I. CALL TO ORDER

President Rick Webre called the meeting to order at 10:02 am. Rick Webre led the pledge of allegiance and Rick Webre led the prayer. A quorum was present to conduct business.

Members Present in Person or Proxy:
- Dexter Accardo
- Skip Breeden
- Pat Santos attending for Kevin Davis prior to 1030
- Kevin Davis arriving 1030
- Sandy Davis proxy to Dick Gremillion
- Eric Deroche
- Kenneth Graham
- Dick Gremillion
- Chris Guilbeaux
- Robert Jump proxy to Eric Deroche
- Sean Lafleur proxy to Rick Webre
- Jeff Meyers
- Tuesday Mills
- Jerry Monier proxy to Chris Guilbeaux
- Gene Dunnegan attending for Taylor Moss
- Jim Polk
- Karen Price
- Rick Webre
- Sonya Wiley-Gremillion

Members Excused:
- Tracey Hilburn
- Dawson Primes

Members Absent:
- Scott Whelchel

Guests:
- Bland O’Connor
- Jenny Constantin

It was noted that Dawson Primes is on military leave of absence.
II. APPROVAL OF MINUTES

The minutes from the November 9, 2012 Board meeting were addressed. A motion was made by Skip Breeden and seconded by Jim Polk to approve the minutes as presented. The motion passed.

II. OFFICER REPORTS

A. President – Rick Webre

President Rick Webre welcomed all to the meeting. He offered the LERC seat to someone who may be more interested, but his participation on LERC was confirmed. He reported that Stennis has the capacity to open a regional EOC that can withstand Category 5 events. Discussion ensued and little interest was indicated.

B. President Elect – Jim Polk

No report.

C. Treasurer – Eric Deroche

Eric Deroche presented the October 31, 2012 financial statements (Attachment 1). Total assets at October 31, 2012 were $255,656.54. Total fund balances at October 31, 2012 were $250,406.54. For the ten months ended October 31, 2012 receipts exceeded expenditures by $2,501.81.

A motion was made by Eric Deroche and seconded by Sonya Wiley-Gremillion to accept the Treasurer’s report. The motion passed.

IV. COMMITTEE REPORTS

A. AWARDS – Jenny Constantin for Jerry Monier

The call will be out soon.

B. CERTIFICATION – Rick Webre

Rick Webre presented the applications that the Committee has reviewed.

Paul Frasier, III, Director of Operations Gulf States Dive and Rescue, has applied for an LEM Technical. A motion was made by Sonya Wiley-Gremillion and seconded by Jim Polk to approve the application. The motion passed.

Eisenager….Chris G. seconded by Skip B.

Chris Boudreaux applied for upgraded certification as an LEM PRO. A motion was made by Skip Breeden and seconded Jim Polk to approve the application. The motion passed.
Jeffrey Giering, State Hazard Mitigation Officer, has applied for LEM PRO. A motion was made by Dexter Accardo and seconded Tuesday Mills to approve the application. The motion passed.

Pam Roussel, Region 3 Coordinator for GOHSEP applied for LEM PRO. A motion was made by Jim Polk and seconded by Chris Guilbeaux to approve the application. The motion passed.

Anthony Summers has applied at the LEM Basic level. A motion was made by Sonya Wiley-Gremillion and seconded Tuesday Mills to approve the application. The motion passed.

Jonathan Adams A motion was made by Skip Breeden and seconded by Jim Polk to approve.

It was noted that an application deadline of one week before the Board meeting should be set.

C. CHARTER AND BYLAWS – Jeff Meyers

No report.

D. COLLEGE SCHOLARSHIP – Karen Price

No report.

E. HAZMAT ALLIANCE – Sean Lafleur

Dave Brown will be giving up his position and will introduce his replacement at the next Board meeting.

F. LEGISLATIVE – Dexter Accardo

No report.

G. MEMBERSHIP – Tuesday Mills

Tuesday noted that the numbers are currently low due to being in the middle of renewal process. She believes membership may be down this year because of public budget cuts.

H. NOMINATING – Jim Polk

No report.

I. WORKSHOP – Eric Deroche
Eric reported that the Committee recently had a site visit to the Hotel and. The President’s reception is expected to be at Manning’s and the GSHC Welcome reception will be at the Foundry.

Planning for the LEPA portion of the meeting is about 90% complete. The Golf Tournament will be at Audubon Park.

For GSHC, the call for papers will be out soon. Slosh modeling is a topic that has been discussed. Surge and inundation modeling is being worked on for future reporting.

Discussion of Hurricane Sandy field visits by Dexter Accardo and Chris Guilbeaux.

The Call for Presentations has been issued.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE

Dick Gremillion reported that a Regional Directors’ meeting was held in December. GOHSEP is at pre-Katrina levels of staffing, which has the Directors concerned. Funding mechanisms for Offices of Homeland Security and Emergency Preparedness is a concern. Kevin Davis pointed out that cutbacks are being experienced throughout the country. Dick pointed out that Federal Funds are dropping off and he expects to be at pre-2001 funding levels soon. Gene Dunnegan said to let him know about all call problems related to the hazmat hotline.

V. OLD BUSINESS

A. ACTION ITEM REVIEW FROM PRIOR MEETING

1. 2013 LEPA/GOHSEP Workshop and 2013 Gulf States Hurricane Conference

2. Conference Events – Golf Tournament, President’s Reception, and Welcome Reception

3. Develop agenda for Mid Year Meeting – review Mid Year Meeting

4. Look at 2012 instances and review for topics at 2013 Gulf States Hurricane Conference

5. Strategic Planning Meeting update

Potential topics of discussion from prior Strategic Plan were discussed. A truly accurate count of who is attending is needed.

6. Update on LEPA app

Jim Polk reported that the last correspondence he has had was September 9th. Brant Mitchell needs to be consulted.
VI. NEW BUSINESS

A. UPDATE ON THE LOUISIANA EMERGENCY RESPONSE COMMISSION 2013 POSITION

B. STRATEGIC PLANNING MEETING AGENDA ITEMS

VII. ANNOUNCEMENTS

Dexter Accardo briefly discussed the debris cleanup litigation that his parish has been involved with.

VIII. ADJOURNMENT

The meeting adjourned on motion by Sonya Wiley-Gremillion at 11:35 am.

Respectfully submitted,

Bland O'Connor
Executive Director
I. CALL TO ORDER

President Rick Webre called the meeting to order at 9:00 am. Skip Breeden led the pledge of allegiance and Rick Webre led the prayer. A quorum was present to conduct business.

Members Present in Person or Proxy:
- Skip Breeden
- Pat Santos attending for Kevin Davis
- Sandy Davis
- Eric Deroche
- Dick Gremillion
- Robert Jump proxy to Sandy Davis
- Sean Lafleur
- Jerry Monier
- Gene Dunnegan attending for Taylor Moss
- Jim Polk
- Karen Price proxy to Sonya Wiley-Gremillion
- Rick Webre
- Sonya Wiley-Gremillion

Members Excused:
- Dexter Accardo
- Kenneth Graham
- Chris Guilbeaux
- Tracey Hilburn
- Dawson Primes

Members Absent:
- Dave Brown
- Tuesday Mills
- Jeff Meyers
- Scott Whelchel

Guests:
- Bland O’Connor
- Jenny Constantin

It was noted that Dawson Primes is on military leave of absence.
II. APPROVAL OF MINUTES

The minutes from the January 18, 2013 Board meeting were addressed. A motion was made by Eric Deroche and seconded by Sean Lafleur to approve the minutes as presented. The motion passed.

II. OFFICER REPORTS

A. President – Rick Webre

President Rick Webre welcomed all to the meeting. He thanked everyone for their participation in the retreat and said he will be sending his notes to the office.

B. President Elect – Jim Polk

No report.

C. Treasurer – Eric Deroche

Eric Deroche presented the October 31, 2012 financial statements (Attachment 1). Total assets at October 31, 2012 were $255,656.54. Total fund balances at October 31, 2012 were $250,406.54. For the ten months ended October 31, 2012 receipts exceeded expenditures by $2,501.81.

A motion was made by Eric Deroche and seconded by Sonya Wiley-Gremillion to accept the Treasurer’s report. The motion passed.

IV. COMMITTEE REPORTS

A. AWARDS – Jerry Monier

Skip Breeden and Sonya Wiley-Gremillion volunteered to assist in awards review. Nominations will be accepted for about two more weeks and ten nominees have been received thus far. Lifesaving/Valor is an area that we particularly need nominees.

B. CERTIFICATION – Rick Webre

Rick Webre presented the applications that the Committee has reviewed.

Ross Liner, LEM-T, Senior Project Manager, Digital Engineering, Jefferson Parish has completed all requirements. A motion was made by Skip Breeden, seconded by Jerry Monier to approve Ross Liner as an LEM-T. The motion passed.

Ian Snelgrove, LEM-B, has applied to convert from LEM legacy to LEM-B and has completed all requirements. A motion was made by Sandy Davis, seconded by Eric Deroche to approve Ian Snelgrove as an LEM-B. The motion passed.
Melinda Austin, LEM-B, Administrative Assistant to the Director, Sabine Parish OHSEP. She has completed all requirements but the exam, because we haven’t yet sent her the link. A motion was made by Jim Polk and seconded by Dick Gremillion to approve her as an LEM-B, conditional on her passing the examination. The motion passed. Rick Webre will be sending Melinda the link soon.

C. CHARTER AND BYLAWS – Jeff Meyers

No report.

D. COLLEGE SCHOLARSHIP – Rick Webre for Karen Price

Scholarships have been publicized.

E. HAZMAT ALLIANCE – Sean Lafleur

Dave Brown will be giving up his position and is working on a replacement. There are questions on training issues and infrastructure. There are public and private entities seeking certification. LSU can provide a working certificate but it is questionable whether or not they can provide pro-board certification.

F. LEGISLATIVE – Dexter Accardo

No report.

G. MEMBERSHIP – Rick Webre

Rick noted that Corporate membership and increasing membership in general are areas requiring attention. Should list corporate members on the website, acknowledge at the Conference and possibly others.

H. NOMINATING – Jim Polk

Thirteen nominees. The ballot will close on April 10th and will be ratified at the May 10th, 2013 LEPA board meeting.

I. WORKSHOP – Eric Deroche

Eric reported on the decisions made last evening regarding scheduling and programs. Jim Polk will work with UP on a railroad-related program. Counterintelligence – New York or Phoenix. An idea for the Wednesday general session is the Isaac/Sandy effect.

Jerry is working on the breakouts and some ideas are telecommunications, FEMA Regions 4 and 6, Cyber security program and Active Shooter panel. Connecting the dots on why information is collected.

Eric, Sonya and Jerry will review the proposals in detail and select the breakout sessions.
Pat Santos will draft a letter and send to the New Jersey and New York Directors of HSEP to invite them to the Workshop.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE

Dick Gremillion reported that the looming budget issue is a concern. The State of Louisiana receives a $5.5 million emergency performance grant and in the past pushed down 80% to the parishes. Now, the State will retain 80% of the grant this year and push down only 20% to the parishes. For example, Calcasieu will go from $105k to $33k as a result. Some parishes will receive as little as $9,000. This is expected to cause many parishes to eliminate the OHSEP as an effective function. Some parishes may refuse the money, but if they do where will the money go?

V. OLD BUSINESS

A. ACTION ITEM REVIEW FROM PRIOR MEETING

1. 2013 LEPA/GOHSEP Workshop and 2013 Gulf States Hurricane Conference
   Nothing further.

2. Update on LEPA app
   Nothing further.

VI. NEW BUSINESS

A. REVISED BOARD MEETING SCHEDULE

Next Board meetings are April 5, May 10 and June 10.
VII. ANNOUNCEMENTS

Pat Santos reported a total of 125 registrants for the elected officials’ conference by region.

VIII. ADJOURNMENT

The meeting adjourned on motion by Sonya Wiley-Gremillion at 11:35 am.

Respectfully submitted,

Bland O’Connor
Executive Director
I. CALL TO ORDER

President Jim Polk called the meeting to order at 9:00 am. Jim Polk moderated the meeting on Rick’s behalf. Skip Breeden led the pledge of allegiance and the prayer. A quorum was present to conduct business.

Members Present in Person or Proxy:
Skip Breeden
Sandy Davis proxy to Robert Jump
   Eric Deroche
   Dick Gremillion
   Scott Whelchel
   Jeff Meyers
   Sean Lafleur
   Jerry Monier
   Gene Dunnegan attending for Taylor Moss
   Jim Polk
   Karen Price
   Sonya Wiley-Gremillion
   Rick Webre proxy given to Jim Polk
   Dexter Accardo
   Kenneth Graham
   Tracey Hilburn
   Chris Guilbeaux proxy given to Jerry Monier

Members Excused:
   Dawson Primes
   Dave Brown
   Sean Lafleur
   Rick Webre

Members Absent:
   Tuesday Mills

Guests:
   Melinda Wilk
   Jenny Constantin

It was noted that Dawson Primes is on military leave of absence.
II. APPROVAL OF MINUTES

A motion was made by Sonya Wiley Gremillion and seconded by Eric Deroche to defer the approval of the minutes until the end of the meeting so people would have time to review. The motion passed.

II. OFFICER REPORTS

A. President – J Polk on behalf of Rick Webre

Jim Polk welcomed everyone to the meeting. Jim Polk reviewed the membership survey. The survey was passed out to all of the board members and they were asked to send any changes to the LEPA office. The board will review the updated survey at the next board meeting.

B. President Elect – Jim Polk

No report.

C. Treasurer – Eric Deroche

Eric Deroche presented draft numbers of January 31, 2013 the October 31, 2012 financial statements (Attachment 1). Total assets at January 31, 2013 were $261,987.07. Total fund balances at January 31, 2013 were $253,937.07.

A motion was made by Sonya Wiley-Gremillion and seconded by Scott Whelchel to accept the Treasurer’s report. The motion passed.

IV. COMMITTEE REPORTS

A. AWARDS – Jerry Monier

Skip Breeden and Sonya Wiley-Gremillion are assisting in reviewing the awards. Nominations were accepted additional weeks and fifteen nominees have been received thus far. Lifesaving is an area that still need nominees. All life saving nominations should be sent to Jerry Monier before the next board meeting. LEPA will honor several members who retired this year including Carl Hebert and Rosa Hill. The nominations will be sent to the executive committee before the next meeting and will be voted upon at the next board meeting. The office will then order the actual awards. All LEM’s received in 2012-2013 will be recognized as well.

B. CERTIFICATION – Jennifer Constantin on behalf of Rick Webre

Jennifer Constantin presented the applications that the Committee has reviewed.

Deano Moran, LEM B, West Baton Rouge Homeland Security. A motion was made by Dexter Accardo, seconded by Robert Jump to approve Deanno Moran as an LEM-B. The motion passed.
C. CHARTER AND BYLAWS – Jeff Meyers

No report.

D. COLLEGE SCHOLARSHIP – Karen Price

Scholarships have been publicized and the universities have received an email from the LEPA office extending the application deadline until April 19\textsuperscript{th}, 2013. There have been no applications received this year.

E. HAZMAT ALLIANCE –

Sean Lafleur did not send a report. Eric would like to review the Hazmat Alliance position at a future LEPA board meeting. There have been changes in Hazmat in the last few years in Louisiana and this position might be better served in a different capacity.

F. LEGISLATIVE – Dexter Accardo

Dexter reported that on Tuesday April 9, 2013 the EMPG funds legislation will go to committee. The public hearing will begin at 9:00 am. This is an opportunity for the Emergency Management field to voice their concern on the allocation of the funds. Dick Gremillion stated that the group needs to be unified in their presentations should anyone be called on to speak. Dexter Accardo did have a good feeling that he would be called to speak on Tuesday.

G. MEMBERSHIP – Jennifer Constantin on behalf of Tuesday Mills

Jennifer Constantin reported that we currently have 527 members.

H. NOMINATING – Jim Polk

Voting is currently taking place and the ballot will close at 5:00 pm on Wednesday April 10, 2013. The election will be finalized at the next LEPA board meeting. Two email blasts have gone out to the membership and two more email blasts will go out before Tuesday April 9\textsuperscript{th}, 2013.

I. WORKSHOP – Eric Deroche

Eric, Sonya and Jerry have reviewed the presentations proposals in detail and are currently selecting the 2013 breakout sessions. The office is pushing exhibitors and sponsors but we are currently behind where we would like to be. Eric and the office will be meeting with the Hilton hotel on Monday April 8\textsuperscript{th} and after that the office will let Gene Dunnegan know where and when the LERC meeting will be.

Bag stuffing will take place in the Burgundy Room of the Hilton on Sunday June 9\textsuperscript{th} at 3pm. The office will send out a notice to all board members.
Eric announced that we will be selling shirts at the conference for all members. The board will not be receiving a shirt in 2013. Sonya and Jim will be selling the shirts on site.

Eric stated that is was expected that the LEPA board will assist with any help needed at the conference.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE

Dick Gremillion reported that the looming budget issue is a concern and reiterated the session taking place on Tuesday April 9th.

V. OLD BUSINESS

A. ACTION ITEM REVIEW FROM PRIOR MEETING

1. Update on LEPA app – Jim Polk
   Nothing further but Jim is working on getting an answer. Jerry Monier will help with the contacts from GOHSEP that assisted with the purchase of the app. Office will send Jim a copy of the check and invoice.

2. The LERC position was voted upon and Jim Polk was elected. The office will work with Jim and Gene Dunnegan to get everything taken care of and to get Jim’s name submitted.

VI. NEW BUSINESS

A. REVISED BOARD MEETING SCHEDULE

Next Board meetings will be Friday May 10, 2013 at the main LEPA office.

Sonya Wiley Gremillion made a motion to have the office review and correct the minutes from the strategic planning meeting February 28 and the board meeting on March 1, 2013. The minutes will be reissued at the next board meeting and voted upon at that time.

A motion was made by Eric Deroche and seconded by Sonya Wiley Gremillion to adjourn the meeting. The motion passed.
VII. ANNOUNCEMENTS

Pat Santos reported a total of 125 registrants for the elected officials’ conference by region.

VIII. ADJOURNMENT

The meeting adjourned on motion by Sonya Wiley-Gremillion at 11:35 am.

Respectfully submitted,

Bland O’Connor
Executive Director
I. CALL TO ORDER

President Rick Webre called the meeting to order at 10:00 am. Jim Polk led the pledge of allegiance and Skip Breeden led the prayer. A quorum was present to conduct business.

Members Present in Person or Proxy:
Dexter Accardo proxy to Kenneth Graham
Skip Breeden
Pat Santos attending for Kevin Davis
Eric Deroche
Kenneth Graham
Chris Guilbeaux
Robert Jump proxy to Jerry Monier
Jeff Meyers proxy to Skip Breeden
Jerry Monier
Gene Dunnegan attending for Taylor Moss
Jim Polk
Karen Price
Rick Webre
Scott Whelchel
Sonya Wiley-Gremillion proxy to Eric Deroche

Members Excused:
Dave Brown
Sandy Davis
Tracey Hilburn
Sean Lafleur
Tuesday Mills
Dawson Primes

Members Absent:
Dick Gremillion

Guests:
Jenny Constantin
Bland O’Connor

It was noted that Dawson Primes is on military leave of absence.
II. APPROVAL OF MINUTES

A motion was made by Eric Deroche and seconded by Jim Polk to approve the minutes of February 28, March 1 and April 5, 2013 as corrected. The motion passed.

II. OFFICER REPORTS

A. President – Rick Webre

Rick reported.

B. President Elect – Jim Polk

No report.

C. Treasurer – Eric Deroche

Eric Deroche reported on the March 31, 2013 financial statements. Total assets at March 31, 2013 were $278,562.99. Receipts for the three months ended March 31, 2013 were $78,496.77 and expenditures were $38,292.54. Total fund balances at March 31, 2013 were $270,512.99.

A motion was made by Skip Breeden and seconded by Jerry Monier to accept the Treasurer’s report. The motion passed.

IV. COMMITTEE REPORTS

A. AWARDS – Jerry Monier

Two Leadership Awards:
Fire Chief Thomas Stone, St. Bernard Parish Fire Department
Emmet and Toni Stephenson

Two Life Safety awards:
Sergeant Shane Stuntz, St. Amant Volunteer Fire Department
Firefighter Jake Blanchard, St. Amant Volunteer Fire Department

Ten Dedication Awards:
Sergeant Major Carl W. Hebert, Joint Directorate of Military Support, Louisiana National Guard
Diana N. Edmonson, Terrebone Council on Aging
Rosa Hill, American Red Cross
Captain Bonnie Hines, Public Education Officer, Fire Prevention District of West Feliciana
Earl Eues, Terrebone Parish Office of Emergency Preparedness
Ed Flynn, Louisiana Chemical Association
Ginger Laurent, Louisiana Bankers’ Association
Matt Moreland, National Weather Service New Orleans/Baton Rouge
Tim Erickson, National Weather Service New Orleans/Baton Rouge
Angel Montanez, National Weather Service New Orleans/Baton Rouge

A motion was made by Jerry Monier and seconded by Skip Breeden to accept the awards as presented. The motion passed.

B. CERTIFICATION – Rick Webre

Rick Webre reported the following application submissions as complete and correct:
1. Kim Boudreaux, LEM-B, Assistant Director Acadia Parish OHSEP
2. Thomas D. Ignelzi, LEM-Pro, Ebbert and Associates, Vice President of Plans and Training.

A motion was made by Eric Deroche and seconded by Skip Breeden to approve the applicants for certification. The motion passed.

C. CHARTER AND BYLAWS – Jeff Meyers

No report.

D. COLLEGE SCHOLARSHIP – Karen Price

Karen Price reported that we have two applicants at this time and that she has an inquiry from Daniel McDonnel who she would like to consider but whose grades are insufficient.

A motion was made by Eric Deroche and seconded by Jim Polk for the College Scholarship Committee to consider Daniel McDonnel for a scholarship award and make their best judgment even if his credentials fall short of the normal grade level requirements for award of a scholarship. The motion passed.

E. HAZMAT ALLIANCE –

No report.

F. LEGISLATIVE – Dexter Accardo

No report.

G. MEMBERSHIP – Jennifer Constantin on behalf of Tuesday Mills

Jennifer Constantin reported that we currently have 568 members.

H. NOMINATING – Jim Polk

Voting closed on Wednesday April 10, 2013. The election results are:

Chris Guilbeaux 90
Amy Dawson 86
Eric Deroche 86
Alan Husberger 74
Robert Jump 62
Alternates:
1. Terry Guidry 59
2. Angela Jouett 55
Others receiving votes:
Charles Hudson 52
Anthony Leblanc 52
Bert Prejean 32
John Voicne 22
A motion was made by Jerry Monier and seconded by Eric Deroche to certify the election results and destroy the ballots. The motion passed.

I. WORKSHOP – Eric Deroche

Eric said that everything is down but the river. He stated that status has improved over the past two weeks, but our contractual obligations currently exceed our registered attendance and revenues booked to date. All Board members were encouraged to assist in recruiting exhibitors.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE

No report.

V. OLD BUSINESS

1. 2013 GSCHC and LEPA/GOHSEP Workshop
   Nothing further.
2. Update on LEPA app – Jim Polk
   Jim has attempted to contact and they have been hard to find.
3. Review the Strategic Planning Meeting
   Nothing further.
4. LERC Appointment Finalized
   Jim Polk and Pat Santos have been appointed.

VI. NEW BUSINESS

A. CERTIFICATES FOR LEM

Jenny reported that she has investigated the pricing for formal certificates for the LEM Program. A setup fee of $60 would be required and individual certificates would be priced based on the number ordered each time. Frames can be purchased by the recipient.
VII. ANNOUNCEMENTS

Sonya Wiley-Gremillion will be unavailable to attend the conference due to family health matters.

Jenny will work on an appropriate gift for Sonya as well as for Sandy Davis, who is being treated for cancer.

VIII. ADJOURNMENT

The meeting adjourned on motion by Jerry Monier at 10:43 am.

Respectfully submitted,

Bland O’Connor
Executive Director
I. CALL TO ORDER

President Rick Webre called the meeting to order at 3:07 Pm. Rick Webre led the pledge of allegiance and Skip Breeden led the prayer. A quorum was present to conduct business.

Members Present in Person or Proxy:
- Dexter Accardo
- Skip Breeden
- Kevin Davis
- Eric Deroche
- Kenneth Graham
- Dick Gremillion
- Chris Guilbeaux
- Tracey Hilburn
- Jerry Monier
- Gene Dunnegan attending for Taylor Moss
- Jim Polk
- Karen Price
- Rick Webre
- Scott Whelchel proxy to Jim Polk
- Sonya Wiley-Gremillion proxy to Eric Deroche
- Amy Dawson, Alan Hunsberger, Angela Jouett

Members Excused:
- Dave Brown
- Sandy Davis
- Robert Jump
- Sean Lafleur
- Jeff Meyers
- Tuesday Mills
- Dawson Primes

Members Absent:
- Dave Brown
- Sean Lafleur

Guests:
- Steven Brunet
- Terry Guidry
- Bland O’Connor
It was noted that Dawson Primes is on military leave of absence.

II. APPROVAL OF MINUTES

A motion was made by Eric Deroche and seconded by Dexter Accardo to approve the minutes of the May 10, 2013 as presented. The motion passed.

II. OFFICER REPORTS

A. President – Rick Webre

Rick reported that the LERC is expected to ask LEPA to hold another Mid-year Meeting, with the main topic being improving local emergency planning committee procedures and coordination.

B. President Elect – Jim Polk

No report.

C. Treasurer – Eric Deroche

Eric Deroche reported no changes from last month.

IV. COMMITTEE REPORTS

A. AWARDS – Jerry Monier

Awards banquet will be Tuesday night.

B. CERTIFICATION – Rick Webre

No report.

C. CHARTER AND BYLAWS – Jeff Meyers

No report.

D. COLLEGE SCHOLARSHIP – Karen Price

Karen Price reported that the Board approved two part time scholarships.

E. HAZMAT ALLIANCE –

No report.

F. LEGISLATIVE – Dexter Accardo

No report.
G. MEMBERSHIP –

No report.

H. NOMINATING – Jim Polk

Jim welcomed the new Board members.

I. WORKSHOP – Eric Deroche

Eric reported 67 exhibitors and about 310 total registrants. Several telephone calls were made late last week that people had just been approved to attend. About 970 rooms appear to be picked up.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Dick Gremillion

We understand there will be some mitigation of the budget cuts expected earlier.

V. OLD BUSINESS

1. Update on LEPA App – Jim Polk
   Jim visited the App developer at his address and was promised some action. Office is to assemble the payment documentation and deliverables identified for the next meeting.

2. Certificates for LEM
   Nothing further.

VI. NEW BUSINESS

1. Officer Elections

   President-elect
   Dexter Accardo was nominated by Jerry Monier and seconded by Jim Polk. Nominations were closed and Dexter elected by acclamation.

   Treasurer
   Eric Deroche was nominated by Jerry Monier, seconded by Jim Polk. Nominations were closed and Eric elected by acclamation.

   Jerry Monier moved and Dexter Accardo seconded to change the signatories on the bank accounts.

VII. ANNOUNCEMENTS

June 26 target date.

VIII. ADJOURNMENT
The meeting adjourned on motion by Jerry Monier at 3:30 pm.

Respectfully submitted,

Bland O'Conner
Executive Director
I. CALL TO ORDER

President Jim Polk called the meeting to order at 10:04 am. Rick Webre led the pledge of allegiance and Skip Breeden led the prayer. A quorum was present to conduct business.

Members Present in Person or Proxy:
- Dexter Accardo
- Skip Breeden
- Amy Dawson proxy to Robert Jump
- Eric Deroche
- Dick Gremillion
- Chris Guilbeaux proxy to Jerry Monier
- Alan Hunsberger
- Robert Jump
- Sean Lafleur
- Jerry Monier
- Gene Dunnegan attending for Taylor Moss
- Jim Polk
- Karen Price
- Rick Webre
- Scott Whelchel proxy to Jim Polk

Members Excused:
- Dave Brown
- Sandy Davis
- Kenneth Graham
- Tracey Hilburn
- Dawson Primes
- Sonya Wiley-Gremillion

Members Absent:
- None

Guests:
- Angela Jouett
- Jenny Constantin
- Bland O’Connor

It was noted that Dawson Primes is on military leave of absence.
II. APPROVAL OF MINUTES

A motion was made by Eric Deroche and seconded by Robert Jump to approve the minutes of the June 10, 2013 as presented. The motion passed.

II. OFFICER REPORTS

A. President – Jim Polk

Jim said that he would like to get someone who is energized to take the membership lead.

B. President Elect – Dexter Accardo

No report.

C. Treasurer – Eric Deroche

Eric Deroche reported that yesterday the June 30, 2013 financial statement was sent by email and that June looks great but July and August will look very bad. He noted that attendees, sponsorships and exhibitors were all down from the prior GSHC. He anticipates having a deficit of at least $30,000 by year end.

Eric suggested that membership fees need to be looked at for an increase. The bylaws committee will have to work on the membership fee change.

Eric noted that Louisiana needs to withdraw its participation in Gulf States Hurricane Conference. We will participate in some way with IDCE.

It was noted that when Louisiana LEPCs began being inactive, industry involvement in LEPA began to drop off.

A motion was made by Skip Breeden and seconded by Robert Jump to accept the Treasurer’s report. The motion passed.

IV. COMMITTEE REPORTS

A. AWARDS – Jerry Monier

No report.

B. CERTIFICATION – Rick Webre

Motion by Dexter seconded by Jerry to approve as Basic.

Patrick motion by Dexter seconded by Jerry to approve as Basic.
Kevin R. Scott has applied for LEM Pro and is a CEM. A motion by Robert Jump seconded by Alan Hunsberger to approve for LEM-Pro subject to passing the examination. The motion passed.

James Wood motion by Skip Breeden and seconded by Jerry Monier to approve for LEM Pro subject to passing exam, LEM Basic without the exam. The motion passed.

C. CHARTER AND BYLAWS – Robert Jump

A discussion ensued on the prospect of a dues increase. Also discussed was how to attract industry to the Conference as well as to membership.

Jerry Monier to chair an ad hoc committee with Robert Jump, Alan Hunsberger, Sean Lafleur, Rick Webre, Jim Polk and Scott Whelchel.

D. COLLEGE SCHOLARSHIP – Karen Price

No report.

E. HAZMAT ALLIANCE – Sean Lafleur

Hotzone is coming up. September 10-12 there will be some live training at JESTC. Several significant incidents have occurred recently, including a gas well blowout in Delhi. Also, a train derailment with 14 regulated cars on August 4th.

F. LEGISLATIVE – Dexter Accardo

No report.

G. MEMBERSHIP –

No report.

H. NOMINATING – Dexter Accardo

No report.

I. WORKSHOP – Eric Deroche

Eric reported that the Workshop will be at L’auberge du Lac in Lake Charles in May.

For the Fall Conference a survey will be sent to membership to ascertain interest. If results are favorable, will do a meeting at Lod Cook on November 5 and 6, with estimated $30 registration fee. The survey needs to be run by Ed at LCA for input prior to distributing.
J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Dick Gremillion

Dick Gremillion reported a partial victory on EMPG funding, which will be a $20,000 base plus 30% to local, while state GOHSEP will get 70%. More emphasis is being made on policies, procedures and best practices.

V. OLD BUSINESS

A. Action items review from previous meeting

1. Update on LEPA App.
   Jim noted that the App is up but is out-of-date. We are moving on from this App.

2. Membership Survey
   Jenny Constantin reported the survey will be sent out after the survey on the Fall Meeting.

3. Strategic Planning Meeting Updates from Committees

VI. NEW BUSINESS

A. Review participation in the IDCE Meeting in New Orleans
   We will need to purchase a pop up and table cloth and so on at an approximate cost of $500 to $700.
   1. Exhibit Booth Coverage – Wednesday, January 8th, 11:30 pm to 4 pm
   2. Exhibit Booth Coverage – Thursday, 12:30 pm to 4 pm
   A motion was made by Skip Breeden and seconded by Robert Jump to purchase the items and participate in the exposition. The motion passed.

B. Review the Attendee and Exhibitor Survey from the LEPA and GSHC Meeting
   Nothing further.

C. Fall Meeting Update
   Nothing further.

D. Spring Meeting Update
   Nothing further.

VII. ANNOUNCEMENTS

A care package was sent to Dawson, gift baskets to Sandy Davis and Sonya Wiley-Gremillion. A thank you was received from Sonya.

Skip Breeden announced Nimsat - SMS partnering. College credit will be able to be received for the training.
VIII. ADJOURNMENT

The meeting adjourned on motion by Jerry Monier at 11:20 pm.

Respectfully submitted,

Bland O’Connor
Executive Director
LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION

BOARD OF DIRECTORS MEETING

October 18, 2013

BATON ROUGE, LOUISIANA

MEETING MINUTES

I. CALL TO ORDER

President Jim Polk called the meeting to order at 10:06 am. Skip Breeden led the pledge of allegiance and Skip Breeden led the prayer. A quorum was present to conduct business.

Members Present in Person or Proxy:
- Jim Polk
- Dexter Accardo
- Skip Breeden
- Robert Jump
- Amy Dawson
- Eric Deroche proxy to Jim Polk
- Jerry Monier proxy given to Amy Dawson
- Chris Guilbeaux
- Robert Jump
- Sean Lafleur
- Jerry Monier
- Gene Dunnegan attending for Taylor Moss
- Jim Polk
- Karen Price

Members Excused:
- Rick Webre
- Dave Brown
- Sandy Davis
- Kevin Davis
- Dawson Primes
- Alan Hunsberger
- Scott Whelchel
- Sonya Wiley-Gremillion

Members Absent:
- None

Guests:
- Jenny Constantin

It was noted that Dawson Primes is on military leave of absence.
II. APPROVAL OF MINUTES

A motion was made by Robert Jump and seconded by Skip Breeden to approve the minutes of the August 16, 2013 as presented. The motion passed.

II. OFFICER REPORTS

A. President – Jim Polk

Jim went to a meeting this week and represented LEPA, he emphasized that he would like to get someone who is energized to take the membership lead. He would like to reach out to the other associations within the state. This will raise awareness of LEPA and grow the LEPA membership.

B. President Elect – Dexter Accardo

Dexter spoke about the corporate memberships growing and getting tracks at the next conference. Discussed potential Industry day with Home Depot, Walgreens, Wal Mart, Lowe’s, Target in attendance, this should be tied into the next conference. It was discussed that we have a Full industry with day public and private partnerships. Maybe invite the Retail association which recently merged with the convenience service store association. We would also invite the Louisiana bankers (Ginger Laurent).

A membership committee will be formed with Jim Polk, Amy Dawson, Dexter Accardo and Robert Jump. Kenneth Graham and Dexter Accardo will work to reach the feds and TSA.

C. Treasurer – Office on behalf of Eric Deroche

The board binder contained the draft version of the August financial statement.

A motion was made by Skip Breeden and seconded by Robert Jump to table draft version until the December meeting. The motion passed.

IV. COMMITTEE REPORTS

A. AWARDS – Office on behalf of Jerry Monier

No report.

B. CERTIFICATION – office on behalf of Rick Webre

Motion by Skip Breeden seconded by Robert Jump to approve Anthony Trimble as Basic.

Motion by Skip Breeden Vincent seconded by Robert Jump to approve Linda Lavergne and William Vincent to approve both as a recertification as Basic.
At this time the committee will wait on H. David Davis until the next board meeting.

The office will be working with Rick Webre and Amy Dawson to make sure the form is converted into a workable PDF, the wording is correct and all fees are correct.

C. CHARTER AND BYLAWS – Robert Jump
   No report.

D. COLLEGE SCHOLARSHIP – Karen Price
   The letter and application will be put together and sent to the office for the office to send out to all of the members and the universities.

E. HAZMAT ALLIANCE – Sean Lafleur
   No report.

F. LEGISLATIVE – Dexter Accardo
   No report.

G. MEMBERSHIP –
   No report.

H. NOMINATING – Dexter Accardo
   No report.

I. WORKSHOP – Office on behalf of Eric Deroche
   The office reported that the Workshop will be at L’Auberge du Lac in Lake Charles in May.
   For the Fall Conference a survey was sent and there was not enough response to have the meeting. There will be no fall meeting in 2013.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Dick Gremillion
   No report.
V. OLD BUSINESS

A. Action items review from previous meeting

1. Update on LEPA App.
   Jim noted that the App is up but is out-of-date. Skip Breeden will investigate the option of having staff at ULL / NIMSTAT updating the app.

2. Membership Survey
   Jenny Constantin reported the survey will be sent in the fall.

3. Review participation in the IDCE Meeting in New Orleans
   We will need to purchase a pop up and table cloth and so on at an approximate cost of $500 to $700. Jim discussed the booth and he will be staffing it with the LEPA office. We will need board members to assist with staffing the booth - Exhibit Booth Coverage – Wednesday, January 8th, 11:30 pm to 4 pm
   Exhibit Booth Coverage – Thursday, 12:30 pm to 4 pm

4. Strategic Planning Meeting Updates from Committees – nothing to report.

VI. NEW BUSINESS

1. Chris Guilbeaux spoke about the 2014 regional director’s meeting and the possibility of LEPA hosting a day or session with a breakfast and lunch. LEPA could invite the membership. The meeting will be February 4-5th with the location to be determined.

VII. ANNOUNCEMENTS

Nothing to report

VIII. ADJOURNMENT

The meeting adjourned on motion by Dexter Accardo at 11:18 pm.

Respectfully submitted,

Bland O’Connor
Executive Director
LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION
BOARD OF DIRECTORS MEETING
DECEMBER 13, 2013
BATON ROUGE, LOUISIANA
MEETING MINUTES

I. CALL TO ORDER

President Jim Polk called the meeting to order at 10:06 am. Skip Breeden led the pledge of allegiance and Skip Breeden led the prayer. A quorum was present to conduct business.

Members Present in Person or Proxy:
- Jim Polk
- Dexter Accardo
- Rick Webre
- Kevin Davis
- Taylor Moss
- Kenneth Graham
- Scott Whelchel
- Skip Breeden
- Amy Dawson
- Alan Hunsberger
- Jerry Monier
- Chris Guilbeaux
- Sonya Wiley-Gremillion
- Sean Lafleur

Members Excused:
- Dawson Primes
- Eric Deroche
- Robert Jump
- Tracey Hilburn
- Karen Price
- Sandy Davis
- Dick Gremillion

Members Absent:
- Dave Brown

Guests:
- Angela Jouett
- Gene Dunnegan
- Christina Dayries
- Jenny Constantin
- Bland O’Connor

It was noted that Dawson Primes is on military leave of absence.
II. APPROVAL OF MINUTES

A motion was made by Dexter Accardo and seconded by Skip Breeden to approve the minutes of the October 18, 2013 as presented. The motion passed.

II. OFFICER REPORTS

A. President – Jim Polk

Jim reported that a lot of discussion occurred during the Conference Committee meeting held earlier this morning about how to grow LEPA with more industry participation. The intention is to reach out to industry associations.

B. President Elect – Dexter Accardo

Dexter noted that we need to cultivate the people in industry that we know we engage by incorporating programming for them at the Annual Conference.

C. Treasurer – Office on behalf of Eric Deroche

The board binder contained the October 31, 2013 financial statement. A discussion ensued on membership. It was noted that a tool is needed and an analysis of who we have lost and what is generating the recent dues shortfall.

The Board considered the two versions of the budget presented by the Treasurer. Both versions contemplate revenue of $161,200. Version 2 contemplates $4,400 less in expenditures, for a total of $168,000 in expenditures.

Taylor Moss made several suggestions on how to raise revenue in the golf tournament.

A motion was made by Ken Graham and seconded by Dexter Accardo to accept budget version 2 with revenue of $161,200 and expenditures of $168,000, with an excess of expenditures over receipts of $6,800. The motion passed.

IV. COMMITTEE REPORTS

A. AWARDS – Office on behalf of Jerry Monier

No report.

B. CERTIFICATION – Rick Webre

Rick suggested that David Davis should be deferred.

Motion by Dexter Accardo and seconded by Sonya Rebecca Broussard
Sonya and Amy

Danielle Manning
Dexter seconded by Skip

Matthew Moreland subject to test
Dexter Amy

Anthony Leblanc recertify as LEM Basic
Sonya Jerry

Rick suggested that we begin developing a cadre of

Motion by skip Sonya approved.

The Office was tasked to follow up on the high-quality certificates.

C. CHARTER AND BYLAWS – Robert Jump

No report.

D. COLLEGE SCHOLARSHIP – Karen Price

No report.

E. HAZMAT ALLIANCE – Sean Lafleur

Alan Hunsberger has offered to sponsor two Hazmat Day programs at the Annual Conference.

Taylor Moss noted that the EBR police department is obtaining a cleaning vehicle for hazardous material wreckage. Legislation will be developed to change the (primarily telephonic) reporting of hazmat incidents. State Police wants more compliance in reporting protocol. The new system is intended to shorten the reporting time for everyone. State Police is working on an Internet based Tier 2 reporting system.

Alan Hunsberger noted that the original state mutual aid system was initiated in 2001 and in the next year or two he anticipates that efforts will be made within industry to formalize the mutual aid arrangements in the State. It is anticipated that LEPA may be the data repository.

Chris reported SMS involvement….many will follow.

F. LEGISLATIVE – Dexter Accardo

No report.

G. MEMBERSHIP –
Jenny reported 637 members.

Jim Polk asked for a volunteer to head the Membership Committee.

Skip Breeden recommended subsections or special interest groups for LEPA.

Kevin Davis noted that his office is reaching out to industry as well.

H. NOMINATING – Dexter Accardo

No report.

I. WORKSHOP – Jerry Monier

Monday will be arrival and meeting day, as usual. Jerry is looking for a Tuesday morning keynote. Wednesday will be public-private partnership day. Thursday Hazmat Day. The call for presentations will be sent in January and a link will be on the website.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Dick Gremillion

No report.

V. OLD BUSINESS

A. Action items review from previous meeting

1. Update on LEPA App
   Skip Breeden noted that his group can take a look at the app but they need to see it. Jenny noted that it is on itunes.

2. Membership Survey
   Jenny Constantin reported the results of the membership survey. Approximately 80 people responded. Networking, training and certification are the reasons people belong. Also, a membership directory was indicated as being desired.

   The Office will work on putting up a pdf membership directory on the website.

3. Review participation in the IDCE Meeting in New Orleans
   Exhibit Booth Coverage – Wednesday, January 8th, 11:30 pm to 4 pm
   Exhibit Booth Coverage – Thursday, 12:30 pm to 4 pm
   Board members are needed to help cover the booth. It was noted that the price of this meeting is right.
VI. NEW BUSINESS

1. Spring Meeting Update
   Nothing further.

VII. ANNOUNCEMENTS

Amy Dawson reported that Red Cross and GOHSEP has created a Emergency Management Disability and Aging Coalition. They are working on some table top exercises with people with disabilities.

VIII. ADJOURNMENT

The meeting adjourned on motion by Jerry Monier at 11:50 am.

Respectfully submitted,

Bland O’Connor
Executive Director