I. CALL TO ORDER

President Dawson Primes called the meeting to order at 10:03 AM. Dawson Prime led the prayer and led the pledge of allegiance. A quorum was present to conduct business.

Members Present in Person or Proxy:

Dawson Primes
Dexter Accardo
Kenneth Graham
Richard Webre
Skip Breeden
Amy Dawson
Sonya Wiley Gremillion
Alan Hunsberger
Deano Moran
Eric Deroche
Terry Guidry
Neal Fudge
Duval Arthur
Gene Dunnegan
Pat Santos
Joey Dugas
Jim Polk
Earl Eues
Duval Arthur
John Thomas
Sean Lafleur
Karen Price

Members Excused:

Charles Hudson proxy given to Dexter Accardo
James Waskom
Scott Whelchel proxy given to Earl Eues

Members Absent:

Sandy Davis

Guests:

Gene Dunnegan
Jennifer Constantin
Bland O’Connor
II. APPROVAL OF MINUTES

A motion was made by Sonya Gremillion and seconded by Eric Deroche to approve the minutes of the November 30, 2016 as presented. The motion passed to accept the minutes as amended.

II. OFFICER REPORTS

A. Dawson Primes – Welcomed John Thomas to his first meeting as a board member. Dawson

B. President Elect – Alan Hunsberger – Alan discussed 2016 and how many events affected our state in 2016. We should put 2016 behind us and move forward from the lessons we learned in 2016.

C. Treasurer – Eric Deroche reported assets as of the draft financial statement of December 31, 2016 of $176,446.26 and net assets of $151,846.26. A motion was made by Alan Hunsberger and seconded by Pat Santos to approve the Treasurer’s report as presented.

D. Executive Director – Jennifer Constantin on behalf of Bland O’Connor, discussed that the 2nd dues renewals have gone out. Dues are also be able to renew on line. The office is working on the 2017 conference as well and getting registration open for exhibitors and attendees.

IV. COMMITTEE REPORTS

A. AWARDS – Pat Santos

Pat discussed that the award form has been updated for the 2017 awards but at this time we do not have many award applications submitted. Amy will help to push out the notices to the area directors for the deadline. Skip has two awards to submit.

B. CERTIFICATION – Amy Dawson – Amy presented the following LEM’s for approval of renewal.

- Patrick Hardy LEM recertification
- Terry Guidry - LEM Pro recertification
- Frank Graff - LEM Pro recertification
- Tim Geautreaux - LEM Pro recertification
- Collin Arnold – LEM Pro recertification
- New application for Claire Ward – LEMB presented and approved based on the passing of the online exam.

Amy discussed that she has been reviewing the LEM application process and would like to look at redoing the application. She will look more into two options and present them at the next board meeting. One idea is to mirror the CEM program for the requirements and recertifications need to have training done within the last five years. The other idea is to only make all LEM’s renewed an LEM Pro. More information will be presented in March.
C. CHARTER AND BYLAWS – Alan Hunsberger
   Alan presented the bylaws with all of the changes. A motion was made by Alan to accept the bylaws as presented and seconded by Eric Deroche. The motion passed.

D. COLLEGE SCHOLARSHIP – Karen Price - No report.

E. HAZMAT ALLIANCE – Joey Dugas
   Joey discussed a meeting that will take place on February 14th at Dow to discuss the LCA and the mutual aid agreement. He is working with Sean to schedule the Hazmat training at the LEPA conference.

F. LEGISLATIVE – Scott Whelchel – no report

G. MEMBERSHIP – Ken Graham would like to have the powerpoint finished for the meeting in May to present to the members at the opening session. He would like to see about LEPA getting a youtube channel to place the video on for members to access the video.

H. NOMINATING – Alan Hunsberger – Alan is making contact with those LEPA board members up for renewal on the board. Rick will be stepping down from the board.

I. WORKSHOP – Eric Deroche
   Eric discussed the conference brochure was started and will be out by the middle February. Shell will be a sponsor. A draft of the new cancellation policy was presented by Eric. A motion was made by Sonya to approve and seconded by Dexter Accardo. The motion passed. The office looked into the fishing tournament but has decided this would not be a good item to have at the LEPA conference.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Earl Eues – the annual GOHSEP Directors meeting will be January 31 – February 2, 2017 and will be held in Baton Rouge.

V. OLD BUSINESS
   Dee reviewed the strategic plan and will make updates as necessary.

VI. NEW BUSINESS
   Rick thanked everyone on the board as this was his last LEPA board meeting. Alan made a motion and seconded by Amy that Rick be made a lifetime member. The motion was passed.
Skip discussed how the DOTD will be looking into the floods of 2016 and the debris removal process. He might be contacting some board members for information about their area of the state.

VII. ANNOUNCEMENTS

VIII. ADJOURNMENT

Dawson thanked everyone for attending the meeting.

The meeting adjourned at 11:42 pm on motion by Sonya and seconded by Jim Polk.

The next board meeting will be Friday March 3, 2017.

Respectfully submitted,

Bland O’Connor

Executive Director
I. CALL TO ORDER

President Dawson Primes called the meeting to order at 10:05 AM. Dawson Prime led the prayer and led the pledge of allegiance. A quorum was present to conduct business.

Members Present in Person or Proxy:

Dawson Primes
Dexter Accardo
Kenneth Graham
Richard Webre
Amy Dawson
Sonya Wiley Gremillion
Alan Hunsberger
Deano Moran
Eric Deroche
Neal Fudge
Duval Arthur
Gene Dunnegan
Pat Santos
Joey Dugas
Jim Polk
Earl Eues
Duval Arthur
John Thomas
Sean Lafleur
Karen Price
James Waskom

Members Excused:

Charles Hudson proxy given to Dexter Accardo
Scott Whelchel proxy given to Earl Eues
Skip Breeden proxy given to Ken Graham
Joey Dugas

Members Absent:

Sandy Davis

Guests:

Gene Dunnegan
Danny Landry
Jennifer Constantin
Bland O’Connor
II. APPROVAL OF MINUTES

A motion was made by Eric Deroche and seconded by Dexter Accardo to approve the minutes of the January 27, 2016 as presented. The motion passed to accept the minutes.

II. OFFICER REPORTS

A. Dawson Primes – discussed the 2017 conference and the agenda for the conference being full. Dawson encouraged all board members to attend the meeting and invite people to the conference.

B. President Elect – Alan Hunsberger – discussed the conference and the need to board members to get involved. Encouraged the board (if they were able) to get exhibitors and sponsors. Office will send out the updated exhibitor and sponsor list.

C. Treasurer – Eric Deroche reported assets as of the draft financial statement of December 31, 2016 of $176,446.26 and net assets of $149,236.26. In 2017 DRC will be sponsoring the president’s reception. All sponsorships make a difference in the conference. A motion was made by Sonya Gremillion and seconded by Jim Polk to approve the Treasurer’s report as presented.

D. Executive Director – Jennifer Constantin on behalf of Bland O’Connor, discussed that the 2nd dues renewals have gone out. The office is working on the 2017 conference as well and getting registration open for exhibitors and attendees.

IV. COMMITTEE REPORTS

A. AWARDS – Pat Santos
   Pat discussed that the awards submissions are due March 24. Not many have been submitted and he hopes to have more submitted before the deadline.

B. CERTIFICATION – Amy Dawson – Amy presented the following LEM’s for approval of renewal. Thomas Long from Terrebonne has submitted an application. All is in order and Amy recommended for approval. Sonya made a motion to approve Thomas and seconded by Pat Santos. Motion was approved.

C. CHARTER AND BYLAWS – Alan Hunsberger
   No report.

D. COLLEGE SCHOLARSHIP – Karen Price - No report.

E. HAZMAT ALLIANCE – Sean Lafleur
   Sean discussed the Hazmat Alliance meeting February 14th meeting hosted by Dow. They will look at quarterly meetings and doing conference calls. They will look at trainings at LEPA and other meetings in conjunction with LEPA. Tom Robinson will bring a trailer so they will need to use the parking lot at the Nugget for training.
F. LEGISLATIVE – Scott Whelchel – no report
   James Waskom discussed the recovery in the state and FEMA. Current issues
   being addressed are replacing outdated MRE’s, school recovery and insurance,
   Cyber Security and Hazard mitigation.

G. MEMBERSHIP – Ken Graham reported that there is an interest in an intern
   program and he is working on putting that together. He is still working on the
   video and hopes to have it completed for the opening of the conference.

H. NOMINATING – Alan Hunsberger – Alan discussed the 2017 Board nominations
   and 10 positions will be open. 6 current board members have elected not to
   return.

I. WORKSHOP – Eric Deroche
   Currently there are 15 exhibitors and 18 people registered for the conference. Early
   ends March 15th. Rick Moore will host 8 hours in and out training in conjunction
   and LEPa will provide the venue. Hazmat day is being coordinated with Sean and
   Joey. Amy has a tabletop exercise on Thursday and it will end at lunch. There are a
   few speakers left to be confirmed.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Earl Eues –
   Earl reviewed the recent Director’s conference sponsored by GOHSEP and held
   in Baton Rouge. Flash floods was the focus.

V. OLD BUSINESS
   No report

VI. NEW BUSINESS
   Earl made a motion for Rick to be honored with a distinguished lifetime award from
   LEPa. Rick is getting off of the board in May.

VII. ANNOUNCEMENTS
   No report.

VIII. ADJOURNMENT
   The meeting adjourned at 11:46 pm on motion by Pat Santos and seconded by Eric
   Deroche.
   The next board meeting will be Thursday April 13th and will be a conference call.

   Respectfully submitted,

   Bland O’Connor
   Executive Director
I. CALL TO ORDER

President Dawson Primes called the meeting to order at 10:08 AM. This board meeting was a conference call. Eric led the call. A quorum was present to conduct business.

Members Present in Person or Proxy:
- Dawson Primes
- Dexter Accardo
- Kenneth Graham
- Amy Dawson
- Sonya Wiley Gremillion
- Alan Hunsberger
- Eric Deroche
- Duval Arthur
- Gene Dunnegan
- Pat Santos
- Joey Dugas
- Jim Polk
- Earl Eues
- Karen Price
- James Waskom
- Skip Breeden
- Terry Guidry

Members Excused:
- Charles Hudson
- Scott Whelchel
- Richard Webre proxy given to Eric Deroche
- Neal Fudge
- Sean LaFleur
- Deano Moran

Members Absent:
- Sandy Davis
- John Thomas

Guests:
- Gene Dunnegan
- Jennifer Constantin
- Dee Pidgeon
II. APPROVAL OF MINUTES

A motion was made by Sonya Gremillion and seconded by Dexter Accardo to approve the minutes of the March 3, 2017 with one correction from Duval on attendance. The motion passed to accept the minutes.

II. OFFICER REPORTS

A. Dawson Primes – no report

B. President Elect – Alan Hunsberger – discussed the 2017 Board ballot closing soon and once the new board is determined they will be contacted. The new board is announced once voted upon at the conference. The 2018 conference will be in Baton Rouge and more information will be coming soon on the 2018 conference.

C. Treasurer – Eric Deroche reported assets as of the draft financial statement of December 31, 2016 of $176,446.26 and net assets of $149,236.26. In 2017 DRC will be sponsoring the president’s reception. All sponsorships make a difference in the conference. A motion was made by Earl Eues and seconded by Pat Santos to approve the Treasurer’s report as presented.

D. Executive Director – Jennifer Constantin on behalf of Bland O’Connor, discussed upcoming conference and how the numbers looked for the conference.

IV. COMMITTEE REPORTS

A. AWARDS – Pat Santos
Pat discussed that the award winners were all notified and the awards have been ordered.

B. CERTIFICATION – Amy Dawson – No report

C. CHARTER AND BYLAWS – Alan Hunsberger – No report.

D. COLLEGE SCHOLARSHIP – Karen Price - No report.

E. HAZMAT ALLIANCE – Joey Dugas
Joey discussed the 2017 Hazmat day and the schedule for the day. Hazmat and the LEPA office will have a conference call to discuss the details of Hazmat day.

F. LEGISLATIVE – Scott Whelchel – no report
Dexter mentioned House Bill 389 and James Waskom gave an update on potential bills being presented.

G. MEMBERSHIP – Ken Graham is working on finishing the PowerPoint for the opening session at the LEPA conference. Ken is also working on the internship program and more will be discussed at the conference.

H. NOMINATING – Alan Hunsberger – No report
I. WORKSHOP – Eric Deroche

Eric discussed that registrations are up, we are still in need of sponsorships and the golf tournament will have around 30 players. The EPA could not commit to their session due to budgets so we have replaced that session with another session. Ken will be doing a 45 minute presentation on the flooding in 2016. The Lafayette theater shooting and the Baton Rouge shootings will also be sessions. We are working with the hotel increases for 2017 on Food and Beverage. LACRBNE will have an 8 hours session in a separate meeting room during LEPA.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Earl Eues – Earl gave a quick recap of recent directors meetings.

V. OLD BUSINESS

Dee discussed the 2016 Strategic plan and advised making the July meeting a whole day to review the status of the Strategic Plan.

VI. NEW BUSINESS

Gene announced that the LEPC meetings have been cancelled.

VII. ANNOUNCEMENTS

No report.

VIII. ADJOURNMENT

The meeting adjourned at 11:46 pm on motion by Sonya Gremillion and seconded by Dawson Primes.

The next board meeting will be Monday May 1st at the annual conference in Lake Charles.

Respectfully submitted,

Bland O’Connor
Executive Director
I. CALL TO ORDER

President Alan Hunsberger called the meeting to order at 9:10 AM. A quorum was present to conduct business.

Members Present in Person or Proxy:

- Duval Arthur
- Earl Eues
- Amy Dawson
- Eric Deroche
- Joey Dugas
- Earl Eues
- Neal Fudge
- Sonya Wiley Gremillion
- Terry Guidry
- Alan Hunsberger
- Jim Polk
- Gene Dunnegan for David Stanton
- Anthony Moran
- Vicki Travis
- Sam Colon
- Kade Rogers
- Gene Dunnegan
- John Thomas

Members Excused:

- Dawson Primes
- Ken Graham
- Skip Breeden
- Sean Lafleur
- Gene Barrattini
- Shane Stuntz

Members Absent:

- Dexter Accardo

Guests:

- Jennifer Constantin
- Bland O’Connor
I. CALL TO ORDER

Members Present in Person or Proxy:
Duval Arthur
Amy Dawson
Eric Deroche
Earl Eues
Neal Fudge
Alan Hunsberger
Jim Polk
Neal Fudge
Deano Moran
Neal Fudge
John Thomas
Duval Arthur

Gene Dunnegan for David Stanton
Dee Pidgeon
Jennifer Constantin

Dee Reviewed Strategic Planning with the committee members on the phone call -
1. Membership Committee – no report. It was noted that Ken is still working on the PowerPoint presentation to solicit new members.
2. LEM Committee – Amy gave the update and presented the report for approval of LEM’s listed. The office will email the board for approval of the LEM’s as submitted by the LEM committee.
3. By-Laws & charter Committee – John is working with the by-laws committee and sent information to board. He will work on the
4. Strategic Planning Committee – no report
5. Legislative Committee - Earl gave a brief update of the latest legislative information.
6. Workshop & Conference Committee – Eric discussed the meeting we had at the hotel and that the exhibitor brochure was almost ready to be sent out. Eric and Jenny had a meeting to plan speakers and do conference timeline. The office is working with GOHSEP to schedule pre conference meeting.
Alan welcomed everyone to the meeting and welcomed the new board members to the board.

Alan conducted an ice breaker game. The group broke up into four smaller groups and everyone answered four questions about themselves. The information was then read to the entire group by a representative from each of the four breakout groups.

Jennifer then conducted a game with prizes that were discovered in storage when summer cleaning the office.

Dee presented a strategic planning update from the 2016 strategic planning meeting. Anthony Moran discussed the size of the board and the role of the board moving forward. In 2016 the board created new LEPA mission statement, with that new statement was there now opportunities to reduce the board in size, what would the right number be? Maybe moving forward we look at having district representatives. That was one suggestion that the committees will look at.

It was decided that the board also needs to look at the number of board members that turn over every year.

The 2018 conference was discussed and the board discussed possible topics.

Possible sessions would involve the following topics.

- Analysis of the Police Shootings in Baton Rouge in 2016
- Response to the Flood of South LA in 2016
  - Handling Volunteers, i.e. Cajun Navy
- DOD or DHS on the Paris/London Terror Attacks
- Non- Floating Crude Oil Characteristics and Response
- Topics of interest by the following groups: (Duvall Arthur to handle this outreach)
  - NENA/911 Operators
  - Louisiana Fire Chiefs Association
  - Louisiana Sheriffs Association
  - Fusion Liaison Officers
  - Etc.
- Active Shooter – Schools & Businesses
- Unmanned Aerial Systems/Drones

Group preferred to opt to offer dual topic tracks – i.e. option to split the group into an A & B Session with speakers possibly doubling up to handle different time slots and avoid selection conflict.

Alan discussed the full scale Hazmat training that will be held in conjunction with the conference in Baton Rouge and he will work with Joey to set up that event. Entertech will be handling the event and paid for by Shell.

Group took a break for lunch.
After lunch Alan discussed the committees and their important roles moving forward.

Membership – Ken Graham, Skip Breeden, Anthony Moran, Sam Colon and Vicki Travis

LEM - Amy Dawson and Kade Rogers

By-Laws – John Thomas, Terry Guidry and Jim Polk

Strategic Planning – Dee Pidgeon, Dexter Accardo and Pam Roussell

Legislative – Earl Eues, Gene Dunnegan, Dawson Primes and Terry Guidry

Workshop – Eric Deroche, Shane Stuntz, Jerry Monier, Frances Hymel, Skip Breeden

Shelly Piehet and Henry Pelitire.

Duval Arthur will be responsible contact entities and see what training they would like to have at the conference. He will also contact all possible organizations to get LEPA working together moving forward.

Vicki will research and contact all of the state economic development coordinators for the state. Each parish should have a coordinator.

The next board meeting will be held at the main office on Friday September 15th, 2017.
LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION
BOARD OF DIRECTORS MEETING
November 3, 2017
BATON ROUGE, LOUISIANA
MEETING MINUTES

I. CALL TO ORDER
President Alan Hunsberger called the meeting to order at 10:04 AM. A quorum was present to conduct business.

Members Present in Person or Proxy:
- Alan Hunsberger
- Dawson Primes
- Eric Deroche
- Jim Polk
- Ken Graham
- John Thomas
- Skip Breeden
- Sam Colon
- Kade Rogers
- Amy Dawson
- Terry Guidry
- Shane Stuntz
- Gene Barratini
- Neal Fudge
- Duval Arthur
- Dexter Accardo
- James Waskom
- Joey Dugas

Members Excused:
- Anthony Moran
- Sonya Wiley – Gremillion
- Sean LaFleur
- Vicki Travis
- Sean LaFleur
- Vicki Travis
- Earl Eues – proxy given to Jim Polk

Members Absent:

Guests:
- Gene Dunnegan
- John Thomas
- Bland O’Connor
II. APPROVAL OF MINUTES

A motion was made by Skip Breeden and seconded by Dexter Accardo to approve the minutes of the April 13, 2017. The motion passed.

Warren and David from the GIS about GIS. Alan and the LEPA Board will decide who the new LEPA GIS board representative will be moving forward since Rusti Liner resigned.

II. OFFICER REPORTS

A. President – Alan Hunsberger – Alan discussed the passing of Bland’s father and Sandy Davis. LEPA will be ordering flowers for both services. Alan discussed the contributions that Sandy made to the profession and he will be missed. Alan expressed to the board that they should be family focused the next few months and enjoy the time.

B. President Elect – Deano Moran – No report

C. Treasurer – Eric Deroche - Eric reported assets as of the July 2017 financial statement of July 31, 2017 of $209,303.14 and net assets of $198,123.08. A motion was made by Jim Polk for approval of the financial statement and seconded by Dexter Accardo to approve the July 2017 financial statement.

D. Executive Director – 2018 LEPA dues are going out with the new membership categories. The office is also working with the conference committee to secure speakers for the 2018 conference.

IV. COMMITTEE REPORTS

A. AWARDS –No report.

B. CERTIFICATION – Amy Dawson – No report.

C. CHARTER AND BYLAWS –John Thomas – John discussed how he has been working with the bylaws and been working on several issues. Size of the board, regional board makeup and extending the term of the president are all items John is working on for the next meeting.

D. HAZMAT ALLIANCE – Joey Dugas – Joey discussed that he had met with Sean and discussed the strategic planning results and what the future of Hazmat will look like. Joey also discussed with Alan the hazmat day. A motion was made by Shane to get the by law processed revisions started and to part of the process would be to remove the HazMat Alliance from the bylaws. Dexter seconded the motion and the motion was passed.

F. LEGISLATIVE – Earl Eues - No report
G. MEMBERSHIP – Ken Graham – Ken is working on the internship letter for students at colleges with Emergency programs. Ken showed the group the video that was produced. LEPA will offer the company that produced the video a free exhibit booth at the 2018 conference. The company will also be listed as a top level sponsor of the 2018 conference.

H. NOMINATING – Deano Moran – No Report

I. WORKSHOP – Eric Deroche – Shane discussed how filling up the time slots with speakers is the big issue right now on the timeline. Once the speakers are confirmed a brochure can go out. The exhibitor brochure is out and has been emailed to all of the board members.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Earl Eues – No report. James Waskom discussed the housing pilot program for shelter at home, Texas and Puerto Rico are now using it. This program will probably become a permanent program for FEMA.

V. OLD BUSINESS
Dee reviewed the strategic plan and will email the updates out after they have been updated.

VI. NEW BUSINESS
Eric presented the 2018 budget. Skip made a motion to pass the 2018 budget as presented and Dawson seconded the motion. The 2018 budget passed and was approved as presented.

VII. ANNOUNCEMENTS
Dee suggested inviting the social media committee to the board meetings.

VIII. ADJOURNMENT
The meeting adjourned at 11:32 pm on motion by Eric Deroche.

Respectfully submitted,

Bland O’Connor
Executive Director