussions of issues and how to achieve regional cooperation and eliminate silos.
136 Ed Flynn, Roland Dartes and Mike Renatza and Tom Ed McHugh to be invited.
137 State preparedness approach on Monday afternoon and discussions on Tuesday.
138 Registration fee of \$25. Discussion ensued of using SHSP money by GOHSEP.

139 GOHSEP to pick up the rooms and registration fee. Approximately \$200 per
140 person for 64 parishes funded by GOHSEP.

141

142 J. REGIONAL REPRESENTATION COMMITTEE – Tommy Thiebaud

143

144 No report.

145

146 **V. OLD BUSINESS**

147

148 A. ACTION ITEM REVIEW FROM PRIOR MEETING

149

150 Jim Polk reported that the iphone App is ready for review. Droid and ipad within
151 next few weeks.

152

153 Rick Webre reported that the categorization of LEM personnel is ongoing.

154

155 **VI. NEW BUSINESS**

156

157 A. 2013 LEPA/GOHSEP WORKSHOP AND GULF STATES HURRICANE
158 CONFERENCE

159

160 Nothing further.

161

162 B. BOARD MEMBER ABSENTEEISM

163

164 Deferred to next meeting.

165

166 C. ACTION ITEM DEVELOPMENT FROM CURRENT MEETING

167

168 Eric to look at breakout sessions for small parish themes for Hurricane
169 Conference.

170

171 Jerry to look into an EMI accredited courses for Hurricane Conference.

172

173 Eric to also look at small parish themes for the midyear meeting. Chris Guilbeaux
174 to look at a THIRA presentation on a midyear and folding into Directors
175 Conference. Chris and Pat to work on mechanism to pay for October meeting.

176

177

178 **VII. ANNOUNCEMENTS**

179

180 International Conference in Tel Aviv will be held in November. The cost should be
181 less than \$2,000. The St. Charles Sherriff has attended in the past. Jim Polk is
182 interested. The vote failed and was pulled.

183

184 The meeting adjourned on motion by Eric Deroche.

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186 Respectfully submitted,

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Bland O'Connor
Executive Director

Workshop Committee Meeting Notes

Attendees:

Rick Webre
Eric Deroche
Jim Polk
Jerry Monier
Sonya Wiley Gremillion
Pat Santos
Chris Guilbeaux
Bland O'Connor
Jenny Constantin

Discussion of a FEMA 324 Hurricane Session for 50 people on Monday, Tuesday and half of Wednesday as a separate registration, EMI programs, etc. Eric noted that he and Jenny and others did a site visit recently.

Discussion of a CEM session in morning and exam in the afternoon.

Discussion of moving the LEPA Workshop to late October. Types of emergencies specific to Louisiana. Bring vendors into panel discussions of incidents/solutions.

Should we approach Robert Latham and Art Faulkner to suggest we are ready to take over? Suggestion to bring in Alabama and Mississippi and Louisiana to have a discussion about going forward. Jenny is meeting with SDMI this coming week.

Split the LEPA and Gulf States Conference, traditional LEPA Monday, Tuesday and one-half day Wednesday, plus FEMA 324 course during the Hurricane conference. Similar Hurricane program schedule as last time.

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **September 28, 2012**
4 **LAKE CHARLES, LOUISIANA**
5 **MEETING MINUTES**

6
7 **I. CALL TO ORDER**

8
9 President Rick Webre called the meeting to order at 10:00 am. Skip Breeden led the
10 pledge of allegiance and Rick Webre led the prayer. A quorum was present to conduct
11 business.

12
13 **Members Present in Person or Proxy:**

14 Rick Webre proxy for Karen Price
15 Jim Polk proxy for Scott Whelchel
16 Sandy Davis proxy for Robert Jump
17 Eric Deroche
18 Dexter Accardo
19 Christopher Guilbeaux
20 Dawson Primes
21 Jeff Meyers
22 Christopher Guilbeaux proxy for Jerry Monier
23 Kenneth Graham
24 Sandy Davis
25 Skip Breeden
26 Sonya Wiley Gremillion
27 Tuesday Mills
28 Pat Santos for Kevin Davis
29 Gene Dunnegan for Taylor moss

30
31 **Members Excused:**

32 Dave Brown
33 Sean Lafleur
34 Tracy Hilburn
35 Obie Cambre (alternate)
36 Tab Troxler (alternate)

37
38 **Guests:**

39 Jenny Constantin
40

41 **II. APPROVAL OF MINUTES**

42

43 The minutes from the July 13, 2012 Board meeting were addressed. A motion was made
44 by Skip Breeden and seconded by Dexter Accardo to approve the minutes with the
45 following corrections presented.

46 1. Page 3 line 138 SSHA should be SHSP.

47 2. Page 4 line 183 A line needs to be added -The vote failed.

48 3. Page 5 line 206 should be "FEMA 324"

49 4. Page 5 line 219 should be "FEMA 324"

50 The motion passed.

51

52 **III. OFFICER REPORTS**

53

54 A. President –Rick Webre

55

56 Rick Webre discussed the upcoming fall

57

58 B. President Elect – Jim Polk

59

60 No report.

61

62 C. Treasurer – Eric Deroche

63

64 Eric Deroche presented the July 31, 2012 financial statements (Attachment 1).

65 Total assets at July 31, 2012 were \$286,858.18. Total fund balances at July 31,

66 2012 were \$276,358.18. For the five months ended May 31, 2012 receipts

67 exceeded expenditures by \$28,453.45.

68

69 A motion was made by Sonya Wiley-Gremillion and seconded by Skip Breeden

70 to accept the Treasurer's report. The motion passed.

71

72 D. Executive Director's Report – Jennifer Constantin

73

74 Jennifer reported that the office is working on the fall conference and getting dues

75 renewals out in November.

76

77 **IV. COMMITTEE REPORTS**

78

79 A. AWARDS – Jerry Monier

80

81 No report.

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- 90 B. CERTIFICATION – Rick Webre
91
92 Rick Webre presented the recent applicants. He did not recommend the packet of
93 Luke Strack, Lisa Vidrine, Patrick Hardy and David Abels.
94
95 A motion was made by Dexter Accardo and seconded by Eric Deroche to approve
96 both Lisa Vidrine and David Abels for the LEM Basic Luke Strack for the LEM-
97 T and Patrick Hardy for the LEM-Pro. The motion passed.
98
99
- 100 C. CHARTER AND BYLAWS – Jeff Meyers
101
102 No report.
103
- 104 D. COLLEGE SCHOLARSHIP – Karen Price
105
106 No report.
107
- 108 E. HAZMAT ALLIANCE – Sean Lafleur
109
110 No report.
111
- 112 F. LEGISLATIVE – Dexter Accardo
113
114 Dexter reported that GOHSEP will continue to struggle with budget issues.
115
- 116 G. MEMBERSHIP – Tuesday Mills
117
118 At July 11, 2012, membership stood at 674, up by 5 from the last report.
119
- 120 H. NOMINATING – Jim Polk
121
122 No report.
123
- 124 I. WORKSHOP – Eric Deroche
125
126 Eric Deroche reported that the conference committee went to New Orleans to
127 meet with the Hilton and review the 2013 GSHC meeting space. The committee
128 also met with the New Orleans Convention and Visitors Bureau and visited the
129 sites for the GSHC welcome reception.
130
- 131 J. REGIONAL REPRESENTATION COMMITTEE – Tommy Thiebaud
132
133 No report.
134
135
136
137
138

139 **V. OLD BUSINESS**

140

141 A. ACTION ITEM REVIEW FROM PRIOR MEETING

142

143 Jim Polk reported that the iphone App is ready for review.

144

145

146 **VI. NEW BUSINESS**

147

148 A. ACTION ITEM DEVELOPMENT FROM CURRENT MEETING

149

150 (A) 2013 LEPA/GOHSEP Workshop and 2013 Gulf States Hurricane Conference

151 (B) Conference Events - Golf Tournament, Welcome Reception and President

152 Reception

153 (C) Action item development from current meeting

154 (D) Vote on the 2013 LEPA Budget

155

156

157 **VII. ANNOUNCEMENTS**

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159

160

161 The meeting adjourned on motion by Eric Deroche.

162

163 Respectfully submitted,

164

165

166

167 Bland O'Connor

168 Executive Director

169

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **November 9, 2012**
4 **BATON ROUGE, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
8

9 President Rick Webre called the meeting to order at 10:00 am. Skip Breeden led the
10 pledge of allegiance and Rick Webre led the prayer. A quorum was present to conduct
11 business.

12
13 **Members Present in Person or Proxy:**

14 Skip Breeden
15 Pat Santos attending for Kevin Davis
16 Sandy Davis (proxy to Robert Jump)
17 Eric Deroche
18 Kenneth Graham
19 Chris Guilbeaux (proxy to Jerry Monier)
20 Tracey Hilburn
21 Robert Jump
22 Sean Lafleur
23 Jeff Meyers (proxy to Rick Webre)
24 Jerry Monier
25 Gene Dunnegan attending for Taylor Moss
26 Karen Price (proxy to Rick Webre)
27 Rick Webre
28 Scott Whelchel
29 Sonya Wiley-Gremillion
30

31 **Members Excused:**

32 Dexter Accardo
33 Dave Brown
34 Tuesday Mills
35 Jim Polk
36

37 **Members Absent:**

38 Dawson Primes
39

40 **Guests:**

41 Bland O'Connor
42 Jenny Constantin
43

44 **II. APPROVAL OF MINUTES**
45

46 The minutes from the September 28, 2012 Board meeting were addressed. A motion was
47 made by Skip Breeden and seconded by Jerry Monier to approve the minutes as corrected
48 for clerical errors. The motion passed.

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II. OFFICER REPORTS

A. President –Rick Webre

President Rick Webre welcomed all to the meeting and announced the Strategic Planning Meeting. He asked Eric Deroche to briefly review logistics of the Strategic Planning Meeting.

B. President Elect – Jim Polk

No report.

C. Treasurer – Eric Deroche

Eric Deroche presented the August 31, 2012 financial statements (Attachment 1). Total assets at May 31, 2012 were \$356,832.63. Total fund balances at May 31, 2012 were \$351,582.63. For the eight months ended May 31, 2012 receipts exceeded expenditures by \$103,677.90.

A motion was made by Sonya Wiley-Gremillion and seconded by Robert Jump to accept the Treasurer’s report. The motion passed.

IV. COMMITTEE REPORTS

A. AWARDS – Jerry Monier

Jerry Monier reported that we are still challenged with getting a sufficient number of nominations. The Office has an action item for getting out an awards nomination notice and make on-line nominations available. A consensus was reached to solicit nominations without category and allow the Committee to assign categories based on the nominations.

B. CERTIFICATION – Rick Webre

Rick Webre reported that Jason Higgenbotham is the first person to convert from LEM to LEM-Pro by passing the online examination. Jenny stated that renewal notices have been sent.

A motion was made by Robert Jump and seconded by Jerry Monier to approve the award of the LEM-Pro designation to Jason Higgenbotham. The motion passed.

C. CHARTER AND BYLAWS – Jeff Meyers

No report.

D. COLLEGE SCHOLARSHIP – Karen Price

No report.

- 98 E. HAZMAT ALLIANCE – Sean Lafleur
99
100 No report.
101
102 F. LEGISLATIVE – Dexter Accardo
103
104 No report.
105
106 G. MEMBERSHIP – Tuesday Mills
107
108 Rick Webre stated that membership has been flat and we need an initiative. It
109 was determined that the discussion would wait for the Strategic Planning Meeting.
110
111 H. NOMINATING – Jim Polk
112
113 No report.
114
115 I. WORKSHOP – Eric Deroche
116
117 Eric reported that the Committee visited the Hilton recently. The call for papers
118 will be issued soon. Lessons learned from Hurricane Sandy in the northeast may
119 be a good topic. Eric discussed marketing to Conference to northeast emergency
120 preparedness personnel. It was noted that a different mindset toward hurricanes is
121 going to come out of the Hurricane Sandy experience. Louisiana could take the
122 lead on planning for the impact of a storm independently of the category of the
123 storm. Jerry Monier pointed out that several large emergency preparedness
124 conferences are planned for New Orleans and we need to consider that.
125
126 Discussion of the long term future of the Gulf States Hurricane Conference and
127 the need to standardize the planning and the attendee and vendor experience. An
128 action item on resolving this issue was established.
129
130 J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE
131
132 No report.
133
134 **V. OLD BUSINESS**
135
136 A. ACTION ITEM REVIEW FROM PRIOR MEETING
137
138 1. Hurricane Class LEPA Sponsor 2013
139 This will not work for the Conference in 2013.
140
141 2. Jerry Monier review EMI
142 There will not be an EMI certified program at the GSHC. Discussion of
143 elevation measurement accuracy and flood planning based on data that is no
144 longer accurate due to soil subsidence or other matters. January is the target
145 date for having potential programs identified. Up to four blocks or concurrent

146 programs will be offered. We need to identify “Who” and “Why” you should
147 attend, etc.

148

149 3. Develop agenda for Mid Year Meeting – review Mid Year Meeting
150 It was noted that there appeared to be confusion as to exactly what the
151 objectives of the meeting were and the input from attendees was very limited.
152 It was generally agreed that it was a successful first-time meeting. The
153 Directors will be asked at their conference whether the meeting was
154 worthwhile or not and their feelings on the future of the meeting.

155

156 4. 2012 instances and review for topics at 2013 Gulf States Hurricane Conference
157 Sufficiently covered, but we need to get an interesting topic for Friday
158 morning.

159

160 5. Strategic Plan
161 Jerry suggested inviting Ed Flynn with the Louisiana Chemical Association to
162 the Strategic Planning meeting and trying to get LCA and its members more
163 involved in LEPA. Also possibly Roland . Rick Webre to take the action item.

164

165 6. Update on LEPA app
166 Nothing to report.

167

168

169 **VI. NEW BUSINESS**

170

171 A. 2013 LEPA/GOHSEP WORKSHOP AND GULF STATES HURRICANE
172 CONFERENCE

173

174 Nothing additional.

175

176 B. CONFERENCE EVENTS – GOLF TOURNAMENT, WELCOME RECEPTION,
177 AND PRESIDENT RECEPTION

178

179 Audubon is under consideration.

180

181 C. ACTION ITEM DEVELOPMENT FROM CURRENT MEETING

182

183 Rick Webre to develop.

184

185 D. VOTE ON THE 2013 LEPA BUDGET

186

187 Eric reported on a budgeted level of revenues of and expenditures of . The
188 proposed budget contemplates a deficit of , but it is anticipated that sponsorships
189 will . Did not include a Mid Year for 2013.

190

191 A motion was made by Jerry Monier and seconded by Robert Jump to approve the
192 budget as presented. The motion passed.

193

194

195 **VII. ANNOUNCEMENTS**

196

197 GOHSEP was re-accredited by the Emergency Management Accreditation Program
198 (EMAP).

199

200 The meeting adjourned on motion by Jerry Monier at 11:10 am.

201

202 Respectfully submitted,

203

204

205

206 Bland O'Connor

207 Executive Director