

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **January 27, 2017**
4 **BATON ROUGE, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**

8 President Dawson Primes called the meeting to order at 10:03 AM. Dawson Prime led
9 the prayer and led the pledge of allegiance. A quorum was present to conduct business.

10 **Members Present in Person or Proxy:**

11 Dawson Primes
12 Dexter Accardo
13 Kenneth Graham
14 Richard Webre
15 Skip Breeden
16 Amy Dawson
17 Sonya Wiley Gremillion
18 Alan Hunsberger
19 Deano Moran
20 Eric Deroche
21 Terry Guidry
22 Neal Fudge
23 Duval Arthur
24 Gene Dunnegan
25 Pat Santos
26 Joey Dugas
27 Jim Polk
28 Earl Eues
29 Duval Arthur
30 John Thomas
31 Sean Lafleur
32 Karen Price

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34 **Members Excused:**

35 Charles Hudson proxy given to Dexter Accardo
36 James Waskom
37 Scott Whelchel proxy given to Earl Eues
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39 **Members Absent:**

40 Sandy Davis
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42 **Guests:**

43 Gene Dunnegan
44 Jennifer Constantin
45 Bland O'Connor
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47 **II. APPROVAL OF MINUTES**

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49 A motion was made by Sonya Gremillion and seconded by Eric Deroche to approve the
50 minutes of the November 30, 2016 as presented. The motion passed to accept the
51 minutes as amended.

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53 **II. OFFICER REPORTS**

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55 A. Dawson Primes – Welcomed John Thomas to his first meeting as a board
56 member. Dawson

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58 B. President Elect – Alan Hunsberger – Alan discussed 2016 and how many events
59 affected our state in 2016. We should put 2016 behind us and move forward from
60 the lessons we learned in 2016.

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62 C. Treasurer – Eric Deroche reported assets as of the draft financial statement of
63 December 31, 2016 of \$176,446.26 and net assets of \$151,846.26. A motion was
64 made by Alan Hunsberger and seconded by Pat Santos to approve the Treasurer’s
65 report as presented.

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67 D. Executive Director – Jennifer Constantin on behalf of Bland O’Connor, discussed
68 that the 2nd dues renewals have gone out. Dues are also be able to renew on line.
69 The office is working on the 2017 conference as well and getting registration
70 open for exhibitors and attendees.

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72 **IV. COMMITTEE REPORTS**

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74 A. AWARDS – Pat Santos

75 Pat discussed that the award form has been updated for the 2017 awards but at
76 this time we do not have many award applications submitted. Amy will help to
77 push out the notices to the area directors for the deadline. Skip has two awards to
78 submit.

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80 B. CERTIFICATION – Amy Dawson – Amy presented the following LEM’s for
81 approval of renewal.

82 Patrick Hardy LEM recertification

83 Terry Guidry - LEM Pro recertification

84 Frank Graff - LEM Pro recertification

85 Tim Geautreaux - LEM Pro recertification

86 Collin Arnold – LEM Pro recertification

87 New application for Claire Ward – LEMB presented and approved based on the
88 passing of the online exam.

89 Amy discussed that she has been reviewing the LEM application process and
90 would like to look at redoing the application. She will look more into two options
91 and present them at the next board meeting. One idea is to mirror the CEM
92 program for the requirements and recertifications need to have training done
93 within the last five years. The other idea is to only make all LEM’s renewed an
94 LEM Pro. More information will be presented in March.

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- C. CHARTER AND BYLAWS – Alan Hunsberger
Alan presented the bylaws with all of the changes. A motion was made by Alan to accept the bylaws as presented and seconded by Eric Deroche. The motion passed.
- D. COLLEGE SCHOLARSHIP –Karen Price - No report.
- E. HAZMAT ALLIANCE – Joey Dugas
Joey discussed a meeting that will take place on February 14th at Dow to discuss the LCA and the mutual aid agreement. He is working with Sean to schedule the Hazmat training at the LEPA conference.
- F. LEGISLATIVE – Scott Welchel – no report
- G. MEMBERSHIP –Ken Graham would like to have the powerpoint finished for the meeting in May to present to the members ta the opening session. He would like to see about LEPA getting a youtube channel to place the video on for members to access the video.
- H. NOMINATING – Alan Hunsberger – Alan is making contact with those LEPA board members up for renewal on the board. Rick will be stepping down from the board.
- I. WORKSHOP – Eric Deroche
Eric discussed the conference brochure was started and will be out by the middle February. Shell will be a sponsor. A draft of the new cancellation policy was presented by Eric. A motion was made by Sonya to approve and seconded by Dexter Accardo. The motion passed. The office looked into the fishing tournament but has decided this would not be a good item to have at the LEPA conference.
- J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Earl Eues – the annual GOHSEP Directors meeting will be January 31 – February 2, 2017 and will be held in Baton Rouge.

V. OLD BUSINESS

Dee reviewed the strategic plan and will make updates as necessary.

VI. NEW BUSINESS

Rick thanked everyone on the board as this was his last LEPA board meetintg. Alan made a motion and seconded by Amy that Rick be made a lifetime member. The motion was passed.

144 Skip discussed how the DOTD will be looking into the floods of 2016 and the
145 debris removal process. He might be contacting some board members for information
146 about their area of the state.

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150 **VII. ANNOUNCEMENTS**

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154 **VIII. ADJOURNMENT**

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Dawson thanked everyone for attending the meeting.

158 The meeting adjourned at 11:42 pm on motion by Sonya and seconded by Jim Polk.

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The next board meeting will be Friday March 3, 2017.
Respectfully submitted,

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Bland O'Connor
Executive Director

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **March 3, 2017**
4 **BATON ROUGE, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**

8 President Dawson Primes called the meeting to order at 10:05 AM. Dawson Prime led
9 the prayer and led the pledge of allegiance. A quorum was present to conduct business.

10 **Members Present in Person or Proxy:**

11 Dawson Primes
12 Dexter Accardo
13 Kenneth Graham
14 Richard Webre
15 Amy Dawson
16 Sonya Wiley Gremillion
17 Alan Hunsberger
18 Deano Moran
19 Eric Deroche
20 Neal Fudge
21 Duval Arthur
22 Gene Dunnegan
23 Pat Santos
24 Joey Dugas
25 Jim Polk
26 Earl Eues
27 Duval Arthur
28 John Thomas
29 Sean Lafleur
30 Karen Price
31 James Waskom

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33 **Members Excused:**

34 Charles Hudson proxy given to Dexter Accardo
35 Scott Whelchel proxy given to Earl Eues
36 Skip Breeden proxy given to Ken Graham
37 Joey Dugas

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39 **Members Absent:**

40 Sandy Davis

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42 **Guests:**

43 Gene Dunnegan
44 Danny Landry
45 Jennifer Constantin
46 Bland O'Connor
47

48 **II. APPROVAL OF MINUTES**

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50 A motion was made by Eric Deroche and seconded by Dexter Accardo to approve the
51 minutes of the January 27, 2016 as presented. The motion passed to accept the minutes.

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53 **II. OFFICER REPORTS**

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55 A. Dawson Primes – discussed the 2017 conference and the agenda for the
56 conference being full. Dawson encouraged all board members to attend the
57 meeting and invite people to the conference.

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59 B. President Elect – Alan Hunsberger – discussed the conference and the need to
60 board members to get involved. Encouraged the board (if they were able) to get
61 exhibitors and sponsors. Office will send out the updated exhibitor and sponsor
62 list.

63

64 C. Treasurer – Eric Deroche reported assets as of the draft financial statement of
65 December 31, 2016 of \$176,446.26 and net assets of \$149,236.26. In 2017 DRC
66 will be sponsoring the president’s reception. All sponsorships make a difference
67 in the conference. A motion was made by Sonya Gremillion and seconded by Jim
68 Polk to approve the Treasurer’s report as presented.

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70 D. Executive Director – Jennifer Constantin on behalf of Bland O’Connor, discussed
71 that the 2nd dues renewals have gone out. The office is working on the 2017
72 conference as well and getting registration open for exhibitors and attendees.

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74 **IV. COMMITTEE REPORTS**

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76 A. AWARDS – Pat Santos

77 Pat discussed that the awards submissions are due March 24. Not many have been
78 submitted and he hopes to have more submitted before the deadline.

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80 B. CERTIFICATION – Amy Dawson – Amy presented the following LEM’s for
81 approval of renewal.

82 Thomas Long from Terrebonne has submitted an application. All is in order and
83 Amy recommended for approval. Sonya made a motion to approve Thomas and
84 seconded by Pat Santos. Motion was approved.

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86 C. CHARTER AND BYLAWS – Alan Hunsberger

87 No report.

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89 D. COLLEGE SCHOLARSHIP –Karen Price - No report.

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91 E. HAZMAT ALLIANCE – Sean Lafleur

92 Sean discussed the Hazmat Alliance meeting February 14th meeting hosted by
93 Dow. They will look at quarterly meetings and doing conference calls. They will
94 look at trainings at LEPA and other meetings in conjunction with LEPA. Tom
95 Robinson will bring a trailer so they will need to use the parking lot at the Nugget
96 for training.

- 97 F. LEGISLATIVE – Scott Whelchel – no report
98 James Waskom discussed the recovery in the state and FEMA. Current issues
99 being addressed are replacing outdated MRE’s , school recovery and insurance,
100 Cyber Security and Hazard mitigation.
101
- 102 G. MEMBERSHIP –Ken Graham reported that there is an interest in an intern
103 program and he is working on putting that together. He is still working on the
104 video and hopes to have it completed for the opening of the conference.
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- 106 H. NOMINATING – Alan Hunsberger – Alan discussed the 2017 Board nominations
107 and 10 positions will be open. 6 current board members have elected not to
108 return.
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- 110 I. WORKSHOP – Eric Deroche
111 Currently there are 15 exhibitors and 18 people registered for the conference. Early
112 ends march 15th. Rick Moore will host 8 hours in and out training in conjunction
113 and LEPA will provide the venue. Hazmat day is being coordinated with Sean and
114 Joey. Amy has a tabletop exercise on Thursday and it will end at lunch. There are a
115 few speakers left to be confirmed.
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- 117 J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Earl Eues –
118 Earl reviewed the recent Director’s conference sponsored by GOHSEP and held
119 in Baton Rouge. Flash floods was the focus.
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121 **V. OLD BUSINESS**

122 No report
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124 **VI. NEW BUSINESS**

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126 Earl made a motion for rick to be honoered with a distcinguished lifetime award from
127 LEPA. Rick is getting off of the board in May.
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129 130 **VII. ANNOUNCEMENTS**

131 No report.
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133 **VIII. ADJOURNMENT**

134 The meeting adjourned at 11:46 pm on motion by Pat Santos and seconded by Eric
135 Deroche.
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137 The next board meeting will be Thursday April 13th and will be a conference call.
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140 Respectfully submitted,
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144 Bland O’Connor
145 Executive Director

1 **LOUISIANA EMERGENCY PREPAREDNESS ASSOCIATION**
2 **BOARD OF DIRECTORS MEETING**
3 **March 3, 2017**
4 **BATON ROUGE, LOUISIANA**
5 **MEETING MINUTES**
6

7 **I. CALL TO ORDER**

8 President Dawson Primes called the meeting to order at 10:08 AM. This board meeting
9 was a conference call. Eric led the call. A quorum was present to conduct business.

10 **Members Present in Person or Proxy:**

11 Dawson Primes
12 Dexter Accardo
13 Kenneth Graham
14 Amy Dawson
15 Sonya Wiley Gremillion
16 Alan Hunsberger
17 Eric Deroche
18 Duval Arthur
19 Gene Dunnegan
20 Pat Santos
21 Joey Dugas
22 Jim Polk
23 Earl Eues
24 Karen Price
25 James Waskom
26 Skip Breedon
27 Terry Guidry
28

29 **Members Excused:**

30 Charles Hudson
31 Scott Welchel
32 Richard Webre proxy given to Eric Deroche
33 Neal Fudge
34 Sean LaFleur
35 Deano Moran
36

37 **Members Absent:**

38 Sandy Davis
39 John Thomas
40

41 **Guests:**

42 Gene Dunnegan
43 Jennifer Constantin
44 Dee Pidgeon
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46 **II. APPROVAL OF MINUTES**

47

48 A motion was made by Sonya Gremillion and seconded by Dexter Accardo to approve
49 the minutes of the March 3, 2017 with one correction from Duval on attendance. The
50 motion passed to accept the minutes.

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52 **II. OFFICER REPORTS**

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54 A. Dawson Primes – no report

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56 B. President Elect – Alan Hunsberger – discussed the 2017 Board ballot closing soon
57 and once the new board is determined they will be contacted. The new board is
58 announced once voted upon at the conference. The 2018 conference will be in
59 Baton Rouge and more information will be coming soon on the 2018 conference.

60

61 C. Treasurer – Eric Deroche reported assets as of the draft financial statement of
62 December 31, 2016 of \$176,446.26 and net assets of \$149,236.26. In 2017 DRC
63 will be sponsoring the president’s reception. All sponsorships make a difference
64 in the conference. A motion was made by Earl Eues and seconded by Pat Santos
65 to approve the Treasurer’s report as presented.

66

67 D. Executive Director – Jennifer Constantin on behalf of Bland O’Connor, discussed
68 upcoming conference and how the numbers looked for the conference.

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70 **IV. COMMITTEE REPORTS**

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72 A. AWARDS – Pat Santos

73 Pat discussed that the award winners were all notified and the awards have been
74 ordered.

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76 B. CERTIFICATION – Amy Dawson – No report

77

78 C. CHARTER AND BYLAWS – Alan Hunsberger No report.

79

80 D. COLLEGE SCHOLARSHIP –Karen Price - No report.

81

82 E. HAZMAT ALLIANCE – Joey Dugas

83 Joey discussed the 2017 Hazmat day and the schedule for the day. Hazmat and the
84 LEPA office will have a conference call to discuss the details of Hazmat day.

85

86 F. LEGISLATIVE – Scott Whelchel – no report

87 Dexter mentioned House Bill 389 and James Waskom gave an update on potential
88 bills being presented.

89

90 G. MEMBERSHIP –Ken Graham is working on finishing the PowerPoint for the
91 opening session at the LEPA conference. Ken is also working on the internship
92 program and more will be discussed at the conference.

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94 H. NOMINATING – Alan Hunsberger – No report

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I. WORKSHOP – Eric Deroche

Eric discussed that registrations are up , we are still in need of sponsorships and the golf tournament will have around 30 players. The EPA could not commit to their session due to budgets so we have replaced that session with another session. Ken will be doing a 45 minute presentation on the flooding in 2016. The Lafayette theater shooting and the Baton Rouge shootings will also be sessions. We are working with the hotel increases for 2017 on Food and Beverage. LACRBNE will have an 8 hours session in a separate meeting room during LEPA.

J. REGIONAL DIRECTORS’ REPRESENTATION COMMITTEE – Earl Eues –

Earl gave a quick recap of recent directors meetings.

V. OLD BUSINESS

Dee discussed the 2016 Strategic plan and advised making the July meeting a whole day to review the status of the Strategic Plan.

VI. NEW BUSINESS

Gene announced that the LEPC meetings have been cancelled.

VII. ANNOUNCEMENTS

No report.

VIII. ADJOURNMENT

The meeting adjourned at 11:46 pm on motion by Sonya Gremillion and seconded by Dawson Primes.

The next board meeting will be Monday May 1st at the annual conference in Lake Charles.

Respectfully submitted,

Bland O’Connor
Executive Director