LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION

BOARD OF DIRECTORS MEETING

May 5, 2014

LAKE CHARLES, LOUISIANA

MEETING MINUTES

I. CALL TO ORDER

President Jim Polk called the meeting to order at 3:34 pm. Skip Breeden led the prayer and Jim Polk led the pledge of allegiance. A quorum was present to conduct business.

Members Present in Person or Proxy:
- Dexter Accardo
- Skip Breeden
- Kevin Davis
- Amy Dawson
- Eric Deroche
- Kenneth Graham
- Dick Gremillion
- Chris Guilbeaux
- Alan Hunsberger
- Sean Lafleur
- Jerry Monier
- Jim Polk
- Karen Price
- Dawson Primes
- Rick Webre
- Scott Whelchel

Members Excused:
- Sonya Wiley-Gremillion
- Angela Jouett

Members Absent:
- Robert Jump
- Tracey Hilburn
- Sandy Davis
- David Brown

Guests:
- Gene Dunnegan
- Terry Guidry
II. APPROVAL OF MINUTES

A motion was made by Alan Hunsberger and seconded by Scott Welchel to approve the minutes of the February 7, 2014. The motion passed.

II. OFFICER REPORTS

A. President – Jim Polk

Jim welcomed everyone and noted that work is being done toward diversifying the membership.

B. President Elect – Dexter Accardo

Dexter Accardo complimented everyone involved in the program development for the Conference.

C. Treasurer – Eric Deroche

Eric Deroche reported assets at December 31, 2013 of $208,249.13. A motion was made by Jerry Monier and seconded by Alan Hunsberger to approve the Treasurer’s report. The motion passed.

IV. COMMITTEE REPORTS

A. AWARDS – Jerry Monier

Award ceremony is tomorrow. Motion to accept from Eric Deroche and seconded by Chris Guilbeaux.

B. CERTIFICATION – Rick Webre

LEM Technical A motion was made by Dexter Accardo and seconded by Dawson Primes to approve the award of the LEM-T to Colin Mulloy. The motion passed and the award of the LEM-T to was approved.

John Boudreaux on re-cert A motion was made by Skip Breeden and seconded by Dexter Accardo to approve John Boudreaux’s re-certification as an LEM Pro. The motion passed and John Boudreux’s recertification was approved.

Rick Webre application was considered for re-certification. A motion was made by Amy Dawson and seconded by Dexter Accardo to approve Rick Webre for the LEM-Pro subject to passing test. The motion passed and Rick Webre’s recertification approved.

C. CHARTER AND BYLAWS

No report.
D. COLLEGE SCHOLARSHIP – Karen Price

No report.

E. HAZMAT ALLIANCE – Sean Lafleur

No report.

F. LEGISLATIVE – Dexter Accardo

Nothing upcoming.

G. MEMBERSHIP – Eric Deroche

Total 658.

H. NOMINATING – Eric Deroche

Eric reported the election results.

**2014-2015 Board**

1. Sandy Davis 122
2. Kenneth Graham 118
3. Rick Webre 113
4. Sonya Wiley Gremillion 111
5. Skip Breeden 107
6. Terry Guidry 105
7. Karen Price 105
8. Pat Santos 100
9. Charles Hudson 98

**Alternates**

1. Scott Whelchel 94
2. James Kelley 82

**Rest of the candidates**

1. Frederick Thomas 65
2. Thomas Ignelzi 58

Motion by Dexter, seconded by Rick, passed.

I. WORKSHOP – Eric Deroche

Pre-registered 186. Forty-eight paid exhibitors. Three complimentary exhibitors.
J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Dick Gremillion

Nothing to report.

V. OLD BUSINESS

A. None.

VI. NEW BUSINESS

A. Officer Elections

Nominations were open for an elected Board member who has served at least one year.

Dawson Primes nominated Ken Graham for President. Dawson Primes seconded the nomination. Ken will need to clear ethics issues with federal government. Declined.

Rick Webre nominated Skip Breeden for President. Amy Dawson seconded the nomination. Declined.


Jerry Monier nominated Scott Welchel. Alan Hunsberger seconded the nomination. Accepted.

Dick Gremillion moved to close nominations, seconded by Alan Hunsberger. Nominations were closed and Scott was elected.

Dick Gremillion suggested that the process begin earlier.


VII. ANNOUNCEMENTS

VIII. ADJOURNMENT

The meeting adjourned on motion by Dexter Accardo at 4:14 am and seconded by Jerry Monier.
Respectfully submitted,

Bland O’Connor
Executive Director
I. CALL TO ORDER

President Dexter Accardo called the meeting to order at 10:05 pm. Skip Breeden led the prayer and Dexter Accardo led the pledge of allegiance. A quorum was present to conduct business.

Members Present in Person or Proxy:
  Dexter Accardo
  Skip Breeden
  Amy Dawson
  Eric Deroche
  Chris Guilbeaux
  Alan Hunsberger
  Jim Polk
  Rick Webre
  Scott Whelchel
  Sonya Wiley-Gremillion
  Robert Jump
  Terry Guidry
  Pat Santos

Members Excused:
  Dawson Primes
  Kenneth Graham
  Karen Price
  David Staton
  Richard Gremillion
  Sean Lafleur
  Dave Brown

Members Absent:
  Sandy Davis
  Kevin Davis
  Charles Hudson

Guests:
  Jennifer Constantin
There was an introduction of members. The board currently has one new board member.

II. APPROVAL OF MINUTES

A motion was made by Sonya Wiley-Gremillion and seconded by Skip Breeden to approve the minutes of the May 5, 2014. The motion passed.

II. OFFICER REPORTS

A. President – Dexter Accardo

Dexter welcomed everyone as the new LEPA President and stated he is encouraged that the board is headed in a good direction.

B. President Elect – Scott Whelchel

Scott asked if we could look at another way to encourage and the workshop evaluation since participation was so low. It was discussed that the evaluations were handed out at the conference and then was sent out after the conference via surveymonkey with three email blasts.

C. Treasurer – Eric Deroche

Eric Deroche reported assets from the June draft financial statement from June 30, 2014 of $209,433.68. A motion was made by Sonya Wiley-Gremillion and seconded by Skip Breeden to approve the Treasurer’s report. The motion passed.

IV. COMMITTEE REPORTS

A. AWARDS – Amy Dawson

Nothing to report.

B. CERTIFICATION – Rick Webre

LEM Basic to be awarded to Bernard Plaia. A motion was made by Jim Polk and seconded by Eric Deroche to approve the LEM Basic to Bernard Plaia. The motion passed and the award of the LEM-B to was approved.

C. CHARTER AND BYLAWS

Alan Hunsberger is reviewing the current by-laws ans will have some suggestions for revisions and updates at the next board meeting.

D. COLLEGE SCHOLARSHIP – Karen Price
We currently do not have any money in the budget for scholarships other than Hazmat. When the 2015 budget is completed it is suggested that we use the money for the Haz Mat Scholarships if that is the next return on investment.

E. HAZMAT ALLIANCE – Sean Lafleur

No report.

F. LEGISLATIVE – Dexter Accardo

Eric Deroche and Rick Webre reported on the recent legislation

G. MEMBERSHIP – No Membership Committee Chair

Total 695. In the future the office will include in the binders and monthly report with the past meetings membership totals and the past year (at that time) membership totals.

H. NOMINATING – Scott Whelchel

No report.

I. WORKSHOP – Eric Deroche

Eric Deroche informed the board that LEPA is looking into moving to the Golden Nugget for the 2015 Workshop. The casino and hotel is scheduled to open in January 2015. Eric is waiting on a contract and a decision will be made by the next board meeting. The group is looking at the first week of May 2015.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Dick Gremillion

Nothing to report.

V. OLD BUSINESS

A. LEPA App update – Jim Polk

Jim stated that the app is dead in the water. It would take a lot of money to be updated. Skip Breeden updated the board that when he looked into the possibility of a graduate student from ULL updating the app, LEPA would need to pay a semester of a graduate student college and the APP update would be the semester project.
VI. NEW BUSINESS

A. Rick Webre discussed the possibility of LEPA forming an adhoc Petro – Chemical Subcommittee. The committee would organize a one day meeting that would bring everyone in the industry together to discuss the industry. Scott and Alan will help with this committee.

VII. ANNOUNCEMENTS

VIII. ADJOURNMENT

The meeting adjourned on motion by Jim Polk at 11:44 am and seconded by Pat Santos.

Respectfully submitted,

Bland O’Connor
Executive Director
LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION
BOARD OF DIRECTORS MEETING
September 12, 2014
Baton Rouge, Louisiana
MEETING MINUTES

I. CALL TO ORDER

President Dexter Accardo called the meeting to order at 10:03 pm. Dawson Primes led the prayer and Dexter Accardo led the pledge of allegiance. A quorum was present to conduct business.

Members Present in Person or Proxy:
Dexter Accardo
Skip Breeden
Amy Dawson
Eric Deroche
Chris Guilbeaux
Alan Hunsberger
Jim Polk
Rick Webre
Scott Whelchel
Sonya Wiley-Gremillion
Terry Guidry
Pat Santos
Kevin Davis
Charles Hudson
Dawson Primes
Kenneth Graham
Karen Price

Members Excused:
Jim Polk
Richard Webre
James Kelley

Members Absent:
Robert Jump
Sandy Davis
Richard Gremillion
Sean LaFleur
Dave Brown

Guests:
Jennifer Constantin
Gene Dunnegan
II. APPROVAL OF MINUTES

A motion was made by Dawson Primes and seconded by Sonya Wiley Gremillion to approve the minutes of the July 25, 2014. The motion passed.

II. OFFICER REPORTS

A. President – Dexter Accardo

No actual report, but he stated that he is excited to be moving forward with the workshop planning for the 2015 Workshop.

Dexter mentioned the recent speaking engagements he has had as a representative of LEPA. He believes the organization is moving forward to get the word out about LEPA and reach some new targeted areas of membership.

B. President Elect – Scott Whelchel

Nothing to report.

C. Treasurer – Eric Deroche

Eric Deroche reported assets from the June draft financial statement from June 30, 2014 of $209,433.68. A motion was made by Sonya Wiley-Gremillion and seconded by Chris Guilbeaux to approve the Treasurer’s report. The motion passed.

IV. COMMITTEE REPORTS

A. AWARDS – Amy Dawson

Nothing to report. It was mentioned by the office that we add the award nominee contact information to the actual nomination form.

B. CERTIFICATION – Amy Dawson

LEM Technical to be awarded to both Scott Rousselle and Narry Sylvie. A motion was made by Charles Hudson and seconded by Skip Breeden. The motion passed.

C. CHARTER AND BYLAWS

Alan Hunsberger presented the proposed changed by-laws. The proposed changes are attached. Alan will make the changes as discussed in the meeting and will have the revisions at the next board meeting.
D. COLLEGE SCHOLARSHIP – Karen Price

We currently do not have any money in the budget for scholarships. Eric stated that the budget meeting will be in October and Scholarships for the 2015 fiscal year will be discussed at that time.

E. HAZMAT ALLIANCE – Sean Lafleur (not in attendance)

No report.

F. LEGISLATIVE – Dexter Accardo

Nothing to report.

G. MEMBERSHIP – No Membership Committee Chair

The office reported the current membership number was 700.

H. NOMINATING – Scott Whelchel

Nothing to report.

I. WORKSHOP – Eric Deroche

Eric Deroche informed the board that LEPA will be moving to the Golden Nugget for the 2015 Workshop. The workshop will be held May 4-7 and the committee is thinking about a one day exhibit hall and a half day presentation on Thursday May 7, 2015. Considering 4 strong breakout sessions to be repeated throughout the day. The theme will be the “The New Paradigm in Terrorism Today”.

The workshop committee will be making a trip to the Golden Nugget on October 28th for a site inspection of the property and review the meeting space.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE –

Nothing to report.

Dexter announced that earlier in the week Earl Eues was appointed as the regional representative and will be in attendance at future LEPA Board meetings.

V. OLD BUSINESS

No old business to review.

VI. NEW BUSINESS
VII. ANNOUNCEMENTS

VIII. ADJOURNMENT

The meeting adjourned on motion by Dawson Primes at 11:28 am and seconded by Pat Santos.

Respectfully submitted,

Bland O’Connor
Executive Director
I. CALL TO ORDER

President Dexter Accardo called the meeting to order at 10:04 pm. led the prayer and led the pledge of allegiance. A quorum was present to conduct business.

Members Present in Person or Proxy:
- Dexter Accardo
- Skip Breeden
- Sandy Davis
- Amy Dawson
- Eric Deroche
- Kenneth Graham proxy to Eric Deroche
- Richard Gremillion
- Chris Guilbeaux
- Terry Guidry
- Charles Hudson
- Alan Hunsberger
- Sean LaFleur
- Gene Dunnegan for Taylor Moss
- Jim Polk
- Karen Price
- Dawson Primes
- Pat Santos
- Rick Webre
- Scott Whelchel proxy to Alan Hunsberger
- Sonya Wiley-Gremillion
- Earl Eues

Members Excused:
- Kevin Davis
- Robert Jump
- Taylor Moss

Members Absent:
- Robert Jump
- Dave Brown

Guests:
- James Kelley
- Bland O’Connor
- Jennifer Constantin
II. APPROVAL OF MINUTES

A motion was made by Eric Deroche and seconded by Rick Webre to approve the minutes of the September 12, 2014. The motion passed.

II. OFFICER REPORTS

A. President – Dexter Accardo

No report.

B. President Elect – Scott Whelchel

Nothing to report.

C. Treasurer – Eric Deroche

Eric Deroche reported assets from the September, 2014 financial statement from September 30, 2014 of $198,201.07. He noted that cash should be coming in from dues very soon. A motion was made by Sonya Wiley-Gremillion and seconded by Jim Polk to approve the Treasurer’s report. The motion passed.

D. Executive Director – Jenny Constantin for Bland O’Connor

Jenny Constantin reported that the office just completed that the LEPA membership renewals went out this week.

IV. COMMITTEE REPORTS

A. AWARDS – Amy Dawson

Amy noted that the award nominee contact information is being added to the actual nomination form. The deadline will initially be February 28, 2015.

B. CERTIFICATION – Rick Webre

It was noted that the application is difficult to follow and will be revised.

C. CHARTER AND BYLAWS

Alan Hunsberger noted that the notification and discussion requirements for amendments to the bylaws have been met. The changes under consideration are:
A motion was made by Skip Breeden and seconded by to adopt the changes as presented.

The vote was as follows:

Dexter Accardo
Skip Breeden
Sandy Davis
Amy Dawson
Eric Deroche
Kenneth Graham proxy to Eric Deroche
Richard Gremillion
Chris Guilbeaux
Alan Hunsberger
Jim Polk
Karen Price
Dawson Primes
Rick Webre
Scott Whelchel proxy to Alan Hunsberger
Sonya Wiley-Gremillion
Terry Guidry
Pat Santos
Kevin Davis
Charles Hudson

D. COLLEGE SCHOLARSHIP – Karen Price
No report.

E. HAZMAT ALLIANCE – Sean Lafleur
Sean discussed some additions he would like to have to the website.

F. LEGISLATIVE – Dexter Accardo
Nothing to report.

G. MEMBERSHIP – No Membership Committee Chair
Jenny reported that the logos of the Corporate sponsors and large corporate members will be added to the website.

H. NOMINATING – Eric Deroche for Scott Whelchel
Eric Deroche noted nominations need to be sought in January.

I. WORKSHOP – Eric Deroche
Eric noted that the Committee will meet in January and will do another site visit at the Golden Nugget after the first of the year. An email blast notification has been sent and the call for programs is out. Sandy Davis suggested that we offer Oklahoma a few complimentary registrations and the subject will be further discussed at the next meeting.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Earl Eues

Earl said he would like to see more OEP directors involved.

V. OLD BUSINESS

A. IDCE Meeting

Eric Deroche noted that LEPA has been exhibiting at the IDCE meeting, but up until this week they were asking us to pay for a booth. LEPA printed some material for the booth last year and did not get a return on its investment. The question of what is the purpose for us to be at the meeting. Dexter and Jenny worked the vendor floor and picked up only Picadilly from that effort. It was decided to co-locate with GOHSEP’s booth. Alan Hunsberger offered for Shell to pay for a $500 sponsorship on LEPA’s behalf at the IDCE meeting.

LEPA normally sends out a few emails to the membership on IDCE’s behalf prior to the meeting.

Dawson will represent LEPA at the Police Jury meeting. Sonya Wiley-Gremillion is the president of APCO/NENA.

VI. NEW BUSINESS

A. AWARDS – Amy Dawson

Amy noted that the award nominee contact information is being added to the actual nomination form. The deadline will initially be February 28, 2015.

B. 2015 Proposed LEPA Budget – Eric Deroche

Eric Deroche presented the 2015 budget and noted that the conference registration fees will be increased by $20. Also included are software fees for conversion costs to a new AMS of $3,500 and. The golf tournament is break even.

A motion was made by Sonya Wiley-Gremillion and seconded by Dawson Primes to adopt the proposed 2015 budget of $169,290 in revenue and $169,052 in expenses. The motion passed.

VII. ANNOUNCEMENTS

Alan noted that Shell had a and about 100 responders.
Sean Lafleur noted that he has an offsite idea for Hazmat Training related to Workshop.

VIII. ADJOURNMENT

The meeting adjourned at 11:20 am on motion by Jim Polk and second by Pat Santos.

Respectfully submitted,

Bland O’Connor
Executive Director