LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION
BOARD OF DIRECTORS MEETING
January 27, 2017
BATON ROUGE, LOUISIANA
MEETING MINUTES

I. CALL TO ORDER
President Dawson Primes called the meeting to order at 10:03 AM. Dawson Prime led the prayer and led the pledge of allegiance. A quorum was present to conduct business.

Members Present in Person or Proxy:
Dawson Primes
Dexter Accardo
Kenneth Graham
Richard Webre
Skip Breeden
Amy Dawson
Sonya Wiley Gremillion
Alan Hunsberger
Deano Moran
Eric Deroche
Terry Guidry
Neal Fudge
Duval Arthur
Gene Dunnegan
Pat Santos
Joey Dugas
Jim Polk
Earl Eues
Duval Arthur
John Thomas
Sean Lafleur
Karen Price

Members Excused:
Charles Hudson proxy given to Dexter Accardo
James Waskom
Scott Whelchel proxy given to Earl Eues

Members Absent:
Sandy Davis

Guests:
Gene Dunnegan
Jennifer Constantin
Bland O’Connor
II. APPROVAL OF MINUTES

A motion was made by Sonya Gremillion and seconded by Eric Deroche to approve the minutes of the November 30, 2016 as presented. The motion passed to accept the minutes as amended.

II. OFFICER REPORTS

A. Dawson Primes – Welcomed John Thomas to his first meeting as a board member. Dawson

B. President Elect – Alan Hunsberger – Alan discussed 2016 and how many events affected our state in 2016. We should put 2016 behind us and move forward from the lessons we learned in 2016.

C. Treasurer – Eric Deroche reported assets as of the draft financial statement of December 31, 2016 of $176,446.26 and net assets of $151,846.26. A motion was made by Alan Hunsberger and seconded by Pat Santos to approve the Treasurer’s report as presented.

D. Executive Director – Jennifer Constantin on behalf of Bland O’Connor, discussed that the 2nd dues renewals have gone out. Dues are also able to renew on line. The office is working on the 2017 conference as well and getting registration open for exhibitors and attendees.

IV. COMMITTEE REPORTS

A. AWARDS – Pat Santos

Pat discussed that the award form has been updated for the 2017 awards but at this time we do not have many award applications submitted. Amy will help to push out the notices to the area directors for the deadline. Skip has two awards to submit.

B. CERTIFICATION – Amy Dawson – Amy presented the following LEM’s for approval of renewal.

- Patrick Hardy LEM recertification
- Terry Guidry - LEM Pro recertification
- Frank Graff - LEM Pro recertification
- Tim Geautreaux - LEM Pro recertification
- Collin Arnold – LEM Pro recertification

New application for Claire Ward – LEMB presented and approved based on the passing of the online exam.

Amy discussed that she has been reviewing the LEM application process and would like to look at redoing the application. She will look more into two options and present them at the next board meeting. One idea is to mirror the CEM program for the requirements and recertifications need to have training done within the last five years. The other idea is to only make all LEM’s renewed an LEM Pro. More information will be presented in March.
C. CHARTER AND BYLAWS – Alan Hunsberger
   Alan presented the bylaws with all of the changes. A motion was made by Alan to accept the bylaws as presented and seconded by Eric Deroche. The motion passed.

D. COLLEGE SCHOLARSHIP – Karen Price - No report.

E. HAZMAT ALLIANCE – Joey Dugas
   Joey discussed a meeting that will take place on February 14th at Dow to discuss the LCA and the mutual aid agreement. He is working with Sean to schedule the Hazmat training at the LEPA conference.

F. LEGISLATIVE – Scott Whelchel – no report

G. MEMBERSHIP – Ken Graham would like to have the powerpoint finished for the meeting in May to present to the members at the opening session. He would like to see about LEPA getting a youtube channel to place the video on for members to access the video.

H. NOMINATING – Alan Hunsberger – Alan is making contact with those LEPA board members up for renewal on the board. Rick will be stepping down from the board.

I. WORKSHOP – Eric Deroche
   Eric discussed the conference brochure was started and will be out by the middle February. Shell will be a sponsor. A draft of the new cancellation policy was presented by Eric. A motion was made by Sonya to approve and seconded by Dexter Accardo. The motion passed. The office looked into the fishing tournament but has decided this would not be a good item to have at the LEPA conference.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Earl Eues – the annual GOHSEP Directors meeting will be January 31 – February 2, 2017 and will be held in Baton Rouge.

V. OLD BUSINESS
   Dee reviewed the strategic plan and will make updates as necessary.

VI. NEW BUSINESS
   Rick thanked everyone on the board as this was his last LEPA board meeting. Alan made a motion and seconded by Amy that Rick be made a lifetime member. The motion was passed.
Skip discussed how the DOTD will be looking into the floods of 2016 and the debris removal process. He might be contacting some board members for information about their area of the state.

VII. ANNOUNCEMENTS

VIII. ADJOURNMENT

Dawson thanked everyone for attending the meeting.

The meeting adjourned at 11:42 pm on motion by Sonya and seconded by Jim Polk.

The next board meeting will be Friday March 3, 2017.

Respectfully submitted,

Bland O’Connor
Executive Director
I. CALL TO ORDER

President Dawson Primes called the meeting to order at 10:05 AM. Dawson Prime led the prayer and led the pledge of allegiance. A quorum was present to conduct business.

**Members Present in Person or Proxy:**
- Dawson Primes
- Dexter Accardo
- Kenneth Graham
- Richard Webre
- Amy Dawson
- Sonya Wiley Gremillion
- Alan Hunsberger
- Deano Moran
- Eric Deroche
- Neal Fudge
- Duval Arthur
- Gene Dunnegan
- Pat Santos
- Joey Dugas
- Jim Polk
- Earl Eues
- Duval Arthur
- John Thomas
- Sean Lafleur
- Karen Price
- James Waskom

**Members Excused:**
- Charles Hudson proxy given to Dexter Accardo
- Scott Whelchel proxy given to Earl Eues
- Skip Breeden proxy given to Ken Graham
- Joey Dugas

**Members Absent:**
- Sandy Davis

**Guests:**
- Gene Dunnegan
- Danny Landry
- Jennifer Constantin
- Bland O’Connor
II. APPROVAL OF MINUTES

A motion was made by Eric Deroche and seconded by Dexter Accardo to approve the minutes of the January 27, 2016 as presented. The motion passed to accept the minutes.

II. OFFICER REPORTS

A. Dawson Primes – discussed the 2017 conference and the agenda for the conference being full. Dawson encouraged all board members to attend the meeting and invite people to the conference.

B. President Elect – Alan Hunsberger – discussed the conference and the need to board members to get involved. Encouraged the board (if they were able) to get exhibitors and sponsors. Office will send out the updated exhibitor and sponsor list.

C. Treasurer – Eric Deroche reported assets as of the draft financial statement of December 31, 2016 of $176,446.26 and net assets of $149,236.26. In 2017 DRC will be sponsoring the president’s reception. All sponsorships make a difference in the conference. A motion was made by Sonya Gremillion and seconded by Jim Polk to approve the Treasurer’s report as presented.

D. Executive Director – Jennifer Constantin on behalf of Bland O’Connor, discussed that the 2nd dues renewals have gone out. The office is working on the 2017 conference as well and getting registration open for exhibitors and attendees.

IV. COMMITTEE REPORTS

A. AWARDS – Pat Santos
   Pat discussed that the awards submissions are due March 24. Not many have been submitted and he hopes to have more submitted before the deadline.

B. CERTIFICATION – Amy Dawson – Amy presented the following LEM’s for approval of renewal.
   Thomas Long from Terrebonne has submitted an application. All is in order and Amy recommended for approval. Sonya made a motion to approve Thomas and seconded by Pat Santos. Motion was approved.

C. CHARTER AND BYLAWS – Alan Hunsberger
   No report.

D. COLLEGE SCHOLARSHIP – Karen Price - No report.

E. HAZMAT ALLIANCE – Sean Lafleur
   Sean discussed the Hazmat Alliance meeting February 14th meeting hosted by Dow. They will look at quarterly meetings and doing conference calls. They will look at trainings at LEPA and other meetings in conjunction with LEPA. Tom Robinson will bring a trailer so they will need to use the parking lot at the Nugget for training.
F. LEGISLATIVE – Scott Whelchel – no report
James Waskom discussed the recovery in the state and FEMA. Current issues being addressed are replacing outdated MRE’s, school recovery and insurance, Cyber Security and Hazard mitigation.

G. MEMBERSHIP – Ken Graham reported that there is an interest in an intern program and he is working on putting that together. He is still working on the video and hopes to have it completed for the opening of the conference.

H. NOMINATING – Alan Hunsberger – Alan discussed the 2017 Board nominations and 10 positions will be open. 6 current board members have elected not to return.

I. WORKSHOP – Eric Deroche
Currently there are 15 exhibitors and 18 people registered for the conference. Early ends March 15th. Rick Moore will host 8 hours in and out training in conjunction and LEPa will provide the venue. Hazmat day is being coordinated with Sean and Joey. Amy has a tabletop exercise on Thursday and it will end at lunch. There are a few speakers left to be confirmed.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Earl Eues – Earl reviewed the recent Director’s conference sponsored by GOHSEP and held in Baton Rouge. Flash floods was the focus.

V. OLD BUSINESS
No report

VI. NEW BUSINESS
Earl made a motion for Rick to be honored with a distinguished lifetime award from LEPA. Rick is getting off of the board in May.

VII. ANNOUNCEMENTS
No report.

VIII. ADJOURNMENT
The meeting adjourned at 11:46 pm on motion by Pat Santos and seconded by Eric Deroche.

The next board meeting will be Thursday April 13th and will be a conference call.

Respectfully submitted,

Bland O’Connor
Executive Director
I. CALL TO ORDER

President Dawson Primes called the meeting to order at 10:08 AM. This board meeting was a conference call. Eric led the call. A quorum was present to conduct business.

Members Present in Person or Proxy:
- Dawson Primes
- Dexter Accardo
- Kenneth Graham
- Amy Dawson
- Sonya Wiley Gremillion
- Alan Hunsberger
- Eric Deroche
- Duval Arthur
- Gene Dunnegan
- Pat Santos
- Joey Dugas
- Jim Polk
- Earl Eues
- Karen Price
- James Waskom
- Skip Breeden
- Terry Guidry

Members Excused:
- Charles Hudson
- Scott Whelchel
- Richard Webre proxy given to Eric Deroche
- Neal Fudge
- Sean LaFleur
- Deano Moran

Members Absent:
- Sandy Davis
- John Thomas

Guests:
- Gene Dunnegan
- Jennifer Constantin
- Dee Pidgeon
II. APPROVAL OF MINUTES

A motion was made by Sonya Gremillion and seconded by Dexter Accardo to approve the minutes of the March 3, 2017 with one correction from Duval on attendance. The motion passed to accept the minutes.

II. OFFICER REPORTS

A. Dawson Primes – no report

B. President Elect – Alan Hunsberger – discussed the 2017 Board ballot closing soon and once the new board is determined they will be contacted. The new board is announced once voted upon at the conference. The 2018 conference will be in Baton Rouge and more information will be coming soon on the 2018 conference.

C. Treasurer – Eric Deroche reported assets as of the draft financial statement of December 31, 2016 of $176,446.26 and net assets of $149,236.26. In 2017 DRC will be sponsoring the president’s reception. All sponsorships make a difference in the conference. A motion was made by Earl Eues and seconded by Pat Santos to approve the Treasurer’s report as presented.

D. Executive Director – Jennifer Constantin on behalf of Bland O’Connor, discussed upcoming conference and how the numbers looked for the conference.

IV. COMMITTEE REPORTS

A. AWARDS – Pat Santos
   Pat discussed that the award winners were all notified and the awards have been ordered.

B. CERTIFICATION – Amy Dawson – No report

C. CHARTER AND BYLAWS – Alan Hunsberger No report.

D. COLLEGE SCHOLARSHIP –Karen Price - No report.

E. HAZMAT ALLIANCE – Joey Dugas
   Joey discussed the 2017 Hazmat day and the schedule for the day. Hazmat and the LEPA office will have a conference call to discuss the details of Hazmat day.

F. LEGISLATIVE – Scott Whelchel – no report
   Dexter mentioned House Bill 389 and James Waskom gave an update on potential bills being presented.

G. MEMBERSHIP –Ken Graham is working on finishing the PowerPoint for the opening session at the LEPA conference. Ken is also working on the internship program and more will be discussed at the conference.

H. NOMINATING – Alan Hunsberger – No report
I. WORKSHOP – Eric Deroche

Eric discussed that registrations are up, we are still in need of sponsorships and the
golf tournament will have around 30 players. The EPA could not commit to their
session due to budgets so we have replaced that session with another session. Ken
will be doing a 45 minute presentation on the flooding in 2016. The Lafayette
theater shooting and the Baton Rouge shootings will also be sessions. We are
working with the hotel increases for 2017 on Food and Beverage. LACRBNE will
have an 8 hours session in a separate meeting room during LEPA.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Earl Eues –

Earl gave a quick recap of recent directors meetings.

V. OLD BUSINESS

Dee discussed the 2016 Strategic plan and advised making the July meeting a
whole day to review the status of the Strategic Plan.

VI. NEW BUSINESS

Gene announced that the LEPC meetings have been cancelled.

VII. ANNOUNCEMENTS

No report.

VIII. ADJOURNMENT

The meeting adjourned at 11:46 pm on motion by Sonya Gremillion and seconded
by Dawson Primes.

The next board meeting will be Monday May 1st at the annual conference in
Lake Charles.

Respectfully submitted,

Bland O’Connor
Executive Director