

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **January 18, 2013**
4 **BATON ROUGE, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
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9 President Rick Webre called the meeting to order at 10:02 am. Rick Webre led the pSkip
10 Breeden led the pledge of allegiance and Rick Webre led the prayer. A quorum was
11 present to conduct business.
12

13 **Members Present in Person or Proxy:**

14 Dexter Accardo
15 Skip Breeden
16 Pat Santos attending for Kevin Davis prior to 1030
17 Kevin Davis arriving 1030
18 Sandy Davis proxy to Dick Gremillion
19 Eric Deroche
20 Kenneth Graham
21 Dick Gremillion
22 Chris Guilbeaux
23 Robert Jump proxy to Eric Deroche
24 Sean Lafleur proxy to Rick Webre
25 Jeff Meyers
26 Tuesday Mills
27 Jerry Monier proxy to Chris Guilbeaux
28 Gene Dunnegan attending for Taylor Moss
29 Jim Polk
30 Karen Price
31 Rick Webre
32 Sonya Wiley-Gremillion
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34 **Members Excused:**

35 Tracey Hilburn
36 Dawson Primes
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38 **Members Absent:**

39 Scott Welchel
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41 **Guests:**

42 Bland O'Connor
43 Jenny Constantin
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46 It was noted that Dawson Primes is on military leave of absence.
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49 **II. APPROVAL OF MINUTES**

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51 The minutes from the November 9, 2012 Board meeting were addressed. A motion was
52 made by Skip Breeden and seconded by Jim Polk to approve the minutes as presented.
53 The motion passed.

54

55 **II. OFFICER REPORTS**

56

57 A. President –Rick Webre

58

59 President Rick Webre welcomed all to the meeting. He offered the LERC seat to
60 someone who may be more interested, but his participation on LERC was
61 confirmed. He reported that Stennis has the capacity to open a regional EOC that
62 can withstand Category 5 events. Discussion ensued and little interest was
63 indicated.

64

65 B. President Elect – Jim Polk

66

67 No report.

68

69 C. Treasurer – Eric Deroche

70

71 Eric Deroche presented the October 31, 2012 financial statements (Attachment 1).
72 Total assets at October 31, 2012 were \$255,656.54. Total fund balances at
73 October 31, 2012 were \$250,406.54. For the ten months ended October 31, 2012
74 receipts exceeded expenditures by \$2,501.81.

75

76 A motion was made by Eric Deroche and seconded by Sonya Wiley-Gremillion to
77 accept the Treasurer’s report. The motion passed.

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79 **IV. COMMITTEE REPORTS**

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81 A. AWARDS – Jenny Constantin for Jerry Monier

82

83 The call will be out soon.

84

85 B. CERTIFICATION – Rick Webre

86

87 Rick Webre presented the applications that the Committee has reviewed.

88

89 Paul Frasier, III, Director of Operations Gulf States Dive and Rescue, has applied
90 for an LEM Technical. A motion was made by Sonya Wiley-Gremillion and
91 seconded by Jim Polk to approve the application. The motion passed.

92

93 Eisenager....Chris G. seconded by Skip B.

94

95 Chris Boudreaux applied for upgraded certification as an LEM PRO. A motion
96 was made by Skip Breeden and seconded Jim Polk to approve the application.
97 The motion passed.

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Jeffrey Giering, State Hazard Mitigation Officer, has applied for LEM PRO. A motion was made by Dexter Accardo and seconded Tuesday Mills to approve the application. The motion passed.

Pam Roussel, Region 3 Coordinator for GOHSEP applied for LEM PRO. A motion was made by Jim Polk and seconded by Chris Guilbeaux to approve the application. The motion passed.

Anthony Summers has applied at the LEM Basic level. A motion was made by Sonya Wiley-Gremillion and second Tuesday Mills to approve the application. The motion passed.

Jonathan Adams A motion was made by Skip Breeden and seconded by Jim Polk to approve.

It was noted that an application deadline of one week before the Board meeting should be set.

C. CHARTER AND BYLAWS – Jeff Meyers

No report.

D. COLLEGE SCHOLARSHIP – Karen Price

No report.

E. HAZMAT ALLIANCE – Sean Lafleur

Dave Brown will be giving up his position and will introduce his replacement at the next Board meeting.

F. LEGISLATIVE – Dexter Accardo

No report.

G. MEMBERSHIP – Tuesday Mills

Tuesday noted that the numbers are currently low due to being in the middle of renewal process. She believes membership may be down this year because of public budget cuts.

H. NOMINATING – Jim Polk

No report.

I. WORKSHOP – Eric Deroche

146 Eric reported that the Committee recently had a site visit to the Hotel and . The
147 President's reception is expected to be at Manning's and the GSHC Welcome
148 reception will be at the Foundry.

149

150 Planning for the LEPA portion of the meeting is about 90% complete. The Golf
151 Tournament will be at Audubon Park.

152

153 For GSHC, the call for papers will be out soon. Slosh modeling is a topic that has
154 been discussed. Surge and inundation modeling is being worked on for future
155 reporting.

156

157 Discussion of Hurricane Sandy field visits by Dexter Accardo and Chris
158 Guilbeaux.

159

160 The Call for Presentations has been issued.

161

162 J. REGIONAL DIRECTORS' REPRESENTATION COMMITTEE

163

164 Dick Gremillion reported that a Regional Directors' meeting was held in
165 December. GOHSEP is at pre-Katrina levels of staffing, which has the Directors
166 concerned. Funding mechanisms for Offices of Homeland Security and
167 Emergency Preparedness is a concern. Kevin Davis pointed out that cutbacks are
168 being experienced throughout the country. Dick pointed out that Federal Funds
169 are dropping off and he expects to be at pre-2001 funding levels soon. Gene
170 Dunnegan said to let him know about all call problems related to the hazmat
171 hotline.

172

173 V. OLD BUSINESS

174

175 A. ACTION ITEM REVIEW FROM PRIOR MEETING

176

177 1. 2013 LEPA/GOHSEP Workshop and 2013 Gulf States Hurricane Conference

178

179 2. Conference Events – Golf Tournament, President's Reception, and Welcome
180 Reception

181

182 3. Develop agenda for Mid Year Meeting – review Mid Year Meeting

183

184 4. Look at 2012 instances and review for topics at 2013 Gulf States Hurricane
185 Conference

186

187 5. Strategic Planning Meeting update

188

189 Potential topics of discussion from prior Strategic Plan were discussed. A truly
190 accurate count of who is attending is needed.

191

192 6. Update on LEPA app

193 Jim Polk reported that the last correspondence he has had was September 9th.

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Brant Mitchell needs to be consulted.

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VI. NEW BUSINESS

A. UPDATE ON THE LOUISIANA EMERGENCY RESPONSE COMMISSION
2013 POSITION

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B. STRATEGIC PLANNING MEETING AGENDA ITEMS

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VII. ANNOUNCEMENTS

Dexter Accardo briefly discussed the debris cleanup litigation that his parish has been involved with.

VIII. ADJOURNMENT

The meeting adjourned on motion by Sonya Wiley-Gremillion at 11:35 am.

Respectfully submitted,

Bland O'Connor
Executive Director

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **March 1, 2013**
4 **KINDER, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
8

9 President Rick Webre called the meeting to order at 9:00 am. Skip Breeden led the
10 pledge of allegiance and Rick Webre led the prayer. A quorum was present to conduct
11 business.
12

13 **Members Present in Person or Proxy:**

14 Skip Breeden
15 Pat Santos attending for Kevin Davis
16 Sandy Davis
17 Eric Deroche
18 Dick Gremillion
19 Robert Jump proxy to Sandy Davis
20 Sean Lafleur
21 Jerry Monier
22 Gene Dunnegan attending for Taylor Moss
23 Jim Polk
24 Karen Price proxy to Sonya Wiley-Gremillion
25 Rick Webre
26 Sonya Wiley-Gremillion
27

28 **Members Excused:**

29 Dexter Accardo
30 Kenneth Graham
31 Chris Guilbeaux
32 Tracey Hilburn
33 Dawson Primes
34

35 **Members Absent:**

36 Dave Brown
37 Tuesday Mills
38 Jeff Meyers
39 Scott Welchel
40

41 **Guests:**

42 Bland O'Connor
43 Jenny Constantin
44

45
46 It was noted that Dawson Primes is on military leave of absence.
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49 **II. APPROVAL OF MINUTES**

50

51 The minutes from the January 18, 2013 Board meeting were addressed. A motion was
52 made by Eric Deroche and seconded by Sean Lafleur to approve the minutes as
53 presented. The motion passed.

54

55 **II. OFFICER REPORTS**

56

57 A. President –Rick Webre

58

59 President Rick Webre welcomed all to the meeting. He thanked everyone for
60 their participation in the retreat and said he will be sending his notes to the office.

61

62 B. President Elect – Jim Polk

63

64 No report.

65

66 C. Treasurer – Eric Deroche

67

68 Eric Deroche presented the October 31, 2012 financial statements (Attachment 1).
69 Total assets at October 31, 2012 were \$255,656.54. Total fund balances at
70 October 31, 2012 were \$250,406.54. For the ten months ended October 31, 2012
71 receipts exceeded expenditures by \$2,501.81.

72

73 A motion was made by Eric Deroche and seconded by Sonya Wiley-Gremillion to
74 accept the Treasurer’s report. The motion passed.

75

76 **IV. COMMITTEE REPORTS**

77

78 A. AWARDS –Jerry Monier

79

80 Skip Breeden and Sonya Wiley-Gremillion volunteered to assist in awards
81 review. Nominations will be accepted for about two more weeks and ten
82 nominees have been received thus far. Lifesaving/Valor is an area that we
83 particularly need nominees.

84

85 B. CERTIFICATION – Rick Webre

86

87 Rick Webre presented the applications that the Committee has reviewed.

88

89 Ross Liner, LEM-T, Senior Project Manager, Digital Engineering, Jefferson
90 Parish has completed all requirements. A motion was made by Skip Breeden,
91 seconded by Jerry Monier to approve Ross Liner as an LEM-T. The motion
92 passed.

93

94 Ian Snelgrove, LEM-B, has applied to convert from LEM legacy to LEM-B and
95 has completed all requirements. A motion was made by Sandy Davis, seconded
96 by Eric Deroche to approve Ian Snelgrove as an LEM-B. The motion passed.

97

98 Melinda Austin, LEM-B, Administrative Assistant to the Director, Sabine Parish
99 OHSEP. She has completed all requirements but the exam, because we haven't yet
100 sent her the link. A motion was made by Jim Polk and seconded by Dick Gremillion
101 to approve her as an LEM-B, conditional on her passing the examination. The motion
102 passed. Rick Webre will be sending Melinda the link soon.

103

104 C. CHARTER AND BYLAWS – Jeff Meyers

105

106 No report.

107

108 D. COLLEGE SCHOLARSHIP – Rick Webre for Karen Price

109

110 Scholarships have been publicized.

111

112 E. HAZMAT ALLIANCE – Sean Lafleur

113

114 Dave Brown will be giving up his position and is working on a replacement.
115 There are questions on training issues and infrastructure. There are public and
116 private entities seeking certification. LSU can provide a working certificate but it
117 is questionable whether or not they can provide pro-board certification.

118

119 F. LEGISLATIVE – Dexter Accardo

120

121 No report.

122

123 G. MEMBERSHIP – Rick Webre

124

125 Rick noted that Corporate membership and increasing membership in general are
126 areas requiring attention. Should list corporate members on the website,
127 acknowledge at the Conference and possibly others.

128

129 H. NOMINATING – Jim Polk

130

131 Thirteen nominees. The ballot will close on April 10th and will be ratified at the
132 May 10th, 2013 LEPA board meeting.

133

134 I. WORKSHOP – Eric Deroche

135

136 Eric reported on the decisions made last evening regarding scheduling and
137 programs. Jim Polk will work with UP on a railroad-related program.
138 Counterintelligence – New York or Phoenix. An idea for the Wednesday general
139 session is the Isaac/Sandy effect.

140

141 Jerry is working on the breakouts and some ideas are telecommunications, FEMA
142 Regions 4 and 6, Cyber security program and Active Shooter panel. Connecting
143 the dots on why information is collected.

144

145 Eric, Sonya and Jerry will review the proposals in detail and select the breakout
146 sessions.

147 Pat Santos will draft a letter and send to the New Jersey and New York Directors of
148 HSEP to invite them to the Workshop.

149

150 **J. REGIONAL DIRECTORS' REPRESENTATION COMMITTEE**

151

152 Dick Gremillion reported that the looming budget issue is a concern. The State of
153 Louisiana receives a \$5.5 million emergency performance grant and in the past
154 pushed down 80% to the parishes. Now, the State will retain 80% of the grant
155 this year and push down only 20% to the parishes. For example, Calcasieu will
156 go from \$105k to \$33k as a result. Some parishes will receive as little as \$9,000.
157 This is expected to cause many parishes to eliminate the OHSEP as an effective
158 function. Some parishes may refuse the money, but if they do where will the
159 money go?

160

161 **V. OLD BUSINESS**

162

163 **A. ACTION ITEM REVIEW FROM PRIOR MEETING**

164

165 1. 2013 LEPA/GOHSEP Workshop and 2013 Gulf States Hurricane Conference
166 Nothing further.

167

168 2. Update on LEPA app
169 Nothing further.

170

171

172 **VI. NEW BUSINESS**

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174 **A. REVISED BOARD MEETING SCHEDULE**

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176 Next Board meetings are April 5, May 10 and June 10.

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VII. ANNOUNCEMENTS

Pat Santos reported a total of 125 registrants for the elected officials' conference by region.

VIII. ADJOURNMENT

The meeting adjourned on motion by Sonya Wiley-Gremillion at 11:35 am.

Respectfully submitted,

Bland O'Connor
Executive Director

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **April 5, 2013**
4 **BATON ROUGE, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
8

9 President Jim Polk called the meeting to order at 9:00 am. Jim Polk moderated the
10 meeting on Rick's behalf. Skip Breeden led the pledge of allegiance and the prayer. A
11 quorum was present to conduct business.
12

13 **Members Present in Person or Proxy:**

14 Skip Breeden
15 Sandy Davis proxy to Robert Jump
16 Eric Deroche
17 Dick Gremillion
18 Scott Whelchel
19 Jeff Meyers
20 Sean Lafleur
21 Jerry Monier
22 Gene Dunnegan attending for Taylor Moss
23 Jim Polk
24 Karen Price
25 Sonya Wiley-Gremillion
26 Rick Webre proxy given to Jim Polk
27 Dexter Accardo
28 Kenneth Graham
29 Tracey Hilburn
30 Chris Guilbeaux proxy given to Jerry Monier
31

32 **Members Excused:**

33 Dawson Primes
34 Dave Brown
35 Sean Lafleur
36 Rick Webre
37

38 **Members Absent:**

39 Tuesday Mills
40

41 **Guests:**

42 Melinda Wilk
43 Jenny Constantin
44

45
46 It was noted that Dawson Primes is on military leave of absence.
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48

49 **II. APPROVAL OF MINUTES**

50

51 A motion was made by Sonya Wiley Gremillion and seconded by Eric Deroche to defer
52 the approval of the minutes until the end of the meeting so people would have time to
53 review. The motion passed.

54

55 **II. OFFICER REPORTS**

56

57 A. President –J Polk on behalf of Rick Webre

58

59 Jim Polk welcomed everyone to the meeting. Jim Polk reviewed the membership
60 survey. The survey was passed out to all of the board members and they were
61 asked to send any changes to the LEPA office. The board will review the updated
62 survey at the next board meeting.

63

64 B. President Elect – Jim Polk

65

66 No report.

67

68 C. Treasurer – Eric Deroche

69

70 Eric Deroche presented draft numbers of January 31, 2013 the October 31, 2012
71 financial statements (Attachment 1). Total assets at January 31, 2013 were
72 \$261,987.07. Total fund balances at January 31, 2013 were \$253,937.07.

73

74 A motion was made by Sonya Wiley-Gremillion and seconded by Scott Whelchel
75 to accept the Treasurer’s report. The motion passed.

76

77 **IV. COMMITTEE REPORTS**

78

79 A. AWARDS –Jerry Monier

80

81 Skip Breeden and Sonya Wiley-Gremillion are assisting in reviewing the awards.
82 Nominations were accepted additional weeks and fifteen nominees have been
83 received thus far. Lifesaving is an area that still need nominees. All life saving
84 nominations should be sent to Jerry Monier before the next board meeting. LEPA
85 will honor several members who retired this year including Carl Hebert and Rosa
86 Hill. The nominations will be sent to the executive committee before the next
87 meeting and will be voted upon at the next board meeting. The office will then
88 order the actual awards. All LEM’s received in 2012-2013 will be recognized as
89 well.

90

91 B. CERTIFICATION – Jennifer Constantin on behalf of Rick Webre

92

93 Jennifer Constantin presented the applications that the Committee has reviewed.

94

95 Deano Moran, LEM B, West Baton Rouge Homeland Security. A motion was
96 made by Dexter Accardo, seconded by Robert Jump to approve Deanno Moran as
97 an LEM-B. The motion passed.

- 98 C. CHARTER AND BYLAWS – Jeff Meyers
99
100 No report.
101
102 D. COLLEGE SCHOLARSHIP –Karen Price
103
104 Scholarships have been publicized and the universities have received an email
105 from the LEPA office extending the application deadline until April 19th, 2013.
106 There have been no applications received this year.
107
108 E. HAZMAT ALLIANCE –
109
110 Sean Lafleur did not send a report. Eric would like to review the Hazmat Alliance
111 position at a future LEPA board meeting. There have been changes in Hazmat in
112 the last few years in Louisiana and this position might be better served in a
113 different capacity.
114
115 F. LEGISLATIVE – Dexter Accardo
116
117 Dexter reported that on Tuesday April 9, 2013 the EMPG funds legislation will go
118 to committee. The public hearing will begin at 9:00 am. There is an opportunity for
119 the Emergency Management field to voice their concern on the allocation of the
120 funds. Dick Gremillion stated that the group needs to be unified in their
121 presentations should anyone be called on to speak. Dexter Accardo did have a
122 good feeling that he would be called to speak on Tuesday.
123
124 G. MEMBERSHIP – Jennifer Constantin on behalf of Tuesday Mills
125
126 Jennifer Constantin reported that we currently have 527 members.
127
128 H. NOMINATING – Jim Polk
129
130 Voting is currently taking place and the ballot will close at 5:00 pm on
131 Wednesday April 10, 2013. The election will be finalized at the next LEPA board
132 meeting. Two email blasts have gone out to the membership and two more email
133 blasts will go out before Tuesday April 9th, 2013.
134
135 I. WORKSHOP – Eric Deroche
136
137 Eric, Sonya and Jerry have reviewed the presentations proposals in detail and are
138 currently selecting the 2013 breakout sessions. The office is pushing exhibitors
139 and sponsors but we are currently behind where we would like to be. Eric and the
140 office will be meeting with the Hilton hotel on Monday April 8th and after that the
141 office will let Gene Dunnegan know where and when the LERC meeting will be.
142
143 Bag stuffing will take place in the Burgundy Room of the Hilton on Sunday June
144 9th at 3pm. The office will send out a notice to all board members.
145

146 Eric announced that we will be selling shirts at the conference for all members.
147 The board will not be receiving a shirt in 2013. Sonya and Jim will be selling the
148 shirts on site.

149
150 Eric stated that it was expected that the LEPA board will assist with any help
151 needed at the conference.

152

153

154 J. REGIONAL DIRECTORS' REPRESENTATION COMMITTEE

155

156 Dick Gremillion reported that the looming budget issue is a concern and reiterated
157 the session taking place on Tuesday April 9th.

158

159 V. OLD BUSINESS

160

161 A. ACTION ITEM REVIEW FROM PRIOR MEETING

162

163 1. Update on LEPA app – Jim Polk
164 Nothing further but Jim is working on getting an answer. Jerry Monier will
165 help with the contacts from GOHSEP that assisted with the purchase of the
166 app. Office will send Jim a copy of the check and invoice.

167

168 2. The LERC position was voted upon and Jim Polk was elected. The office will
169 work with Jim and Gene Dunnegan to get everything taken care of and to get
170 Jim's name submitted.

171

172 VI. NEW BUSINESS

173

174 A. REVISED BOARD MEETING SCHEDULE

175

176 Next Board meetings will be Friday May 10, 2013 at the main LEPA office.

177

178

179 Sonya Wiley Gremillion made a motion to have the office review and correct the minutes
180 from the strategic planning meeting February 28 and the board meeting on March 1,
181 2013. The minutes will be reissued at the next board meeting and voted upon at that time.

182

183 A motion was made by Eric Deroche and seconded by Sonya Wiley Gremillion to
184 adjourn the meeting. The motion passed.

185

186 **VII. ANNOUNCEMENTS**

187

188 Pat Santos reported a total of 125 registrants for the elected officials' conference by
189 region.

190

191 **VIII. ADJOURNMENT**

192

193 The meeting adjourned on motion by Sonya Wiley-Gremillion at 11:35 am.

194

195

196 Respectfully submitted,

197

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199

200 Bland O'Connor

201 Executive Director

202

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **May 10, 2013**
4 **BATON ROUGE, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
8

9 President Rick Webre called the meeting to order at 10:00 am. Jim Polk led the pledge of
10 allegiance and Skip Breeden led the prayer. A quorum was present to conduct business.
11

12 **Members Present in Person or Proxy:**

13 Dexter Accardo proxy to Kenneth Graham
14 Skip Breeden
15 Pat Santos attending for Kevin Davis
16 Eric Deroche
17 Kenneth Graham
18 Chris Guilbeaux
19 Robert Jump proxy to Jerry Monier
20 Jeff Meyers proxy to Skip Breeden
21 Jerry Monier
22 Gene Dunnegan attending for Taylor Moss
23 Jim Polk
24 Karen Price
25 Rick Webre
26 Scott Welchel
27 Sonya Wiley-Gremillion proxy to Eric Deroche
28
29

30 **Members Excused:**

31 Dave Brown
32 Sandy Davis
33 Tracey Hilburn
34 Sean Lafleur
35 Tuesday Mills
36 Dawson Primes
37

38 **Members Absent:**

39 Dick Gremillion
40

41 **Guests:**

42 Jenny Constantin
43 Bland O'Connor
44
45

46 It was noted that Dawson Primes is on military leave of absence.
47
48

49 **II. APPROVAL OF MINUTES**

50

51 A motion was made by Eric Deroche and seconded by Jim Polk to approve the minutes of
52 February 28, March 1 and April 5, 2013 as corrected. The motion passed

53

54 **II. OFFICER REPORTS**

55

56 A. President –Rick Webre

57

58 Rick reported.

59

60 B. President Elect – Jim Polk

61

62 No report.

63

64 C. Treasurer – Eric Deroche

65

66 Eric Deroche reported on the March 31, 2013 financial statements. Total assets at
67 March 31, 2013 were \$278,562.99. Receipts for the three months ended March
68 31, 2013 were \$78,496.77 and expenditures were \$38,292.54. Total fund
69 balances at March 31, 2013 were \$270,512.99.

70

71 A motion was made by Skip Breeden and seconded by Jerry Monier to accept the
72 Treasurer’s report. The motion passed.

73

74 **IV. COMMITTEE REPORTS**

75

76 A. AWARDS –Jerry Monier

77

78 Two Leadership Awards:
79 Fire Chief Thomas Stone, St. Bernard Parish Fire Department
80 Emmet and Toni Stephenson

81

82 Two Life Safety awards:
83 Sergeant Shane Stuntz, St. Amant Volunteer Fire Department
84 Firefighter Jake Blanchard, St. Amant Volunteer Fire Department

85

86 Ten Dedication Awards:
87 Sergeant Major Carl W. Hebert, Joint Directorate of Military Support, Louisiana
88 National Guard
89 Diana N. Edmonson, Terrebone Council on Aging
90 Rosa Hill, American Red Cross
91 Captain Bonnie Hines, Public Education Officer, Fire Prevention District of West
92 Feliciana
93 Earl Eues, Terrebone Parish Office of Emergency Preparedness
94 Ed Flynn, Louisiana Chemical Association
95 Ginger Laurent, Louisiana Bankers’ Association
96 Matt Moreland, National Weather Service New Orleans/Baton Rouge
97 Tim Erickson, National Weather Service New Orleans/Baton Rouge

98 Angel Montanez, National Weather Service New Orleans/Baton Rouge
99 A motion was made by Jerry Monier and seconded by Skip Breeden to accept the
100 awards as presented. The motion passed.

101

102 B. CERTIFICATION – Rick Webre

103

104 Rick Webre reported the following application submissions as complete and
105 correct:

- 106 1. Kim Boudreaux, LEM-B, Assistant Director Acadia Parish OHSEP
- 107 2. Thomas D. Ignelzi, LEM-Pro, Ebbert and Associates, Vice President of Plans
108 and Training.

109 A motion was made by Eric Deroche and seconded by Skip Breeden to approve
110 the applicants for certification. The motion passed.

111

112 C. CHARTER AND BYLAWS – Jeff Meyers

113

114 No report.

115

116 D. COLLEGE SCHOLARSHIP –Karen Price

117

118 Karen Price reported that we have two applicants at this time and that she has an
119 inquiry from Daniel McDonnell who she would like to consider but whose grades
120 are insufficient.

121

122 A motion was made by Eric Deroche and seconded by Jim Polk for the College
123 Scholarship Committee to consider Daniel McDonnell for a scholarship award and
124 make their best judgment even if his credentials fall short of the normal grade
125 level requirements for award of a scholarship. The motion passed.

126

127 E. HAZMAT ALLIANCE –

128

129 No report.

130

131 F. LEGISLATIVE – Dexter Accardo

132

133 No report.

134

135 G. MEMBERSHIP – Jennifer Constantin on behalf of Tuesday Mills

136

137 Jennifer Constantin reported that we currently have 568 members.

138

139 H. NOMINATING – Jim Polk

140

141 Voting closed on Wednesday April 10, 2013. The election results are:

142

143 Chris Guilbeaux 90

144 Amy Dawson 86

145 Eric Deroche 86

146 Alan Husberger 74

147	Robert Jump	62
148		
149	Alternates:	
150	1. Terry Guidry	59
151	2. Angela Jouett	55
152		
153	Others receiving votes:	
154	Charles Hudson	52
155	Anthony Leblanc	52
156	Bert Prejean	32
157	John Voinche	22

158
 159 A motion was made by Jerry Monier and seconded by Eric Deroche to certify the
 160 election results and destroy the ballots. The motion passed.

161
 162 I. WORKSHOP – Eric Deroche

163
 164 Eric said that everything is down but the river. He stated that status has improved
 165 over the past two weeks, but our contractual obligations currently exceed our
 166 registered attendance and revenues booked to date. All Board members were
 167 encouraged to assist in recruiting exhibitors.

168
 169 J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE

170
 171 No report.

172
 173 **V. OLD BUSINESS**

- 174
 175 1. 2013 GSHC and LEPA/GOHSEP Workshop
 176 Nothing further.
 177
 178 2. Update on LEPA app – Jim Polk
 179 Jim has attempted to contact and they have been hard to find.
 180
 181 3. Review the Strategic Planning Meeting
 182 Nothing further.
 183
 184 4. LERC Appointment Finalized
 185 Jim Polk and Pat Santos have been appointed.
 186

187 **VI. NEW BUSINESS**

188
 189 A. CERTIFICATES FOR LEM

190
 191 Jenny reported that she has investigated the pricing for formal certificates for the
 192 LEM Program. A setup fee of \$60 would be required and individual certificates
 193 would be priced based on the number ordered each time. Frames can be purchased
 194 by the recipient.
 195

196 **VII. ANNOUNCEMENTS**

197

198 Sonya Wiley-Gremillion will be unavailable to attend the conference due to family
199 health matters.

200

201 Jenny will work on an appropriate gift for Sonya as well as for Sandy Davis, who is
202 being treated for cancer.

203

204 **VIII. ADJOURNMENT**

205

206 The meeting adjourned on motion by Jerry Monier at 10:43 am.

207

208

209 Respectfully submitted,

210

211

212

213 Bland O'Connor

214 Executive Director

215

216

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **June 10, 2013**
4 **NEW ORLEANS, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
8

9 President Rick Webre called the meeting to order at 3:07 Pm. Rick Webre led the pledge
10 of allegiance and Skip Breeden led the prayer. A quorum was present to conduct
11 business.
12

13 **Members Present in Person or Proxy:**

14 Dexter Accardo
15 Skip Breeden
16 Kevin Davis
17 Eric Deroche
18 Kenneth Graham
19 Dick Gremillion
20 Chris Guilbeaux
21 Tracey Hilburn
22 Jerry Monier
23 Gene Dunnegan attending for Taylor Moss
24 Jim Polk
25 Karen Price
26 Rick Webre
27 Scott Whelchel proxy to Jim Polk
28 Sonya Wiley-Gremillion proxy to Eric Deroche
29 Amy Dawson, Alan Hunsberger, Angela Jouett
30
31

32 **Members Excused:**

33 Dave Brown
34 Sandy Davis
35 Robert Jump
36 Sean Lafleur
37 Jeff Meyers
38 Tuesday Mills
39 Dawson Primes
40

41 **Members Absent:**

42 Dave Brown
43 Sean Lafleur
44

45 **Guests:**

46 Steven Brunet
47 Terry Guidry
48 Bland O'Connor

49 It was noted that Dawson Primes is on military leave of absence.

50

51 **II. APPROVAL OF MINUTES**

52

53 A motion was made by Eric Deroche and seconded by Dexter Accardo to approve the
54 minutes of the May 10, 2013 as presented. The motion passed

55

56 **II. OFFICER REPORTS**

57

58 A. President –Rick Webre

59

60 Rick reported that the LERC is expected to ask LEPA to hold another Mid-year
61 Meeting, with the main topic being improving local emergency planning
62 committee procedures and coordination.

63

64 B. President Elect – Jim Polk

65

66 No report.

67

68 C. Treasurer – Eric Deroche

69

70 Eric Deroche reported no changes from last month.

71

72 **IV. COMMITTEE REPORTS**

73

74 A. AWARDS –Jerry Monier

75

76 Awards banquet will be Tuesday night.

77

78 B. CERTIFICATION – Rick Webre

79

80 No report.

81

82 C. CHARTER AND BYLAWS – Jeff Meyers

83

84 No report.

85

86 D. COLLEGE SCHOLARSHIP –Karen Price

87

88 Karen Price reported that the Board approved two part time scholarships.

89

90 E. HAZMAT ALLIANCE –

91

92 No report.

93

94 F. LEGISLATIVE – Dexter Accardo

95

96 No report.

97

98 G. MEMBERSHIP –
99
100 No report.
101
102 H. NOMINATING – Jim Polk
103
104 Jim welcomed the new Board members.
105
106 I. WORKSHOP – Eric Deroche
107
108 Eric reported 67 exhibitors and about 310 total registrants. Several telephone
109 calls were made late last week that people had just been approved to attend.
110 About 970 rooms appear to be picked up.
111
112 J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Dick
113 Gremillion
114
115 We understand there will be some mitigation of the budget cuts expected earlier.
116
117 **V. OLD BUSINESS**
118
119 1. Update on LEPA App – Jim Polk
120 Jim visited the App developer at his address and was promised some action.
121 Office is to assemble the payment documentation and deliverables identified
122 for the next meeting.
123
124 2. Certificates for LEM
125 Nothing further.
126
127 **VI. NEW BUSINESS**
128
129 1. Officer Elections
130
131 President-elect
132 Dexter Accardo was nominated by Jerry Monier and seconded by Jim Polk.
133 Nominations were closed and Dexter elected by acclamation.
134
135 Treasurer
136 Eric Deroche was nominated by Jerry Monier, seconded by Jim Polk.
137 Nominations were closed and Eric elected by acclamation.
138
139 Jerry Monier moved and Dexter Accardo seconded to change the signatories on
140 the bank accounts.
141
142 **VII. ANNOUNCEMENTS**
143 June 26 target date.
144
145 **VIII. ADJOURNMENT**
146

147 The meeting adjourned on motion by Jerry Monier at 3:30 pm.

148

149

150 Respectfully submitted,

151

152

153

154 Bland O'Connor

155 Executive Director

156

157

158

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **August 16, 2013**
4 **BATON ROUGE, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
8

9 President Jim Polk called the meeting to order at 10:04 am. Rick Webre led the pledge of
10 allegiance and Skip Breeden led the prayer. A quorum was present to conduct business.
11

12 **Members Present in Person or Proxy:**

13 Dexter Accardo
14 Skip Breeden
15 Amy Dawson proxy to Robert Jump
16 Eric Deroche
17 Dick Gremillion
18 Chris Guilbeaux proxy to Jerry Monier
19 Alan Hunsberger
20 Robert Jump
21 Sean Lafleur
22 Jerry Monier
23 Gene Dunnegan attending for Taylor Moss
24 Jim Polk
25 Karen Price
26 Rick Webre
27 Scott Whelchel proxy to Jim Polk
28

29 **Members Excused:**

30 Dave Brown
31 Sandy Davis
32 Kenneth Graham
33 Tracey Hilburn
34 Dawson Primes
35 Sonya Wiley-Gremillion
36

37 **Members Absent:**

38 None
39

40 **Guests:**

41 Angela Jouett
42 Jenny Constantin
43 Bland O'Connor
44

45 It was noted that Dawson Primes is on military leave of absence.
46
47

48 **II. APPROVAL OF MINUTES**

49

50 A motion was made by Eric Deroche and seconded by Robert Jump to approve the
51 minutes of the June 10, 2013 as presented. The motion passed.

52

53 **II. OFFICER REPORTS**

54

55 A. President –Jim Polk

56

57 Jim said that he would like to get someone who is energized to take the
58 membership lead.

59

60 B. President Elect – Dexter Accardo

61

62 No report.

63

64 C. Treasurer – Eric Deroche

65

66 Eric Deroche reported that yesterday the June 30, 2013 financial statement was
67 sent by email and that June looks great but July and August will look very bad.
68 He noted that attendees, sponsorships and exhibitors were all down from the prior
69 GSHC. He anticipates having a deficit of at least \$30,000 by year end.

70

71 Eric suggested that membership fees need to be looked at for an increase. The
72 bylaws committee will have to work on the membership fee change.

73

74 Eric noted that Louisiana needs to withdraw its participation in Gulf States
75 Hurricane Conference. We will participate in some way with IDCE.

76

77 It was noted that when Louisiana LEPCs began being inactive, industry
78 involvement in LEPA began to drop off.

79

80 A motion was made by Skip Breeden and seconded by Robert Jump to accept the
81 Treasurer’s report. The motion passed.

82

83 **IV. COMMITTEE REPORTS**

84

85 A. AWARDS –Jerry Monier

86

87 No report.

88

89 B. CERTIFICATION – Rick Webre

90

91 Motion by Dexter seconded by Jerry to approve as Basic.

92

93 Patrick motion by Dexter seconded by Jerry to approve as Basic.

94

95 Kevin R. Scott has applied for LEM Pro and is a CEM. A motion by Robert
96 Jump seconded by Alan Hunsberger to approve for LEM-Pro subject to passing
97 the examination. The motion passed.
98
99 James Wood motion by Skip Breeden and seconded by Jerry Monier to approve
100 for LEM Pro subject to passing exam, LEM Basic without the exam. The motion
101 passed.
102
103 C. CHARTER AND BYLAWS – Robert Jump
104
105 A discussion ensued on the prospect of a dues increase. Also discussed was how
106 to attract industry to the Conference as well as to membership.
107
108 Jerry Monier to chair an ad hoc committee with Robert Jump, Alan Hunsberger,
109 Sean Lafleur, Rick Webre, Jim Polk and Scott Whelchel.
110
111 D. COLLEGE SCHOLARSHIP –Karen Price
112
113 No report.
114
115 E. HAZMAT ALLIANCE – Sean Lafleur
116
117 Hotzone is coming up. September 10-12 there will be some live training at
118 JESTC. Several significant incidents have occurred recently, including a gas well
119 blowout in Delhi. Also, a train derailment with 14 regulated cars on August 4th.
120
121 F. LEGISLATIVE – Dexter Accardo
122
123 No report.
124
125 G. MEMBERSHIP –
126
127 No report.
128
129 H. NOMINATING – Dexter Accardo
130
131 No report.
132
133 I. WORKSHOP – Eric Deroche
134
135 Eric reported that the Workshop will be at L’auberge du Lac in Lake Charles in
136 May.
137
138 For the Fall Conference a survey will be sent to membership to ascertain interest.
139 If results are favorable, will do a meeting at Lod Cook on November 5 and 6, with
140 estimated \$30 registration fee. The survey needs to be run by Ed at LCA for input
141 prior to distributing.
142

143 J. REGIONAL DIRECTORS' REPRESENTATION COMMITTEE – Dick
144 Gremillion

145
146 Dick Gremillion reported a partial victory on EMPG funding, which will be a
147 \$20,000 base plus 30% to local, while state GOHSEP will get 70%. More
148 emphasis is being made on policies, procedures and best practices.

149
150 **V. OLD BUSINESS**

151
152 A. Action items review from previous meeting

153
154 1. Update on LEPA App.

155 Jim noted that the App is up but is out-of-date. We are moving on from this
156 App.

157
158 2. Membership Survey

159 Jenny Constantin reported the survey will be sent out after the survey on the
160 Fall Meeting.

161
162 3. Strategic Planning Meeting Updates from Committees

163
164 **VI. NEW BUSINESS**

165
166 A. Review participation in the IDCE Meeting in New Orleans

167 We will need to purchase a pop up and table cloth and so on at an approximate
168 cost of \$500 to \$700.

169 1. Exhibit Booth Coverage – Wednesday, January 8th, 11:30 pm to 4 pm

170 2. Exhibit Booth Coverage – Thursday, 12:30 pm to 4 pm

171
172 A motion was made by Skip Breeden and seconded by Robert Jump to purchase
173 the items and participate in the exposition. The motion passed.

174
175 B. Review the Attendee and Exhibitor Survey from the LEPA and GSHC Meeting
176 Nothing further.

177
178 C. Fall Meeting Update

179 Nothing further.

180
181 D. Spring Meeting Update

182 Nothing further.

183
184 **VII. ANNOUNCEMENTS**

185 A care package was sent to Dawson, gift baskets to Sandy Davis and Sonya Wiley-
186 Gremillion. A thank you was received from Sonya.

187
188 Skip Breeden announced Nimsat - SMS partnering. College credit will be able to be
189 received for the training.

190
191

192 **VIII. ADJOURNMENT**

193

194 The meeting adjourned on motion by Jerry Monier at 11:20 pm.

195

196

197 Respectfully submitted,

198

199

200

201 Bland O'Connor

202 Executive Director

203

204

205

206

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **October 18, 2013**
4 **BATON ROUGE, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
8

9 President Jim Polk called the meeting to order at 10:06 am. Skip Breeden led the pledge
10 of allegiance and Skip Breeden led the prayer. A quorum was present to conduct
11 business.
12

13 **Members Present in Person or Proxy:**

14 Jim Polk
15 Dexter Accardo
16 Skip Breeden
17 Robert Jump
18 Amy Dawson
19 Eric Deroche proxy to Jim Polk
20 Jerry Monier proxy given to Amy Dawson
21 Chris Guilbeaux
22 Robert Jump
23 Sean Lafleur
24 Jerry Monier
25 Gene Dunnegan attending for Taylor Moss
26 Jim Polk
27 Karen Price
28

29 **Members Excused:**

30 Rick Webre
31 Dave Brown
32 Sandy Davis
33 Kevin Davis
34 Dawson Primes
35 Alan Hunsberger
36 Scott Whelchel
37 Sonya Wiley-Gremillion
38

39 **Members Absent:**

40 None
41

42 **Guests:**

43 Jenny Constantin
44

45 It was noted that Dawson Primes is on military leave of absence.
46
47

48 **II. APPROVAL OF MINUTES**

49

50 A motion was made by Robert Jump and seconded by Skip Breeden to approve the
51 minutes of the August 16, 2013 as presented. The motion passed.

52

53 **II. OFFICER REPORTS**

54

55 A. President –Jim Polk

56

57 Jim went to a meeting this week and represented LEPA, he emphasized that he
58 would like to get someone who is energized to take the membership lead. He
59 would like to reach out to the other associations within the state. This will raise
60 awareness of LEPA and grow the LEPA membership.

61

62 B. President Elect – Dexter Accardo

63

64 Dexter spoke about the corporate memberships growing and getting tracks at the
65 next conference. Discussed potential Industry day with Home Depot, Walgreens,
66 Wal Mart, Lowe’s, Target in attendance, this should be tied into the next
67 conference. It was discussed that we have a Full industry with day public and
68 private partnerships. Maybe invite the Retail association which recently merged
69 with the convenience service store association. We would also invite the
70 Louisiana bankers (Ginger Laurent).

71

72 A membership committee will be formed with Jim Polk, Amy Dawson, Dexter
73 Accardo and Robert Jump. Kenneth Graham and Dexter Accardo will work to
74 reach the feds and TSA.

75

76 C. Treasurer – Office on behalf of Eric Deroche

77

78 The board binder contained the draft version of the August financial statement.

79

80 A motion was made by Skip Breeden and seconded by Robert Jump to table draft
81 version until the December meeting. The motion passed.

82

83 **IV. COMMITTEE REPORTS**

84

85 A. AWARDS –Office on behalf of Jerry Monier

86

87 No report.

88

89 B. CERTIFICATION – office on behalf of Rick Webre

90

91 Motion by Skip Breeden seconded by Robert Jump to approve Anthony Trimble
92 as Basic.

93

94 Motion by Skip Breeden Vincent seconded by Robert Jump to approve Linda
95 Lavergne and William Vincent to approve both as a recertification as Basic.

96

97 At this time the committee will wait on H. David Davis until the next board
98 meeting.
99

100 The office will be working with Rick Webre and Amy Dawson to make sure the
101 form is converted into a workable PDF , the wording is correct and all fees are
102 correct.
103
104

105 C. CHARTER AND BYLAWS – Robert Jump
106
107 No report.
108

109 D. COLLEGE SCHOLARSHIP –Karen Price
110
111 The letter and application will be put together and sent to the office for the office
112 to send out to all of the members and the universities.
113

114 E. HAZMAT ALLIANCE – Sean Lafleur
115
116 No report.
117

118 F. LEGISLATIVE – Dexter Accardo
119
120 No report.
121

122 G. MEMBERSHIP –
123
124 No report.
125

126 H. NOMINATING – Dexter Accardo
127
128 No report.
129

130 I. WORKSHOP – Office on behalf of Eric Deroche
131
132 The office reported that the Workshop will be at L’Auberge du Lac in Lake
133 Charles in May.
134

135 For the Fall Conference a survey was sent and there was not enough response to
136 have the meeting. There will be no fall meeting in 2013.
137

138 J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Dick
139 Gremillion
140
141 No report.
142
143
144
145

146 **V. OLD BUSINESS**

147
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A. Action items review from previous meeting

1. Update on LEPA App.
Jim noted that the App is up but is out-of-date. Skip Breeden will investigate the option of having staff at ULL / NIMSTAT updating the app.
2. Membership Survey
Jenny Constantin reported the survey will be sent in the fall.
3. Review participation in the IDCE Meeting in New Orleans
We will need to purchase a pop up and table cloth and so on at an approximate cost of \$500 to \$700. Jim discussed the booth and he will be staffing it with the LEPA office. We will need board members to assist with staffing the booth -
Exhibit Booth Coverage – Wednesday, January 8th, 11:30 pm to 4 pm
Exhibit Booth Coverage – Thursday, 12:30 pm to 4 pm
4. Strategic Planning Meeting Updates from Committees – nothing to report.

VI. NEW BUSINESS

1. Chris Guilbeaux spoke about the 2014 regional director’s meeting and the possibility of LEPA hosting a day or session with a breakfast and lunch. LEPA could invite the membership. The meeting will be February 4-5th with the location to be determined.

VII. ANNOUNCEMENTS

Nothing to report

VIII. ADJOURNMENT

The meeting adjourned on motion by Dexter Accardo at 11:18 pm.

Respectfully submitted,

Bland O’Connor
Executive Director

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **DECEMBER 13, 2013**
4 **BATON ROUGE, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
8

9 President Jim Polk called the meeting to order at 10:06 am. Skip Breeden led the pledge
10 of allegiance and Skip Breeden led the prayer. A quorum was present to conduct
11 business.
12

13 **Members Present in Person or Proxy:**

14 Jim Polk
15 Dexter Accardo
16 Rick Webre
17 Kevin Davis
18 Taylor Moss
19 Kenneth Graham
20 Scott Welchel
21 Skip Breeden
22 Amy Dawson
23 Alan Hunsberger
24 Jerry Monier
25 Chris Guilbeaux
26 Sonya Wiley-Gremillion
27 Sean Lafleur
28

29 **Members Excused:**

30 Dawson Primes
31 Eric Deroche
32 Robert Jump
33 Tracey Hilburn
34 Karen Price
35 Sandy Davis
36 Dick Gremillion
37

38 **Members Absent:**

39 Dave Brown
40

41 **Guests:**

42 Angela Jouett
43 Gene Dunnegan
44 Christina Dayries
45 Jenny Constantin
46 Bland O'Connor
47

48 It was noted that Dawson Primes is on military leave of absence.

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II. APPROVAL OF MINUTES

A motion was made by Dexter Accardo and seconded by Skip Breeden to approve the minutes of the October 18, 2013 as presented. The motion passed.

II. OFFICER REPORTS

A. President –Jim Polk

Jim reported that a lot of discussion occurred during the Conference Committee meeting held earlier this morning about how to grow LEPA with more industry participation. The intention is to reach out to industry associations.

B. President Elect – Dexter Accardo

Dexter noted that we need to cultivate the people in industry that we know we engage by incorporating programming for them at the Annual Conference.

C. Treasurer – Office on behalf of Eric Deroche

The board binder contained the October 31, 2013 financial statement.

A discussion ensued on membership. It was noted that a tool is needed and an analysis of who we have lost and what is generating the recent dues shortfall.

The Board considered the two versions of the budget presented by the Treasurer. Both versions contemplate revenue of \$161,200. Version 2 contemplates \$4,400 less in expenditures, for a total of \$168,000 in expenditures.

Taylor Moss made several suggestions on how to raise revenue in the golf tournament.

A motion was made by Ken Graham and seconded by Dexter Accardo to accept budget version 2 with revenue of \$161,200 and expenditures of \$168,000, with an excess of expenditures over receipts of \$6,800. The motion passed.

IV. COMMITTEE REPORTS

A. AWARDS – Office on behalf of Jerry Monier

No report.

B. CERTIFICATION – Rick Webre

Rick suggested that David Davis should be deferred.
Motion by Dexter Accardo and seconded by Sonya

Rebecca Broussard

98 Sonya and Amy
99
100 Danielle Manning
101 Dexter seconded by Skip
102
103 Matthew Moreland subject to test
104 Dexter Amy
105
106 Anthony Leblanc recertify as LEM Basic
107 Sonya Jerry
108
109 Rick suggested that we begin developing a cadre of
110
111 Motion by skip Sonya approved.
112
113 The Office was tasked to follow up on the high-quality certificates.
114
115 C. CHARTER AND BYLAWS – Robert Jump
116
117 No report.
118
119 D. COLLEGE SCHOLARSHIP –Karen Price
120
121 No report.
122
123 E. HAZMAT ALLIANCE – Sean Lafleur
124
125 Alan Hunsberger has offered to sponsor two Hazmat Day programs at the Annual
126 Conference.
127
128 Taylor Moss noted that the EBR police department is obtaining a cleaning vehicle
129 for hazardous material wreckage. Legislation will be developed to change the
130 (primarily telephonic) reporting of hazmat incidents. State Police wants more
131 compliance in reporting protocol. The new system is intended to shorten the
132 reporting time for everyone. State Police is working on an Internet based Tier 2
133 reporting system.
134
135 Alan Hunsberger noted that the original state mutual aid system was initiated in
136 2001 and in the next year or two he anticipates that efforts will be made within
137 industry to formalize the mutual aid arrangements in the State. It is anticipated
138 that LEPA may be the data repository.
139
140 Chris reported SMS involvement....many will follow.
141
142 F. LEGISLATIVE – Dexter Accardo
143
144 No report.
145
146 G. MEMBERSHIP –

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Jenny reported 637 members.

Jim Polk asked for a volunteer to head the Membership Committee.

Skip Breeden recommended subsections or special interest groups for LEPA.

Kevin Davis noted that his office is reaching out to industry as well.

H. NOMINATING – Dexter Accardo

No report.

I. WORKSHOP – Jerry Monier

Monday will be arrival and meeting day, as usual. Jerry is looking for a Tuesday morning keynote. Wednesday will be public-private partnership day. Thursday Hazmat Day. The call for presentations will be sent in January and a link will be on the website.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Dick Gremillion

No report.

V. OLD BUSINESS

A. Action items review from previous meeting

1. Update on LEPA App

Skip Breeden noted that his group can take a look at the app but they need to see it. Jenny noted that it is on itunes.

2. Membership Survey

Jenny Constantin reported the results of the membership survey. Approximately 80 people responded. Networking, training and certification are the reasons people belong. Also, a membership directory was indicated as being desired.

The Office will work on putting up a pdf membership directory on the website.

3. Review participation in the IDCE Meeting in New Orleans

Exhibit Booth Coverage – Wednesday, January 8th, 11:30 pm to 4 pm

Exhibit Booth Coverage – Thursday, 12:30 pm to 4 pm

Board members are needed to help cover the booth. It was noted that the price of this meeting is right.

195 **VI. NEW BUSINESS**

196

197 1. Spring Meeting Update

198 Nothing further.

199

200

201 **VII. ANNOUNCEMENTS**

202 Amy Dawson reported that Red Cross and GOHSEP has created a Emergency
203 Management Disability and Aging Coalition. They are working on some table top
204 exercises with people with disabilities.

205

206 **VIII. ADJOURNMENT**

207

208 The meeting adjourned on motion by Jerry Monier at 11:50 am.

209

210

211 Respectfully submitted,

212

213

214

215 Bland O'Connor

216 Executive Director

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