I. CALL TO ORDER

President Dexter Accardo called the meeting to order at 10:07 pm. Skip Breeden led the prayer and led the pledge of allegiance. A quorum was present to conduct business.

Members Present in Person or Proxy:
- Dexter Accardo
- Skip Breeden
- Amy Dawson
- Eric Deroche
- Kenneth Graham
- Chris Guilbeaux
- Terry Guidry
- Charles Hudson
- Sean LaFleur
- Gene Dunnegan for Taylor Moss
- Dawson Primes
- Pat Santos
- Scott Whelchel proxy to Dexter Accardo
- Sonya Wiley-Gremillion
- Kevin Davis
- Robert Jump
- James Kelley
- Jim Polk proxy to Sonya Wiley-Gremillion
- Karen Price proxy to Kenneth Graham
- Sandy Davis proxy to Dawson Primes
- Earl Eues

Members Excused:
- Taylor Moss
- Richard Webre

Members Absent:
- Dave Brown

Guests:
- Bland O’Connor
- Jennifer Constantin
II. APPROVAL OF MINUTES

A motion was made by Sonya Wiley Gremillion and seconded by Dawson Primes to approve the minutes of the November 14, 2014 once amended. The motion passed.

II. OFFICER REPORTS

A. President – Dexter Accardo

No report.

B. President Elect – Scott Whelchel

No report.

C. Treasurer – Eric Deroche

Eric Deroche reported assets from the 2014 financial statement from November 30, 2014 of $197,779.93. A motion was made by Pat Santos and seconded by Sonya Wiley Gremillion to approve the Treasurer’s report. The motion passed.

D. Executive Director – Jenny Constantin for Bland O’Connor

Jenny Constantin reported that the office is working on beginning the IMUS computer software conversion but it would not be ready in time for registration to begin for the 2015 LEPA conference. Second membership invoices went out this week.

IV. COMMITTEE REPORTS

A. AWARDS – Amy Dawson

Amy noted that the award nomination form went out to the members earlier this week. The office noted that it will send out the award nomination form next week to the board. Board members are welcome to send out the form to anyone that might be able to nominate someone for an award. They do not have to be LEPA members. Jerry Monier has volunteered to help on the award committee. The deadline will initially be February 28, 2015.

B. CERTIFICATION – Jennifer Constantin for Rick Webre

Fed McAnn: Disapproved until the the missing classes are acquired. He has passed the exam. He can currently qualify as an LEM-T with his current packet under ESF 4 Fire Services.
Jose Garcia needs to pass the exam and submit an essay. Otherwise he meets all qualifications and is approved once those two items are met.

Charles Hudson meets all qualifications if he has passed the exam.

Gina Meyer’s packet was not reviewed in time and will be reviewed and might be presented before the next meeting.

A motion was made by Dawson Primes to approve as directed by Rick Webre and seconded by Terry Guidry. The motion passed.

C. CHARTER AND BYLAWS

No report.

D. COLLEGE SCHOLARSHIP – Karen Price

No report.

E. HAZMAT ALLIANCE – Sean Lafleur

Sean discussed the 2015 LEPA Hazmat day. Sean is working with Steve McNealy, Kansas City Southern Railroad and will be coordinating the LEPA Hazmat day. The event will be Thursday May 7th. At this time they are considering the morning session will be at the Golden Nugget and the afternoon session will be at an offsite location.

F. LEGISLATIVE – Dexter Accardo

Nothing to report.

G. MEMBERSHIP – No Membership Committee Chair

Jenny reported that the second dues renewals have gone out this week. The current membership levels are right on track with past years history.

H. NOMINATING – Eric Deroche for Scott Whelchel

Eric Deroche noted that the two board members up for re-election will be Dawson Primes and Jim Polk. Both have agreed to run again.

I. WORKSHOP – Eric Deroche

Eric discussed that both himself and the office went to Lake Charles earlier in the week to meet with the Golden Nugget.
Chris Guilbeaux asked if Jestic can have a free exhibitor table. Eric said that would be fine.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Earl Eues

Earl said the Regional Directors will not be meeting at the LEPA meeting but have a scheduled meeting currently for Tuesday May 12, 2015.

V. OLD BUSINESS

A. IDCE Meeting- The office reported that LEPA will have some handouts in the GOHSEP booth. Scott and Dexter will attend on behalf of LEPA.

Dawson and Sonya will represent LEPA at the Police Jury meeting at the end of January.

LEPA will be represented at a booth at the APCO/NENA meeting. Any board members attending are invited to help assist with the booth.

B. The LEPA/GOHSEP day will be held Tuesday January 20th at the Holiday Inn Crowne Plaza. LEPA cards and save the date cards will be given out. Chris reported that there is close to 300 people RSVP’D.

VI. NEW BUSINESS

No new business was addressed.

VII. ANNOUNCEMENTS

A. Ken discussed the changes at the either office in Slidell and announced that Matt Mooreland recently left to become the head of the Key West office.

B. Amy discussed the Shelter Taskforce that was recently re-engaged and is excited about the renewed interest in the taskforce.

VIII. ADJOURNMENT

The meeting adjourned at 11:18 am on motion by Pat Santos and second by Amy Dawson.

Respectfully submitted,

Bland O’Connor
Executive Director
I. CALL TO ORDER

President Dexter Accardo called the meeting to order at 10:07 pm. Skip Breeden led the prayer and Dexter Accardo led the pledge of allegiance. A quorum was present to conduct business.

Members Present in Person or Proxy:
- Dexter Accardo
- Skip Breeden
- Sandy Davis proxy to Robert Jump
- Amy Dawson
- Christina Dayries attending for Kevin Davis
- Eric Deroche
- Gene Dunnegan attending for Taylor Moss
- Earl Eues
- Kenneth Graham
- Terry Guidry
- Chris Guilbeaux
- Alan Hunsberger
- Robert Jump
- Sean LaFleur
- Jim Polk
- Karen Price proxy to Eric Deroche
- Rick Webre proxy to Sonya Wiley Gremillion
- Scott Whelchel proxy to Dexter Accardo
- Sonya Wiley-Gremillion
- Karen Price proxy to Eric Deroche

Members Excused:
- Charles Hudson
- Dawson Primes
- Pat Santos

Members Absent:
- Dave Brown

Guests:
- Jennifer Constantin
- Bland O’Connor
II. APPROVAL OF MINUTES

A motion was made by Sonya Wiley Gremillion and seconded by Sean Lafleur to approve the minutes of the January 15, 2015 amended to show Sonya Wiley Gremillion as having Alan Hunsberger’s proxy. The motion passed.

II. OFFICER REPORTS

A. President – Dexter Accardo

Dexter noted that it takes everyone on the Board to make a team. He complimented Eric Deroche on a great conference location and Jenny Constantin on her support.

B. President Elect – Scott Whelchel

No report.

C. Treasurer – Eric Deroche

Eric Deroche reported assets as of the year ended December 31, 2014 of $208,613.54 and net assets of $170,183.12. There was a net loss on operations for the year of $3,280.59. A motion was made by Robert Jump and seconded by Jim Polk to approve the Treasurer’s report. The motion passed.

D. Executive Director – Jenny Constantin for Bland O’Connor

Jenny Constantin reported that the office is working on conference and second membership invoices have been sent. Membership renewal pace is slightly ahead of last year. On motion by Skip Breeden the report was accepted.

IV. COMMITTEE REPORTS

A. AWARDS – Amy Dawson

Amy reported the nominations. Jenny to add nominees reported on

Skip Breeden nominated Gordon Burgess for a Lifetime Achievement Award and moved approval of the nominations submitted. Sonya Wiley-Gremillion seconded the motion, which was passed.

B. CERTIFICATION – Jennifer Constantin for Rick Webre

Jenny reported that there are a couple of applications under consideration but she needs to get with Rick on them.
A motion was made by Robert Jump and seconded by Sonya Wiley Gremillion to approve the application of Fred McCann for the designation of LEM-Pro. The motion passed.

C. CHARTER AND BYLAWS

Alan Hunsberger will investigate the official creation of a lifetime achievement award.

D. COLLEGE SCHOLARSHIP –Karen Price

No report.

E. HAZMAT ALLIANCE – Sean Lafleur

Sean reported that Dave Brown has not been able to be active. Sean Lafleur moved and Jim Polk seconded the motion to replace Dave Brown with Joey Dugas. The motion passed and Joey Dugas was designated as the co-chair.

F. LEGISLATIVE – Dexter Accardo

Christina Dayries reported that GOHSEP is up for re-authorization in the legislative session.

G. MEMBERSHIP – No Membership Committee Chair

Nothing further.

H. NOMINATING – Eric Deroche for Scott Whelchel

Eric Deroche reported that everything is ready for the election in April. Dawson Primes and Jim Polk, Michael Manning and Lisa Vidrine.

I. WORKSHOP – Eric Deroche

Eric reported that the plans for the Workshop are well set. The facility will be excellent. Eric reported on the programming highlights for the Workshop.

Sean Lafleur briefly discussed the rail car emergency training associated with Hazmat Day.

Jenny Constantin reported on the current planning status of the various sessions.

The Workshop report was accepted on motion by Sonya Wiley Gremillion.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Earl Eues

No report.
V. OLD BUSINESS

A. Exhibiting at APCO/NENA Meetings

Jenny Constantin reported that she will be exhibiting for LEPA at the APCO/NENA Conference, April 13 and 14.

VI. NEW BUSINESS

A. 2015 LEPA/GOHSEP Workshop

Nothing further.

B. Merging GOHSEP Director Meeting with LEPA

Christina Dayries raised the question of whether the Directors’ meeting should be planned in conjunction with the LEPA Workshop. It was noted that travel costs and travel time involved may be overall reduced as a result of putting them together. The Directors meeting would be on the afternoon Monday and all day Tuesday.

A motion was made by Sonya Wiley Gremillion and seconded by Robert Jump to partner with GOHSEP to combine the two meetings and work out the logistics for next year.

VII. ANNOUNCEMENTS

A. Sonya Wiley Gremillion reported that arrangements have been made in Hammond for one of the guardsmen killed in the recent crash in the gulf.

B. Gene Dunnagen reported that the four LEPC workshops are scheduled this year.

VIII. ADJOURNMENT

The meeting adjourned at 11:06 am on motion by Sonya Wiley Gremillion and second by Eric Deroche.

Respectfully submitted,

Bland O’Connor
Executive Director
LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION
BOARD OF DIRECTORS MEETING
May 4, 2015
LAKE CHARLES, LOUISIANA
MEETING MINUTES

I. CALL TO ORDER

President Dexter Accardo called the meeting to order at 3:34 pm. Skip Breeden led the prayer and Dexter Accardo led the pledge of allegiance. A quorum was present to conduct business.

Members Present in Person or Proxy:
Dexter Accardo
Skip Breeden
Amy Dawson
Kevin Davis
Eric Deroche
Gene Dunnegan attending for Taylor Moss
Earl Eues
Kenneth Graham
Terry Guidry
Chris Guilbeaux
Charles Hudson
Alan Hunsberger proxy to Eric Deroche
Robert Jump
Sean LaFleur
Jim Polk
Karen Price
Pat Santos
Rick Webre
Scott Whelchel
Sonya Wiley-Gremillion

Members Excused:
Sandy Davis

Members Absent:
Dave Brown

Guests:
Mike Manning
Bland O’Connor

II. APPROVAL OF MINUTES

A motion was made by Sonya Wiley Gremillion and seconded by Robert Jump to approve the minutes of the March 20, 2015 as presented. The motion passed.

LEPA Board of Directors Meeting Minutes
May 4, 2015
Page 1 of 4
II. OFFICER REPORTS

A. President – Dexter Accardo

Dexter noted that it takes everyone on the Board to make a team. He thanked the Board for the opportunity to serve as president for the past year.

B. President Elect – Scott Whelchel

Scott voiced his pleasure at being here and thanked the Board for the opportunity to serve.

C. Treasurer – Eric Deroche

Eric Deroche reported assets as of March 31, 2015 of $208,613.54 and net assets of $170,183.12. Eric noted that this past year we operated at a loss and we need to have some serious conversations regarding raising revenue. He noted that Hotzone scholarships have been cut and we have cut back on a few things in the conference, but we are going to have to make some hard decisions in the future.

A motion was made by Dawson Primes and seconded by Amy Dawson to approve the Treasurer’s report. The motion passed.

A discussion ensued on conference exhibitors, conference attendance and membership. One suggestion was to develop relationships with other public safety organizations.

D. Executive Director – Bland O’Connor

Bland O’Connor reported that Jenny Constantin has been working hard on the Conference and the office will be converting LEPA to the new association management software and website in the next few months.

On motion by Skip Breeden the report was accepted.

IV. COMMITTEE REPORTS

A. AWARDS – Amy Dawson

Amy reported that the awards are here.

B. CERTIFICATION – Rick Webre

Rick Webre asked for approval for John Hay for LEM-T and Dustin Montelius for LEM-T and EFF 5, 10 and 13.

A motion was made by Robert Jump and seconded by Dawson Primes to approve the applications of John Hay for LEM-T and Dustin Montelius for the designation of LEM-T and EFF 5, 10 and 13. The motion passed.
C. CHARTER AND BYLAWS

No report.

D. COLLEGE SCHOLARSHIP – Karen Price

No report.

E. HAZMAT ALLIANCE – Sean Lafleur

No report.

F. LEGISLATIVE – Dexter Accardo

Nothing other than fiscal issues to discuss.

G. MEMBERSHIP – No Membership Committee Chair

Nothing further.

H. NOMINATING – Eric Deroche

Eric Deroche reported that Dawson Primes and Jim Polk were elected, Lisa Vidrine is the first alternate and Michael Manning second alternate. On motion by Eric Deroche and second by Amy Dawson, the election results were accepted.

I. WORKSHOP – Eric Deroche

Eric reported that the facility will be excellent. Eric noted that Wednesday afternoon should be particularly interesting. Sonya will need assistance with door prizes.

Eric noted the Board members can pick their shirts up tomorrow from Jenny.

The Workshop report was accepted on motion by Sonya Wiley Gremillion.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Earl Eues

No report.

V. OLD BUSINESS

None.
VI. NEW BUSINESS

A. 2015 LEPA/GOHSEP Workshop

Eric noted that he needs to have further discussions with Christina on the logistics details. Eric asked for the Board’s preference on May or June for the Conference.

B. Officer Elections

A motion was made by Eric Deroche and seconded by Jim Polk to open the nominations for President and Treasurer. The motion passed.

Sonya Wiley-Gremillion nominated Dawson Primes for the office of President. Robert Jump seconded the nomination. Nominations were closed and Dawson Primes was elected by acclamation.

Scott Welchel nominated Eric Deroche for the office of Treasurer. Sonya Wiley-Gremillion seconded the nomination. Nominations were closed and Eric Deroche was elected by acclamation.

VII. ANNOUNCEMENTS

A. Amy Dawson reported that the class this morning was well received. Gene Dunnegan reported that the four LEPC workshops are scheduled this year.

VIII. ADJOURNMENT

The meeting adjourned at 4:31 pm on motion by Sonya Wiley Gremillion and second by Eric Deroche.

Respectfully submitted,

Bland O’Connor
Executive Director
I. CALL TO ORDER

President Dexter Accardo called the meeting to order at 10:01 am. Skip Breeden led the prayer and Scott Whelchel led the pledge of allegiance. A quorum was present to conduct business.

Members Present in Person or Proxy:
- Skip Breeden
- Amy Dawson
- Eric Deroche
- Gene Dunnegan (attending for Taylor Moss)
- Kenneth Graham
- Terry Guidry
- Alan Hunsberger
- Eric Deroche
- Sean LaFleur
- Jim Polk
- Karen Price
- Pat Santos
- Rick Webre
- Scott Whelchel
- Sonya Wiley-Gremillion
- Dawson Primes
- Dexter Accardo (proxy to Ken Graham)
- Christopher Guilbeaux (proxy to Amy Dawson)
- Charles Hudson (proxy to Jim Polk)
- Early Eues (proxy to Eric Deroche)
- Joey Dugas

Members Excused:
- Kevin Davis

Members Absent:
- Robert Jump
- Sandy Davis

Guests:
- Mike Manning
- Lisa Vidrine
- Hunt Downer
- Jennifer Constantin
II. APPROVAL OF MINUTES

A motion was made by Eric Deroche and seconded by Skip Breeden to approve the minutes of the May 4, 2015 as presented. The motion passed.

II. OFFICER REPORTS

A. President – Scott Whelchel

Scott welcomed all of the new board members and everyone introduced themselves. Scott discussed the diversity of the board this coming year and how that correlate to growing the membership to new fields. He encouraged everyone on the board to look at the membership roster and reach out to those members that might have lapsed.

Scott discussed that himself and Dawson Primes, President Elect, will be working together over the next two years to grow the organization. Some of the initiative will be ongoing and not able to be completed in one year.

B. President Elect – Dawson Primes

Dawson seconded what Scot mentioned and would like for the board to engage in their communities more. He encouraged the board to promote LEPA in all capacities especially to the first responders.

C. Treasurer – Eric Deroche

Eric Deroche reported assets as of April 30, 2015 of $240,060.04 and net assets of $240,124.62. Eric noted that this past year we operated at a loss and we will probably operate at a loss again for the 2015 fiscal year.

D. Executive Director – Jennifer Constantin on behalf of Bland O’Connor

Jenny Constantin reported that the office will be converting LEPA to the new association management software and website in the next few months.

There was a discussion on the office working to update the LEPA website. Jenny discussed that the website is part of the conversion process.

On motion by Skip Breeden the report was accepted.
IV. COMMITTEE REPORTS

A. AWARDS – Amy Dawson

Amy stated there was nothing to report other than she will be working with the office to get the award application uploaded to the LEPA website so nomination can be made all year long.

B. CERTIFICATION – Rick Webre

Rick reported the following report.

The following individuals have submitted their application for certification:

- **Robert Muller**, LEMT, President Emergency Management, Inc.
  Qualified Under ESF 5 Emergency Management and ESF 8 Medical Services.

- **Stuart Burruss**, LEMB, Louisiana National Guard
  Qualified pending exam.

- **Sean Hurley**, LEM Pro, Jefferson Parish Emergency Management
  Qualified pending exam.

  Qualified pending exam.

- **Paul Reeb**, LEMB, St. Tammany Parish Emergency Management
  *Not qualified, Missing curriculum sheet in LEM B Packet.*

- **Eric Pickering**, LEMB, Orleans Parish Deputy Operations Section Chief
  Qualified pending exam.

The following individuals have submitted their application for re-certification:

- **Robert Muller**, LEMB, President Emergency Management, Inc.
  Qualified Pending Exam.

- **Gina Meyers**, LEMB, Plaquemines Parish, Superintendent of EMS
  Qualified under LEM Pro pending exam, but basic if chooses not to test.

Rick discussed the board approve the LEM’s based on the qualifications being met, Alan Hunsberger made a motion to approve and the motion was seconded by Jim Polk.

Scott discussed the opportunity that LEPA has with the LEM and how under promoted the exam is within the state of Louisiana. The LEPA office will look into who IAEM uses for the online CEM exam packet. Rick discussed hoping to have the LEM turned into an online exam by the end of the year. Currently the LEM application packet is located on the LEPA website but it is not an online application. Eric will also get a proposal from a company he has worked with in the past to redesign the LEPA website, create a LEPA app and create an online LEM application.
C. CHARTER AND BYLAWS

Eric discussed making an increase in the LEPA dues $15.00 from the current membership pricing. Alan will review the current bylaws and report back to the next meeting. In order to have the increase go into effect this year when dues renewals go out in November, the board would need to vote at the September meeting.

D. COLLEGE SCHOLARSHIP –Karen Price

Karen discussed that the members on the scholarship committee (Gene Dunnegan and two other LEPA members) would like to know what will happen if the scholarship committee goes away. Scott and the board discussed not getting rid of the scholarship program but doing a revamping of the actual duties of the committee since there are no actual scholarships to be given out anymore. The scholarship committee and membership committee will work together to reach out to the universities and see where we can promote the organization within the university programs. Scott would like to be involved in those initiatives.

They will try and have a virtual meeting before the next LEPA board meeting.

E. HAZMAT ALLIANCE – Sean Lafleur and Joey Dugas

Sean discussed the Hazmat Alliance day at the 2015 LEPA Workshop. Sean and Joey are looking for topics for the 2016 Hazmat class at the workshop but they might be interested in offering an outside venue or a track.

Sean discussed the LEPA website and how some of the information under the Hazmat tab is outdated. Sean will work with the LEPA office to update the information. One of the items on the LEPA website is the Louisiana Mutual Aid System Document. It was discussed that this document should be removed from the website since LEPA does not maintain the list.

Alan made a motion for the Hazmat Alliance Committee to present by-laws changes to the By Law committee to have the by-laws updated to reflect the current state of the Hazmat Alliance and LEPA. Amy seconded the motion and the motion passed.

F. LEGISLATIVE – Scott Whelchel and Guest Hunt Downer

Scott discussed the possibility of the LEPA board doing more from an association standpoint and have a voice for calling on certain initiatives. One obvious topic is the fact there is no funding for emergency management. The association as a whole has an opportunity to be involved while recognizing that certain members are prohibited from participating in legislative activity.

Hunt discussed that situational awareness is important when discussing the legislature. A motion was made by Scott to form a strategic planning committee as an ad hoc committee. Hunt and Scott will work together on this committee.
The LEPA office will order two of the PAR guide to the legislature books for the office.

G. MEMBERSHIP – Mike Manning and Skip Breeden

Skip discussed the membership committee will look at who the LEPA members are and what demographics make up the LEPA membership. The committee will work on developing talking points and having them placed on the LEPA website. The membership committee will look at who LEPA is and what is the mission of the organization.

The committee will look at the universities and how LEPA can get in front of the students. LEPA has a student membership that is under promoted. Looking at ways to get first responder groups to the workshop, such as Fire Department, EMS and Police.

H. NOMINATING – Dawson Primes

Nothing to report.

I. WORKSHOP – Eric Deroche

Eric discussed the 2015 workshop and evaluations the workshop committee received. Some attendees were not happy with the facility and through the cost of the restaurant F&B was too expensive. Scott and Eric discussed the 2016 Workshop merging with the 2016 GOHSEP Directors Meeting. LEPA would be the Monday – the afternoon on Wednesday and GOHSEP will be the Wednesday afternoon and whole day on Thursday. The Workshop committee, P&N office and GOHSEP will meet to review and work out the details for the upcoming meeting.

Eric will review the 2016 Workshop contract and in particular the hotel room commitment and the meeting space for Thursday of the workshop.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Earl Eues

No report.

V. OLD BUSINESS

None.
VI. NEW BUSINESS

Pat Santos discussed the possibilities of LEPA merging with the revised IDCE conference in 2017 and future years. The conference will now be called the International Resiliency Conference.

Skip Breeden discussed the possibilities of LEPA hosting or participating in other training throughout the year and around the state of Louisiana.

VII. ANNOUNCEMENTS

Jim Polk and Rick Webre will be speaking at the Industrial Conference 2015 at LSU-FETI.

The board decided that the next meeting which will be held on Friday September 11th will be a longer meeting. The meeting room will be blocked from 10:00 am – 3:00 pm.

VIII. ADJOURNMENT

The meeting adjourned at 12:28 pm on motion by Eric Deroche and second by Jim Polk.

Respectfully submitted,

Bland O’Connor
Executive Director
I. CALL TO ORDER

President Scott Whelchel called the meeting to order at 10:03 am. Skip Breeden led the prayer and Scott Whelchel led the pledge of allegiance. A quorum was present to conduct business.

Members Present in Person or Proxy:

Skip Breeden  
Amy Dawson  
Eric Deroche  
Gene Dunnegan attending for Taylor Moss  
Kenneth Graham  
Terry Guidry  
Eric Deroche  
Sean LaFleur  
Jim Polk  
Karen Price  
Pat Santos  
Rick Webre  
Scott Whelchel  
Dawson Primes  
Dexter Accardo  
Christopher Guilbeaux  
Early Eues  
Joey Dugas  
Kevin Davis  
Robert Jump  
Lisa Vidrine  
Sonya Wiley-Gremillion proxy given to Dawson Primes  
Charles Hudson proxy to Jim Polk  
Alan Hunsberger proxy given to Eric Deroche

Members Excused:

Mike Manning

Members Absent:

Sandy Davis

Guests:

Jennifer Constantin
II. APPROVAL OF MINUTES

A motion was made by Pat Santos and seconded by Dawson Primes to approve the minutes of the July 17, 2015 as presented. The motion passed.

II. OFFICER REPORTS

A. President –Scott Whelchel

No report, Scott reported that the board meeting would be short today and the group would focus on the strategic planning after the board meeting.

B. President Elect – Dawson Primes

No report.

C. Treasurer – Eric Deroche

Eric Deroche reported assets as of July 31, 2015 of $240,060.04 and net assets of $240,124.62. Motion made by Dawson Primes and seconded by Dexter Accardo to approve. The motion passed.

D. Executive Director – Jennifer Constantin on behalf of Bland O’Connor

Jenny Constantin reported that the office will be converting LEPA to the new association management software and website in the next few months.

IV. COMMITTEE REPORTS

A. AWARDS – Amy Dawson

No report.

B. CERTIFICATION – Rick Webre

Rick discussed that he will be getting with the LEPA office to review the outstanding LEM renewals for 2015.

C. CHARTER AND BYLAWS

Alan Hunsberger was not present. Eric Deroche reviewed the membership price bylaw changes and then made a motion to approve, motion was seconded by Skip Breeden and approved. Alan will present the remaining bylaws changes at the November meeting.
D. COLLEGE SCHOLARSHIP – Karen Price

The scholarship committee will continue to look at the scholarship program and investigate ways to have the program without spending a lot of money on the program. They will review the possibility of having internships with a scholarship at the end of the internship. These internships might even be offered within private industry.

E. HAZMAT ALLIANCE – Sean Lafleur and Joey Dugas

Sean discussed the Hazmat Alliance day at the 2015 LEPA Workshop. Sean and Joey are looking for topics for the 2016 Hazmat class at the workshop but they might be interested in offering an outside venue or a track.

F. LEGISLATIVE – Scott Whelchel and Guest Hunt Downer

Scott mentioned that there have been some discussions about how LEPA can target legislative members for the upcoming session. Scott mentioned that LEPA will be developing an outreach strategy for the 2016 Legislative session.

G. MEMBERSHIP – Mike Manning and Skip Breeden

Skip Breeden discussed the membership and ways to grow the membership in 2016. The membership committee has been looking into the curriculum at the state emergency preparedness programs and will make an attempt to go visit the programs and introduce LEPA to the emergency preparedness students. Skip also discussed the possibility of having a store setup in 2016 and located on the website. LEPA Members would be able to purchase items such as LEPA pins, LEM certificates and much more. An example would be the IAEM type store.

H. NOMINATING – Dawson Primes

Nothing to report.

I. WORKSHOP – Eric Deroche

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Earl Eues

No report.

V. OLD BUSINESS

None.
VI. NEW BUSINESS

No new business.

VII. ANNOUNCEMENTS

No Announcements

VIII. ADJOURNMENT

A strategic planning session was held after the LEPA Board meeting.
The meeting adjourned at 3:25 pm on motion by Jim Polk and second by Skip Breeden.

Respectfully submitted,

Bland O’Connor
Executive Director
LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION

BOARD OF DIRECTORS MEETING

November 13, 2015

BATON ROUGE, LOUISIANA

MEETING MINUTES

I. CALL TO ORDER

President Scott Whelchel called the meeting to order at 10:02 am. Dawson Primes led the prayer and Scott Whelchel led the pledge of allegiance. A quorum was present to conduct business.

Members Present in Person or Proxy:
- Amy Dawson
- Eric Deroche
- Gene Dunnegan attending for Taylor Moss
- Kenneth Graham proxy given to Dexter Accardo
- Eric Deroche
- Sean LaFleur proxy given to Gene Dunnegan
  - Jim Polk
  - Karen Price
  - Pat Santos
- Scott Whelchel
- Dawson Primes
- Dexter Accardo
- Christopher Guilbeaux
- Earl Eues proxy given to Dawson Primes
  - Joey Dugas
  - Kevin Davis
  - Lisa Vidrine
  - Sonya Wiley-Gremillion
  - Charles Hudson
  - Alan Hunsberger

Members Excused:
- Mike Manning
- Rick Webre

Members Absent:
- Sandy Davis
- Skip Breeden
- Terry Guidry
- Robert Jump

Guests:
- Jennifer Constantin
- Bland O’Connor
II. APPROVAL OF MINUTES

A motion was made by Eric Deroche and seconded by Alan Hunsberger to approve the minutes of the September 11, 2015 as presented. The motion passed.

II. OFFICER REPORTS

A. President – Scott Whelchel

No report.

B. President Elect – Dawson Primes

No report.

C. Treasurer – Eric Deroche

Eric Deroche reported assets as of September 30, 2015 of $172,404.56 and net assets of $160,844.14. Motion made by Sonya Wiley-Gremillion and seconded by Jim Polk to approve. The motion passed.

D. Executive Director – Jennifer Constantin on behalf of Bland O’Connor

Jenny Constantin reported that the office is working on the LEPA website and hope to have the online membership database and payment system done by the time the second dues notice is sent out.

IV. COMMITTEE REPORTS

A. AWARDS – Amy Dawson

No report.

B. CERTIFICATION – Amy Dawson presented report on behalf of Rick Webre

Lester Millet: Safety and Risk Manager for the Port of South Louisiana. Applicant possesses legacy LEM. Chooses not to complete the online exam for conversion to LEM-Pro. Recertification approved as an LEM-B.

Robert Greene: Coordinator II, Jefferson Parish OHSEP. Good Packet! New emergency manager. Administratively approved as an LEM-B pending successful completion of the online LEM examination.

Teresa C. Heaton: Performance Excellence Partners, Department of Energy, and Strategic Petroleum Reserve: Ms. Heaton has a legacy LEM and is recertifying as an LEM-B. Administratively she meets all requirements for recertification; however, it is my recommendation that the board considers awarding Ms. Heaton...
an LEM-B as well as an LEM-T as an environmental, health and safety specialist under ESF 10 HAZMAT and Petroleum response.

Motion made by Jim Polk and seconded by Dawson Primes to approve. The motion passed.

C. CHARTER AND BYLAWS

Alan discussed the recommended revisions to the By Law changes. He will present them at the January meeting for review.

D. COLLEGE SCHOLARSHIP –Karen Price

No report.

E. HAZMAT ALLIANCE – Sean Lafleur and Joey Dugas

No report.

F. LEGISLATIVE – Scott Whelchel

Scott discussed that he has a call into State Ethics, awaiting call back from an attorney regarding board makeup and members ability to vote on matters concerning legislative activities, etc. That office will be able to assist with this issue once we receive further information.

G. MEMBERSHIP – Scott presented on behalf of Mike and Skip

Robert took the membership reports and it is a work in progress.

H. NOMINATING – Dawson Primes

Nothing to report.

I. WORKSHOP – Eric Deroche

Eric gave the conference update and discussed that a contract for 2016 and 2017 had been signed with the Golden Nugget. Possible topics were also discussed. Some included: Dawson presenting a speaker who discusses the avian flu and Scott discussed electromagnetic pulse, & also security as a possible topic. Eric reviewed the schedule noting that it will be similar to the 2015 schedule but GOHSEP will be the Thursday portion of the meeting. Pre conference will be done by NCBRT again.
J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE –
No report.

V. OLD BUSINESS
No report.

VI. NEW BUSINESS
Scott discussed gathering information from the LEPA board members for further strategic planning. The office will send out “What is LEPA” and will gather all of the board responses.

VII. ANNOUNCEMENTS
No Announcements

VIII. ADJOURNMENT
The meeting adjourned at 12:05 pm on motion by Alan Hunsberger and second by Jim Polk.

Respectfully submitted,

Bland O’Connor
Executive Director