

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **May 5, 2014**
4 **LAKE CHARLES, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
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9 President Jim Polk called the meeting to order at 3:34 pm. Skip Breeden led the prayer
10 and Jim Polk led the pledge of allegiance. A quorum was present to conduct business.
11

12 **Members Present in Person or Proxy:**

13 Dexter Accardo
14 Skip Breeden
15 Kevin Davis
16 Amy Dawson
17 Eric Deroche
18 Kenneth Graham
19 Dick Gremillion
20 Chris Guilbeaux
21 Alan Hunsberger
22 Sean Lafleur
23 Jerry Monier
24 Jim Polk
25 Karen Price
26 Dawson Primes
27 Rick Webre
28 Scott Whelchel
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30 **Members Excused:**

31 Sonya Wiley-Gremillion
32 Angela Jouett
33

34 **Members Absent:**

35 Robert Jump
36 Tracey Hilburn
37 Sandy Davis
38 David Brown
39

40 **Guests:**

41 Gene Dunnegan
42 Terry Guidry
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46 **II. APPROVAL OF MINUTES**

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48 A motion was made by Alan Hunsberger and seconded by Scott Welchel to approve the
49 minutes of the February 7, 2014. The motion passed.

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51 **II. OFFICER REPORTS**

52

53 A. President –Jim Polk

54

55 Jim welcomed everyone and noted that work is being done toward diversifying
56 the membership.

57

58 B. President Elect – Dexter Accardo

59

60 Dexter Accardo complimented everyone involved in the program development for
61 the Conference.

62

63 C. Treasurer – Eric Deroche

64

65 Eric Deroche reported assets at December 31, 2013 of \$208,249.13. A motion
66 was made by Jerry Monier and seconded by Alan Hunsberger to approve the
67 Treasurer’s report. The motion passed.

68

69 **IV. COMMITTEE REPORTS**

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71 A. AWARDS – Jerry Monier

72

73 Award ceremony is tomorrow.

74 Motion to accept from Eric Deroche and seconded by Chris Guilbeaux.

75

76 B. CERTIFICATION – Rick Webre

77

78 LEM Technical A motion was made by Dexter Accardo and seconded by Dawson
79 Primes to approve the award of the LEM-T to Colin Mulloy . The motion passed
80 and the award of the LEM-T to was approved.

81

82 John Boudreaux on re-cert A motion was made by Skip Breeden and seconded by
83 Dexter Accardo to approve John Boudreaux’s re-certification as an LEM Pro.
84 The motion passed and John Boudreaux’s recertification was approved.

85

86 Rick Webre application was considered for re-certification. A motion was made
87 by Amy Dawson and seconded by Dexter Accardo to approve Rick Webre for the
88 LEM-Pro subject to passing test. The motion passed and Rick Webre’s
89 recertification approved.

90

91 C. CHARTER AND BYLAWS

92

93 No report.

94

95 D. COLLEGE SCHOLARSHIP –Karen Price
 96
 97 No report.
 98
 99 E. HAZMAT ALLIANCE – Sean Lafleur
 100
 101 No report.
 102
 103 F. LEGISLATIVE – Dexter Accardo
 104
 105 Nothing upcoming.
 106
 107 G. MEMBERSHIP – Eric Deroche
 108 Total 658.
 109
 110 H. NOMINATING – Eric Deroche
 111
 112 Eric reported the election results.
 113 **2014-2015 Board**
 114 1. Sandy Davis 122
 115 2. Kenneth Graham 118
 116 3. Rick Webre 113
 117 4. Sonya Wiley Gremillion 111
 118 5. Skip Breeden 107
 119 6. Terry Guidry 105
 120 7. Karen Price 105
 121 8. Pat Santos 100
 122 9. Charles Hudson 98
 123
 124 **Alternates**
 125 1. Scott Whelchel 94
 126 2. James Kelley 82
 127
 128 **Rest of the candidates**
 129 1. Frederick Thomas 65
 130 2. Thomas Ignelzi 58
 131
 132
 133 Motion by Dexter, seconded by Rick, passed.
 134
 135
 136 I. WORKSHOP – Eric Deroche
 137
 138 Pre-registered 186. Forty-eight paid exhibitors. Three complimentary exhibitors.
 139
 140
 141
 142

143 J. REGIONAL DIRECTORS' REPRESENTATION COMMITTEE – Dick
144 Gremillion

145
146 Nothing to report.

147
148

149 **V. OLD BUSINESS**

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151

A. None.

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153

154 **VI. NEW BUSINESS**

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156

A. Officer Elections

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Nominations were open for an elected Board member who has served at least one year.

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160

Dawson Primes nominated Ken Graham for President. Dawson Primes seconded the nomination. Ken will need to clear ethics issues with federal government. Declined.

164
165

Rick Webre nominated Skip Breeden for President. Amy Dawson seconded the nomination. Declined.

167
168

Dexter Accardo nominated Dawson Primes. Dick Gremillion seconded the nomination. Declined.

169
170

Jerry Monier nominated Scott Welchel. Alan Hunsberger seconded the nomination. Accepted.

173
174

Dick Gremillion moved to close nominations, seconded by Alan Hunsberger. Nominations were closed and Scott was elected.

176
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Dick Gremillion suggested that the process begin earlier.

178
179

Jerry Monier nominated Eric Deroche, seconded by Amy Dawson. Nominations closed and Eric elected.

181
182

183 **VII. ANNOUNCEMENTS**

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186 **VIII. ADJOURNMENT**

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The meeting adjourned on motion by Dexter Accardo at 4:14 am and seconded by Jerry Monier.

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192 Respectfully submitted,
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196 Bland O'Connor
197 Executive Director
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1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **July 25, 2014**
4 **BATON ROUGE, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
8

9 President Dexter Accardo called the meeting to order at 10:05 pm. Skip Breeden led the
10 prayer and Dexter Accardo led the pledge of allegiance. A quorum was present to
11 conduct business.
12

13 **Members Present in Person or Proxy:**

14 Dexter Accardo
15 Skip Breeden
16 Amy Dawson
17 Eric Deroche
18 Chris Guilbeaux
19 Alan Hunsberger
20 Jim Polk
21 Rick Webre
22 Scott Whelchel
23 Sonya Wiley-Gremillion
24 Robert Jump
25 Terry Guidry
26 Pat Santos
27

28 **Members Excused:**

29 Dawson Primes
30 Kenneth Graham
31 Karen Price
32 David Staton
33 Richard Gremillion
34 Sean Lafleur
35 Dave Brown
36

37 **Members Absent:**

38 Sandy Davis
39 Kevin Davis
40 Charles Hudson
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42 **Guests:**

43 Jennifer Constantin
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There was an introduction of members. The board currently has one new board member.

II. APPROVAL OF MINUTES

A motion was made by Sonya Wiley-Gremillion and seconded by Skip Breeden to approve the minutes of the May 5, 2014. The motion passed.

II. OFFICER REPORTS

A. President –Dexter Accardo

Dexter welcomed everyone as the new LEPA President and stated he is encouraged that the board is headed in a good direction.

B. President Elect – Scott Welchel

Scott asked if we could look at another way to encourage and the workshop evaluation since participation was so low. It was discussed that the evaluations were handed out at the conference and then was sent out after the conference via surveymonkey with three email blasts.

C. Treasurer – Eric Deroche

Eric Deroche reported assets from the June draft financial statement from June 30, 2014 of \$209,433.68. A motion was made by Sonya Wiley-Gremillion and seconded by Skip Breeden to approve the Treasurer’s report. The motion passed.

IV. COMMITTEE REPORTS

A. AWARDS – Amy Dawson

Nothing to report.

B. CERTIFICATION – Rick Webre

LEM Basic to be awarded to Bernard Plaia. A motion was made by Jim Polk and seconded by Eric Deroche to approve the LEM Basic to Bernard Plaia. The motion passed and the award of the LEM-B to was approved.

C. CHARTER AND BYLAWS

Alan Hunsberger is reviewing the current by=laws ans will have some suggestions for revisions and updates at the next board meeting.

D. COLLEGE SCHOLARSHIP –Karen Price

97 We currently do not have any money in the budget for scholarships other than
98 Hazmat. When the 2015 budget is completed it is suggested that we use the
99 money for the Haz Mat Scholarships if that is the next return on investment.

100

101 E. HAZMAT ALLIANCE – Sean Lafleur

102

103 No report.

104

105 F. LEGISLATIVE – Dexter Accardo

106

107 Eric Deroche and Rick Webre reported on the recent legislation

108

109 G. MEMBERSHIP – No Membership Committee Chair

110 Total 695. In the future the office will include in the binders and monthly report
111 with the past meetings membership totals and the past year (at that time)
112 membership totals.

113

114 H. NOMINATING – Scott Whelchel

115

116 No report.

117

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119 I. WORKSHOP – Eric Deroche

120

121 Eric Deroche informed the board that LEPA is looking into moving to the Golden
122 Nugget for the 2015 Workshop. The casino and hotel is scheduled to open in
123 January 2015. Eric is waiting on a contract and a decision will be made by the
124 next board meeting. The group is looking at the first week of May 2015.

125

126

127 J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Dick
128 Gremillion

129

130 Nothing to report.

131

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133 **V. OLD BUSINESS**

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135 A. LEPA App update – Jim Polk

136

137 Jim stated that the app is dead in the water. It would take a lot of money to be
138 updated. Skip Breeden updated the board that when he looked into the
139 possibility of a graduate student from ULL updating the app, LEPA would
140 need to pay a semester of a graduate student college and the APP update would
141 be the semester project.

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VI. NEW BUSINESS

- A. Rick Webre discussed the possibility of LEPA forming an adhoc Petro – Chemical Subcommittee. The committee would organize a one day meeting that would bring everyone in the industry together to discuss the industry. Scott and Alan will help with this committee.

VII. ANNOUNCEMENTS

VIII. ADJOURNMENT

The meeting adjourned on motion by Jim Polk at 11:44 am and seconded by Pat Santos.

Respectfully submitted,

Bland O'Connor
Executive Director

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **September 12, 2014**
4 **BATON ROUGE, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
8

9 President Dexter Accardo called the meeting to order at 10:03 pm. Dawson Primes led
10 the prayer and Dexter Accardo led the pledge of allegiance. A quorum was present to
11 conduct business.
12

13 **Members Present in Person or Proxy:**

14 Dexter Accardo
15 Skip Breeden
16 Amy Dawson
17 Eric Deroche
18 Chris Guilbeaux
19 Alan Hunsberger
20 Jim Polk
21 Rick Webre
22 Scott Whelchel
23 Sonya Wiley-Gremillion
24 Terry Guidry
25 Pat Santos
26 Kevin Davis
27 Charles Hudson
28 Dawson Primes
29 Kenneth Graham
30 Karen Price
31

32 **Members Excused:**

33 Jim Polk
34 Richard Webre
35 James Kelley
36

37 **Members Absent:**

38 Robert Jump
39 Sandy Davis
40 Richard Gremillion
41 Sean LaFleur
42 Dave Brown
43

44 **Guests:**

45 Jennifer Constantin
46 Gene Dunnegan
47
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49 **II. APPROVAL OF MINUTES**

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51 A motion was made by Dawson Primes and seconded by Sonya Wiley Gremillion to
52 approve the minutes of the July 25, 2014. The motion passed.

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54 **II. OFFICER REPORTS**

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56 A. President –Dexter Accardo

57

58 No actual report, but he stated that he is excited to be moving forward with the
59 workshop planning for the 2015 Workshop.

60

61 Dexter mentioned the recent speaking engagements he has had as a representative
62 of LEPA. He believes the organization is moving forward to get the word out
63 about LEPA and reach some new targeted areas of membership.

64

65 B. President Elect – Scott Whelchel

66

67 Nothing to report.

68

69 C. Treasurer – Eric Deroche

70

71 Eric Deroche reported assets from the June draft financial statement from June 30,
72 2014 of \$209,433.68. A motion was made by Sonya Wiley-Gremillion and
73 seconded by Chris Guilbeaux to approve the Treasurer’s report. The motion
74 passed.

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76 **IV. COMMITTEE REPORTS**

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78 A. AWARDS – Amy Dawson

79

80 Nothing to report. It was mentioned by the office that we add the award nominee
81 contact information to the actual nomination form.

82

83 B. CERTIFICATION – Amy Dawson

84

85 LEM Technical to be awarded to both Scott Rousselle and Narry Sylvie. A
86 motion was made by Charles Hudson and seconded by Skip Breeden. The motion
87 passed.

88

89 C. CHARTER AND BYLAWS

90

91 Alan Hunsberger presented the proposed changed by-laws. The proposed changes
92 are attached. Alan will make the changes as discussed in the meeting and will
93 have the revisions at the next board meeting.

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- 98 D. COLLEGE SCHOLARSHIP –Karen Price
99
100 We currently do not have any money in the budget for scholarships. Eric stated
101 that the budget meeting will be in October and Scholarships for the 2015 fiscal
102 year will be discussed at that time.
103
- 104 E. HAZMAT ALLIANCE – Sean Lafleur (not in attendance)
105
106 No report.
107
- 108 F. LEGISLATIVE – Dexter Accardo
109
110 Nothing to report.
111
- 112 G. MEMBERSHIP – No Membership Committee Chair
113
114 The office reported the current membership number was 700.
115
- 116 H. NOMINATING – Scott Welchel
117
118 Nothing to report.
119
- 120 I. WORKSHOP – Eric Deroche
121
122 Eric Deroche informed the board that LEPA will be moving to the Golden Nugget
123 for the 2015 Workshop. The workshop will be held May 4-7 and the committee is
124 thinking about a one day exhibit hall and a half day presentation on Thursday
125 May 7, 2015. Considering 4 strong breakout sessions to be repeated throughout
126 the day. The theme will be the “The New Paradigm in Terrorism Today”.
127
128 The workshop committee will be making a trip to the Golden Nugget on October
129 28th for a site inspection of the property and review the meeting space.
130
131
- 132 J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE –
133
134 Nothing to report.
135
136 Dexter announced that earlier in the week Earl Eues was appointed as the regional
137 representative and will be in attendance at future LEPA Board meetings.
138
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- 140 **V. OLD BUSINESS**
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142 No old business to review.
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- 145 **VI. NEW BUSINESS**
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VII. ANNOUNCEMENTS

VIII. ADJOURNMENT

The meeting adjourned on motion by Dawson Primes at 11:28 am and seconded by Pat Santos.

Respectfully submitted,

Bland O'Connor
Executive Director

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **November 14, 2014**
4 **BATON ROUGE, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**
8

9 President Dexter Accardo called the meeting to order at 10:04 pm. led the prayer and
10 led the pledge of allegiance. A quorum was present to conduct business.
11

12 **Members Present in Person or Proxy:**

13 Dexter Accardo
14 Skip Breeden
15 Sandy Davis
16 Amy Dawson
17 Eric Deroche
18 Kenneth Graham proxy to Eric Deroche
19 Richard Gremillion
20 Chris Guilbeaux
21 Terry Guidry
22 Charles Hudson
23 Alan Hunsberger
24 Sean LaFleur
25 Gene Dunnegan for Taylor Moss
26 Jim Polk
27 Karen Price
28 Dawson Primes
29 Pat Santos
30 Rick Webre
31 Scott Whelchel proxy to Alan Hunsberger
32 Sonya Wiley-Gremillion
33 Earl Eues
34

35 **Members Excused:**

36 Kevin Davis
37 Robert Jump
38 Taylor Moss
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40 **Members Absent:**

41 Robert Jump
42 Dave Brown
43

44 **Guests:**

45 James Kelley
46 Bland O'Connor
47 Jennifer Constantin
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II. APPROVAL OF MINUTES

A motion was made by Eric Deroche and seconded by Rick Webre to approve the minutes of the September 12, 2014. The motion passed.

II. OFFICER REPORTS

A. President –Dexter Accardo

No report.

B. President Elect – Scott Whelchel

Nothing to report.

C. Treasurer – Eric Deroche

Eric Deroche reported assets from the September, 2014 financial statement from September 30, 2014 of \$198,201.07. He noted that cash should be coming in from dues very soon. A motion was made by Sonya Wiley-Gremillion and seconded by Jim Polk to approve the Treasurer’s report. The motion passed.

D. Executive Director – Jenny Constantin for Bland O’Connor

Jenny Constantin reported that the office just completed that the LEPA membership renewals went out this week.

IV. COMMITTEE REPORTS

A. AWARDS – Amy Dawson

Amy noted that the award nominee contact information is being added to the actual nomination form. The deadline will initially be February 28, 2015.

B. CERTIFICATION – Rick Webre

It was noted that the application is difficult to follow and will be revised.

C. CHARTER AND BYLAWS

Alan Hunsberger noted that the notification and discussion requirements for amendments to the bylaws have been met. The changes under consideration are:

97 A motion was made by Skip Breeden and seconded by to adopt the changes as
98 presented.
99

100 The vote was as follows:
101 Dexter Accardo
102 Skip Breeden
103 Sandy Davis
104 Amy Dawson
105 Eric Deroche
106 Kenneth Graham proxy to Eric Deroche
107 Richard Gremillion
108 Chris Guilbeaux
109 Alan Hunsberger
110 Jim Polk
111 Karen Price
112 Dawson Primes
113 Rick Webre
114 Scott Whelchel proxy to Alan Hunsberger
115 Sonya Wiley-Gremillion
116 Terry Guidry
117 Pat Santos
118 Kevin Davis
119 Charles Hudson
120
121

122 D. COLLEGE SCHOLARSHIP –Karen Price
123 No report.
124
125

126 E. HAZMAT ALLIANCE – Sean Lafleur
127
128 Sean discussed some additions he would like to have to the website. .
129

130 F. LEGISLATIVE – Dexter Accardo
131
132 Nothing to report.
133

134 G. MEMBERSHIP – No Membership Committee Chair
135
136 Jenny reported that the logos of the Corporate sponsors and large corporate
137 members will be added to the website.
138

139 H. NOMINATING – Eric Deroche for Scott Whelchel
140
141 Eric Deroche noted nominations need to be sought in January.
142

143 I. WORKSHOP – Eric Deroche
144

145 Eric noted that the Committee will meet in January and will do another site visit
146 at the Golden Nugget after the first of the year. An email blast notification has
147 been sent and the call for programs is out. Sandy Davis suggested that we offer
148 Oklahoma a few complimentary registrations and the subject will be further
149 discussed at the next meeting.

150

151 J. REGIONAL DIRECTORS' REPRESENTATION COMMITTEE – Earl Eues

152

153 Earl said he would like to see more OEP directors involved.

154

155

156 **V. OLD BUSINESS**

157

158 A. IDCE Meeting

159 Eric Deroche noted that LEPA has been exhibiting at the IDCE meeting, but up
160 until this week they were asking us to pay for a booth. LEPA printed some
161 material for the booth last year and did not get a return on its investment. The
162 question of what is the purpose for us to be at the meeting. Dexter and Jenny
163 worked the vendor floor and picked up only Picadilly from that effort. It was
164 decided to co-locate with GOHSEP's booth. Alan Hunsberger offered for Shell to
165 pay for a \$500 sponsorship on LEPA's behalf at the IDCE meeting.

166

167 LEPA normally sends out a few emails to the membership on IDCE's behalf prior
168 to the meeting.

169

170 Dawson will represent LEPA at the Police Jury meeting. Sonya Wiley-Gremillion
171 is the president of APCO/NENA.

172

173 **VI. NEW BUSINESS**

174

175 A. AWARDS – Amy Dawson

176

177 Amy noted that the award nominee contact information is being added to the
178 actual nomination form. The deadline will initially be February 28, 2015.

179

180 B. 2015 Proposed LEPA Budget – Eric Deroche

181 Eric Deroche presented the 2015 budget and noted that the conference registration
182 fees will be increased by \$20. Also included are software fees for conversion
183 costs to a new AMS of \$3,500 and. The golf tournament is break even.

184

185 A motion was made by Sonya Wiley-Gremillion and seconded by Dawson Primes
186 to adopt the proposed 2015 budget of \$169,290 in revenue and \$169,052 in
187 expenses. The motion passed.

188

189 **VII. ANNOUNCEMENTS**

190

191 Alan noted that Shell had a and about 100 responders .

192

193 Sean Lafleur noted that he has an offsite idea for Hazmat Training related to
194 Workshop.

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197 **VIII. ADJOURNMENT**

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199 The meeting adjourned at 11:20 am on motion by Jim Polk and second by Pat Santos.

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202 Respectfully submitted,

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206 Bland O'Connor

207 Executive Director

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